### DEPARTMENT OF ADMINISTRATIVE SERVICES FACILITIES MANAGEMENT DIVISION ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION (CONSULTANT FEE INCREASE APPROVAL FORM)

FEE INCREASE No. 3

I.	PROJECT DESCRIPTION		
	Project Title: GMIA Airport Master Pla	n - Completion of Airport Layou	t Plan (ALP)
	Project No.: WA176-13003		
	Agency: <u>120</u> Org. No.: <u>1300</u>	Object No.: <u>6146</u>	
	Project Code: WA176011	Activity:	
	Function: Category:		51P
	Concultant: Crawford Marchae P. Till.	REV	TEWED BY 5 L 19 E 6-15-16
	Consultant: Crawford, Murphy & Tilly 2750 W. Washington Stree	, inc. (CMT)	- 15-11
	Springfield, IL 62702	DAI	E U 1.5 10
	Garate, 12 02,02		
	Agreement Type		
	Lump Sum - Not-To-Exceed	Type "A" or "D" Agreement	
	Lump Sum - Not-To-Exceed	Type "B" Agreement - Annua	al
	Actual Cost - Not-To-Exceed Fee	Type "B" Agreement Annua	di .
	Actual Cost - Not-to-Exceed Fee	Type "C" Agreement	
F	Fee Increase Type: Actual Cost: No	ot-to-Exceed (if other type , just	ify in reason section)
II. F	FEE INCREASE REASON		
T	The increase is needed because the work	expended by the consultant was m	ore than was originally
amucipan	ed to complete the scope. The additional	work was necessary for multiple	meetings and
presentat	tions to the FAA Airports District Office	(ADO) due to the complexity of:	fishira minimum and
taxiway o	configuration at GMIA. An ALP that ref	lects compliant pavement geometr	ry requires substantial
presentat	tions to the FAA Airports District Office configuration at GMIA. An ALP that ref	(ADO) due to the complexity of	fishira minimum and

completed, as well as assist with the production of the FAA-requested justification for the future funding for the implementation of the revised airfield geometry.

The airport has received federal and state AIP grant funding for the project, with the balance covered by

change to the current runway layout. In order for GMIA to maintain current operational flexibility, commitment on the part of the FAA was sought through multiple meetings and correspondences that require additional resources. This fee revision will enable the original scope and intent of the project to be

### III. APPROVED FEE BREAKDOWN:

PFC funds.

### FEE INCREASE APPROVAL FORM

PROJECT TITLE: GMIA Airport Master Plan - Completion of Airport Layout Plan (ALP) PROJECT NO.: WA176-13003

### FEE INCREASE NO.: 3

A.	Ori	ginal Fee Plus Allowance:	\$229,028.00
	1.	Fee	\$221,878.00
	2.	Reimbursable Allowance	\$7,150.00
	3.	Fee Plus Allowance	\$229,028.00

### B. Previously Approved Fee Increases plus Allowance (NTE):\$260,893.00

1.	Fee Increase	\$244,193.00
2.	Reimbursable Allowance (NTE)	\$16,700.00
3.	Total	\$260,893.00

C.	Thi	s Fee Increase plus Allowance (NTE):	\$74,037.00
	1.	Fee Increase	\$68,037.00
	2.	Reimbursable Allowance (NTE)	\$6,000.00
	3.	Total	\$74,037.00

### D. Revised Maximum Allowable Fee Plus Allowance: \$563,958.00

1.	Fee (NTE)	\$534,108.00
2.	Allowance (NTE)	\$29,850,00
3.	Fee Plus Allowance (NTE)	\$563,958.00

### IV. DBE ULITIZATION

(Approved DBE Participation Recommendation Form (DBE-12 Form if 0% goal) or "DBE" Utilization Report (DBE-14 Form approved by DBE office) are attached)

### V. FISCAL NOTE

Appropriation transfer will increase the project budget to cover this fee revision.

