



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 105  
Milwaukee, WI 53233

## Meeting Minutes Capital Improvements Committee

*Chairperson: Scott Manske, County Comptroller*  
*Committee Coordinator: Alexis Gassenhuber, 414-278-4164*

*Research Analysts:*  
*Pamela Bryant, 414-278-4396*  
*Vincent Masterson, 414-278-4162*  
*Justin Rodriguez, 414-278-4170*

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Wednesday, December 16, 2015

2:00 PM

Room 203R

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### Call To Order

**Present:** 10 - Mayo Sr., Mayo Sr., Schmitt, Dranzik, Dranzik, Ehley, Ehley, Kreklow, Manske, and Manske

**Excused:** 3 - Johnson Jr., Scaffidi, and Scaffidi

**Todd Miller appeared on behalf of Supervisor Mayo, Sr., at today's meeting. Mayor Ehley was not present at the time the roll was called but appeared shortly thereafter.**

- 1      [15-641](#)      Approval of minutes from the September 22, 2015, Capital Improvements Committee meeting.

**Attachments:**      [DRAFT MINUTES](#)

**A motion was made by Director Dranzik, to accept and APPROVE the minutes from the September 22, 2015, meeting of the Capital Improvements Committee. The motion was seconded by Supervisor Schmitt. The motion PREVAILED by unanimous voice vote.**

**Ayes:** 6 - Mayo Sr., Schmitt, Dranzik, Ehley, Kreklow and Manske

**Excused:** 2 - Johnson Jr. and Scaffidi

- 2      [15-792](#)      From the Capital Improvements Committee (CIC) Chairperson, providing a comparison of the 2016 Adopted Capital Improvements Budget and the 2016 CIC Committee Recommended Capital Improvements Budget. **(Considered by the Capital Improvements Committee and the Committee on Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments:      [REPORT](#)  
                                 [CB Resolution](#)

**APPEARANCES:**

Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

Pamela Bryant, Capital Finance Manager, Office of the Comptroller

Vince Masterson, Fiscal and Strategic Asset Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

**The Committee took a break from 2:48 p.m. to 3:01 p.m. Upon reconvening at 3:01 p.m., a roll call was taken and all Committee members were present with the exception of Supervisor Johnson, Jr., and Mayor Scaffidi who were excused from today's meeting.**

- 3      [15-791](#)      From the Capital Improvements Committee (CIC) Chairperson, requesting authorization to amend Chapter 36 of the Milwaukee County Code of General Ordinances to streamline the CIC requests process. **(Referred to the Capital Improvements Committee and the Committee on Finance, Personnel, and Audit)**

**Attachments:**      [REVISED MEMO](#)  
                                  [REVISED RESOLUTION/ORDINANCE](#)  
                                  [REVISED FISCAL NOTE](#)  
                                  [CB Resolution](#)  
                                  [15-791 Amendment 1 Mayo.pdf](#)  
                                  [15-791 Engrossed.pdf](#)  
                                  [Ordinance Publication File 15-791.pdf](#)

**APPEARANCES:**

Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

Pamela Bryant, Capital Finance Manager, Office of the Comptroller

Vince Masterson, Fiscal and Strategic Asset Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services

The following changes to the resolution/ordinance were proposed:

- 1) Line 117 - "however; requests must be submitted by July 30" is deleted.
- 2) Lines 125 and 126 - "by September 15" is deleted.
- 3) Line 125 - the following is inserted after the word "criteria." "The staff of the capital improvements committee will work with the Department of Administrative Services to establish the due dates for the requested capital improvement projects from departments and recommended five year capital improvement plan from the CIC to the County Board and County Executive."

A motion was made by Mayor Ehley that the resolution/ordinance be **AMENDED** with the proposed changes. The motion was seconded by Mr. Kreklow. The motion **PREVAILED** by the following vote:

**Ayes:** 6 - Mayo Sr., Schmitt, Dranzik, Ehley, Kreklow and Manske

**Excused:** 2 - Johnson Jr. and Scaffidi

A motion was made by Mayor Ehley that the resolution/ordinance be recommended for **APPROVAL AS AMENDED**. The motion was seconded by Mr. Kreklow. The motion **PREVAILED** by the following vote:

**Ayes:** 6 - Mayo Sr., Schmitt, Dranzik, Ehley, Kreklow and Manske

**Excused:** 2 - Johnson Jr. and Scaffidi

- 4      [15-522](#)      Future Capital Improvements Committee meetings.  
**(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY  
THE COMMITTEE)**

**APPEARANCE:**

Justin Rodriguez, Budget and Management Coordinator, Office of the  
Comptroller

Future meeting dates will occur in July and August 2016.

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

**Length of Meeting: 2:02 p.m. to 3:08 p.m.**

**Adjourned,**

**Janelle M. Jensen  
Senior Committee Coordinator  
Capital Improvements Committee**