

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 10, 2022

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: From the Director of Office of Strategy, Budget and Performance, requesting retroactive authorization to apply for, and accept, and complete an administrative fund transfer for the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) Public Assistance Program for disaster operations in a pandemic

FISCAL EFFECT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget
<input checked="" type="checkbox"/> Decrease Operating Expenditures
<input checked="" type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|---|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$0
	Revenue	TBD	TBD
	Net Cost		
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. The Office of Strategy, Budget, and Performance (SBP) is requesting retroactive authorization to apply for, and accept, and complete an administrative fund transfer for the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) Public Assistance Program for Milwaukee County disaster operations in the COVID-19 pandemic.
 - B. The FEMA Public Assistance (PA) Program provides funding to applicants for the safe opening and operation of eligible facilities including funding for the provision of personal protective equipment and disinfecting services and supplies. FEMA is directed to provide 100 percent Federal cost share for all work eligible for assistance under PA Category B.
 - C. In 2021, Milwaukee County submitted a reimbursement claim for 2020 eligible expenses totaling \$1,610,627.43. FEMA has approved the County's \$1.6M claim for 2021 expenses, and reimbursement is pending. In 2022, Milwaukee County preliminary intends to submit an estimated reimbursement claim amount of \$2,270,245.96 for FEMA eligible expenses incurred in 2021. Milwaukee County can continue to submit reimbursement claims for eligible costs from January 1, 2022 until at least April 1, 2022. SBP will continue to monitor FEMA guidance for changes to eligibility guidelines and dates.
 - D. Milwaukee County has one claim pending reimbursement for 2020 eligible expenses. The 2021 eligible expenses are in the process to be submitted with an estimate of \$2,270,245.96 expenses based on FEMA's guidance and 2020 claims. Claims for eligible expenses in 2022 can be submitted until at least April 1, 2022. Actual claims for 2022 will be based on eligible spending activity.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By: Bess Earl, Senior Grant Analyst, Project Management Office

JOSEPH WIMERS

Authorized Signature _____

Did DAS-Fiscal Staff Review?

Yes

No

Did CBDP Review?²

Yes

No

Not Required