PREPARED BY: James R. Zsebe

REVIEWED AND RECOMMENDED BY:

Docusigned by:

Linea High

Oregony A. F. Pright; Director

6/15/2016

Date

Architecture, Engineering

and Environmental Services Section

FEE INCREASE APPROVAL FOR PROJECT TITLE: GMIA Airport M PROJECT NO.: WA176-13003	<u>M</u> aster Plan – Completion of Airport Layou	t Plan (ALP)
FEE INCREASE NO.: 3		
OWNER DEPARTMENT APPROV	<u>AL</u>	
Consultant Fee Increase Approved:	Ismael Bowilla Ismael	6/15/2016 Date
DIRECTOR OF FACILITIES MANA	AGEMENT	
Consultant Fee Increase Approved:	Jerumy Thuis Jerumy Stational Division	6/15/2016 Date
DIRECTOR OF ADMINISTRATIVE	SERVICES APPROVAL	
Consultant Fee Increase Approved:	Tig Whaley—Smith  Teiger/Muley-Smith, Director Department of Administrative Services	6/20/2016 Date
OFFICE OF CORPORATION COUN	SEL APPROVAL	
Consultant Fee Increase Approved:	Paul D. Euglitsch Corporation Control	6/20/2016 Date
OFFICE OF THE COMPTROLLER A	PPROVAL	
Consultant Fee Increase Approved:		
OFFICE OF THE COUNTY EXECUT	Office of the Comptroller	Date
Consultant Fee Increase Approved:		
	Chris Abele, County Executive Office of the County Executive	Date

### FEE INCREASE APPROVAL FORM

PROJECT TITLE: GMIA Airport Master Plan - Completion of Airport Layout Plan (ALP)

PROJECT NO.: WA176-13003

FEE INCREASE NO.: 3

Attachments: Consultant Scope of Work w/Task-Hours Matrix

Approved DBE Participation Form

1684 Form

### **COPIES AFTER APPROVAL**

ce:

G. High, A&E, DAS-FM

B. Engel, CBDP

C. Hardy, A&E, DAS-FM

Project Manager

Project File - Original

General Mitchell International Airport
GMIA Master Plan – Completion of Airport Layout Plan
Phase 3 Scope Narrative
June 10, 2016

### Airport Layout Plan Update

- ➤ Additional Effort Related to Runway 1R-19L Extension and Runway 13-31 Decommissioning Analysis
  - The development of detailed information and presentations regarding the value proposition of Runway 13-31 and the need to "replace" the critical function provided by Runway 13-31 if that facility were to be closed as part of the airfield safety enhancement program.
    - Specific tasks include:
      - an analysis of Runway 13-31 usage and associated operational safety concerns
      - definition of the Runway "replacement" program and associated benefits
      - a conceptual plan for implementation.
  - Runway analysis was specifically excluded in the original Request for Qualifications document and was not included in CMT's original scope document.
  - Multiple meetings beyond those anticipated during scoping have been held with airport management and FAA representatives to present the value proposition.

### > FAA Standard Operating Procedure 2.0

- New criteria issued by FAA after scoping of the ALP update was completed.
- FAA requires all "new" ALPs submitted to their office conform to SOP 2.0 requirements.
- Additional work in preparing the existing ALP set to conform with new checklist requirements including but not limited to:
  - Additional sheet production
  - Inclusion of additional information on applicable sheets compared to previous requirements
  - Research of additional "data" required to be included in the ALP set for FAA review
  - Additional obstruction analysis
  - General management for product completion

### ➤ Future Runway 7R-25L ALP Options

- Development of a presentation and meeting with airport management regarding the depiction of Future Runway 7R-25L on the current approved ALP including potential land use concerns in accordance with FAA criteria.
- Research of other airport locations which depict long-range development programs and associated land use development concerns.

### Assumptions/Exclusions

- Additional Obstruction Collection During ALP Update is not Included Existing AGIS
   Obstruction Data Sets Are Assumed to be Used
- 2. Modification to Standards, Runway Safety Area Determinations and RPZ Compliance Development are not Included

### ATTACHMENT A

# PROJECT DESCRIPTION: AIRPORT LAYOUT PLAN (ALP) UPDATE FOR AC 150/5300-13A COMPLIANCE CLIENT: GENERAL MITCHELL INTERNATIONAL AIRPORT

SUMMARY OF PROJECT COST

Total Deliverable	\$74,037.33	arasytus
Project Team Expenses	\$6,000.00	36,000,00
iverable Subconsultant Labor Cost	\$12,043,48	\$12/043/48
rall Project Cost by/Del CMT Labor Cost	\$55,993.85	\$55,993,85
Ove CMT Labor Hours	570	570
eliverable II (ALP) Indate – Scone		prail
Project D Task 1: Airport Layout Pla	Adjustments	

