

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: March 21st, 2025

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Israel Ramon, Register of Deeds

Subject: The Office of the Register of Deeds requests to abolish 1.0 FTE Supervisor Real Property (paygrade 24M) and create 1.0 FTE Supervisor Real Estate (paygrade NR20)

File Type: Action Report

REQUEST

The Register of Deeds Office requests to abolish 1.0 FTE Supervisor Real Property and create 1.0 FTE Supervisor Real Estate.

BACKGROUND

The abolished position (Supervisor Real Property) has been vacant since January 8th, 2024. The created position (Supervisor Real Estate) is undergoing a position update and title change to more accurately describe the functions of the role. The Supervisor Real Estate position will play the key role in administering special projects, identity shielding, digital data conversions, book binding, and back indexing.

FISCAL EFFECT

This is an Abolish/Recreate of a vacant position. The impacted positions share similar paygrades. There will be no budgetary or tax levy impact in 2025. The Supervisor Real Estate position has a projected start date of July 7th, 2025.

Total current year costs are estimated at \$26,613 (including salary and social security). Costs will be absorbed within the department’s personnel budget for 2025. Estimated total costs in 2026 are \$53,226.

POSITION INFORMATION

Action	Title	Pay Range	Annual Salary Range – 2080 Hours
Abolish	Supervisor Real Property	24M	\$57,554.00 - \$66,996.00
Create	Fiscal & Vital Records Supervisor	NR20	\$49,255.00 - \$73,882.00

RECOMMENDATION

Register of Deeds recommends that 1.0 FTE Supervisor Real Property (paygrade 24M) be abolished and 1.0 FTE Supervisor Real Estate (paygrade NR20) be created in the Register of Deeds Office. There is no tax levy impact to this request.

Israel Ramon

Israel Ramon, Register of Deeds
[Insert Department Head name here, signature above]

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk