

A report from the Director, Department of Health and Human Services (DHHS), requesting to create 1.0 FTE Community Intervention Specialist in Housing Services, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Chapter 17 of the Milwaukee County Code of General Ordinances, changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors; and

WHEREAS, the Department of Health and Human Services is requesting the creation of 1.0 Full-Time Equivalent Community Intervention Specialist position to support the Shelter Plus Care program (My Home), which provides rental assistance and supportive services to homeless individuals with disabilities, specifically those with serious mental health issues, chronic substance abuse, or human immunodeficiency virus/acquired immune deficiency syndrome infection; and

WHEREAS, due to an increase in need, current caseloads on the My Home team are completely full, and adding this new position would allow the program to take on new referrals, increase the disbursement of rent assistance, and work across several Shelter Plus Care grants to support My Home participants; and

WHEREAS, the total annual cost of the Community Intervention Specialist position will be offset by an increase in Federal Shelter Plus Care funding; and

WHEREAS, the Department of Human Resources has reviewed this request for a new position create to determine the appropriate classification (Community Intervention Specialist) and pay grade (24), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of September 2, 2025, recommended adoption of File No. 25-581 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay grade recommendation for the position, as outlined in the report hereto attached to this file and summarized below:

45

Recommended Title	Community Intervention Specialist
Agency (Department)	800 – Department of Health and Human Services (DHHS)
Organization (Org.) (Low Org.)	8523 – Housing Services
Number (No.) of Positions	1
Pay Grade	24
Annual Range	\$58,698-\$68,328

46

47 ; and

48

49 BE IT FURTHER RESOLVED, the County Board hereby authorizes and
50 approves the following position action for DHHS, effective Pay Period 21,
51 September 28, 2025:

52

Action	Title	No. of Positions	Pay Grade
Create	Community Intervention Specialist	1	24

53

54

55 chk

56 09/02/25

57 s:\\committees\\2025\\september\\per sep 2\\resolutions\\25-581 dhhs create 1 community intervention specialist.docx