", of Total	R2,39%	17.7%	100%
Budget	\$55.994	\$12,NJ3	568,037
Allocation by Firm	Murphy & Tilly Inc.	sincering & Associates (DBE)	Total
Labor Cost A	Crawford, M	M-Squared Engine	

## MKE Phase 3 Amendment Request 160610.xlsx

### ATTACHMENT B

## PROJECT DESCRIPTION: AIRPORT LAYOUT PLAN (ALP).UPDATE FOR AC 150/5300-13A COMPLIANCE CLIENT: GENERAL MITCHELL INTERNATIONAL AIRPORT

# PROFESSIONAL SERVICES - ESTIMATE OF LABOR EFFORT

Loaded Hourly Rates - 2013 (Overhead & Profit Included)

Work Task Description		Crawfo	Crawford, Murphy & Tilly, Inc.	hy & Til	ly, Inc.		M-9	M-Squared Engineering	Engineeri	ng
	Senior Project Manager	Senior Planner	Senior Planner Senior Engineer	Engineer	Senior	Technician	Project Lead	Project	Senior	Street Granden
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Total Labor Cost by Firm		· 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	\$55,993,85	3,85		\$5. 4.	が というな ままる Mar	TO SERVICE OF THE PARTY OF THE	3/40/2	CONTRACTOR OF THE PARTY OF THE

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## ATTACHMENT C

# CLIENT: GENERAL MITCHELL INTERNATIONAL AIRPORT

PROJECT DESCRIPTION: AIRPORT LAYOUT PLAN (ALP) UPDATE FOR AC 150/5300-13A COMPLIANCE

PROFESSIONAL SERVICES - ESTIMATE OF EXPENSES

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						96,000	Adjustments
A LAMBING FINDING	2008		0				, Airport Layout Plan (ALP) Update - Scope
	I control	Franci	Printing		Lodging Per Diem	Travel	
M-Squared Engineering	Squared E	W-	ly, Inc.	hy & Til	Crawford, Murphy & Tilly, Inc.	Crawfo	Costs and Expenses Summary



### COMMUNITY BUSINESS DEVELOPMENT PARTNERS **MILWAUKEE COUNTY**

COMMITMENT TO CONTRACT WITH DBE (This form is to be completed by the bidder/proposer and the DBE named for submission with bid/proposal)

PROJECT No.: WA176-13003 PROJECT TITLE: GMIA Master Plan - Completion of the ALP (Phase 1)

TOTAL CONTRACT AMOUNT \$ 534,108

DBE Goal: 17%

Name & Address of DBE(*)	Scope of Work Detailed Description	DBE Contract	% of Tota
M Squared Engineering, LLC	Development of Airport Layout Plan and	Amount	Contract
W62N215 Washington Avenue	Project Exhibits using AutoCAD and GIS	\$95,431	17.9%
Cedarburg, WI 53012	i		
(* Separate commitment form must be completed for eac	n DBE (Irm)	<u></u>	<u></u>
Bidder/Proposer Commitm	ent (To be completed by firm committing wo	erk to DBE	
I certify that the DBE firm listed quoted the iden with, and having received confirmation, on par Murphy & Tilly, Inc. (Phone No. 217-787-8050 for the service(s) and amount(s) specified whe the named DBE will be submitted directly to CI The information on this form is true and accurate statement, or misrepresentation will result in ap Signature of Authorized Representative  Subscribed and sworn to before fine this	tified service(s) and cost(s). I further acknowled inering, pricing and delivery from DBE firm listed), or one of our subcontractors, will enter into con a warded this contract. A copy of the contract BDP within seven (7) days from receipt of Notice to the best of my knowledge. I further understar propriate sanctions under applicable law.    Inaules F. Torlor - Vue President   Name & Title of Authorized Representative	ge our firm having d herein. Our firm htract with the DBE between our firm a-to-Proceed on th nd that falsification 6.10.10	Crawford, Ifirm listed, and that of his contract, fraudulent
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Director of AE and ES Section - Facilities

Milwaukee County

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Director of Facilities Management

Milwaukee County

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(None)

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Director of Administrative Services

Milwaukee County

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Comptroller

Milwaukee County

Security Level: Email, Account Authentication

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Chris Abele

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Security Level: Email, Account Authentication

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Milwaukee County

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies     Users accessing the internet behind a Proxy Server must enable HTTP

### 1.1 settings via proxy connection

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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