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3 A report from the Director, Department of Health and Human Services, requesting the
4 creation of 1.0 FTE Program Manager in the Director’s Office, by recommending
5 adoption of the following:
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7 **A RESOLUTION**

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9 WHEREAS, the Federal American Rescue Plan Act (ARPA) of 2021 was signed
10 into law by President Biden on March 11, 2021, in efforts to support individuals, families,
11 businesses, and governments impacted by the Coronavirus Disease pandemic; and
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13 WHEREAS, Milwaukee County (the County) will receive \$183.7 million in ARPA
14 funding, through the ARPA State and Local Fiscal Recovery Fund; and
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16 WHEREAS, the Milwaukee County Board of Supervisors adopted File No.
17 21-555: “A resolution to create a Task Force (ARPA Task Force) to review and
18 recommend funding allocations to the Milwaukee County Board of Supervisors for
19 monies received by the County in the Federal American Rescue Plan Act of 2021”; and
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21 WHEREAS currently, the Department of Health and Human Services (DHHS) is
22 responsible for administering about one-third of the overall approved County ARPA
23 projects, and there are additional proposals pending, which fall under the DHHS
24 umbrella; and
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26 WHEREAS, the Project Manager position will serve as a touchpoint in preventing
27 bottlenecks, fostering information-sharing, facilitating regular project updates, complying
28 with annual reporting, and ensuring ARPA funds are spent; and
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30 WHEREAS, of the County’s \$183.7 million in ARPA aid, \$7 million has been
31 reserved for Fund Administration to manage and coordinate use of ARPA funds to
32 ensure strong programmatic and fiscal accountability, timely reporting, and alignment
33 with supplementary funding; and
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35 WHEREAS, funding for this position would be allocated from ARPA Fund
36 Administration that was approved in File No. 23-234, for DHHS administrative positions
37 supporting ARPA projects; and
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39 WHEREAS, the request to create a new position within DHHS aligns with 3B in
40 the County’s strategic plan, to enhance the County’s fiscal health and sustainability, with
41 administrative support for ARPA-funded projects ensuring strong fiscal stewardship and
42 oversight of these funds; and
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44 WHEREAS, the Department of Human Resources has reviewed this position
45 change request and has determined the appropriate classification (Project Manager)
46 and pay grade (33M), and has submitted a report included in this file; and

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WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of March 7, 2023, recommended adoption of File No. 23-342 (vote 4-0); and

WHEREAS, the Committee on Finance, at its meeting of March 16, 2023, recommended adoption of File No. 23-342 (vote 6-1); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the position as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Project Manager
Agency (Department)	800-Department of Health and Human Services (DHHS)
Org. (Low Org)	8110
Number of Positions	1
Pay Grade	33M
Annual Range	\$76,606.40-\$91,291.20

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; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for the DHHS effective Pay Period 12, beginning May 29, 2023:

Action	Title	Number of Positions	Pay Grade
Create	Project Manager	1	33M

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srb
03/16/2023
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