

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: February 16, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting authorization to enter into amendments to contracts for programs within Housing Services

File Type: Action Report

REQUEST

Report from the Director, Department of Health and Human Services, requesting authorization to enter into amendments to increase funding for the various purchase of service contracts outlined below.

POLICY

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting authorization to execute these amendments to the purchase of service contracts.

Wisconsin State Statutes:		59.52(31)
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BACKGROUND

The Department is requesting approval to enter into amendments to the following purchase of service contracts:

Pathways to Permanent Housing

Guest House of Milwaukee currently operates a 27-unit, intensive housing model for 27 chronically homeless individuals. The goal of this program is to quickly transition individuals living on the street into permanent housing with services. The 2023 contract with Guest House included funding for rent.

Utilizing American Rescue Plan Act (ARPA) funding, Milwaukee County purchased the building, located at 1615 S. 22nd St., and became the landlord as of September 1, 2023. In December 2023, under File 23-965, Housing requested the annual contracted amount for this program be reduced by the \$137,100 in annual rent, intending to eliminate the need to reimburse Guest House the cost of the rent now that DHHS owned the property. It was later advised by the Comptroller's Office that this amount be reinstated in the contract to account for the lease

revenue. This amendment would add \$137,100 to the 2024 purchase of service contract for a total contract amount of \$670,000. This cost is offset by an annual lease payment of the same amount from Guest House.

Housing Supportive Services – Prairie Apartments

Guest House, Inc. provides on-site housing support services at Prairie Apartments, a joint supportive housing development with Heartland Housing, which opened in 2009. This housing development consists of 24 units. Currently, this contract is \$49,000 which supports one part-time case manager. The proposed amendment for an additional \$25,000 would support a full-time case manager to provide supportive services to residents. The total adjusted contract amount would be \$74,000.

Fast Fund Fiscal Agent

Local 212/MATC Believe in Students FAST Fund is designed to support Milwaukee Area Technical College students experiencing housing insecurity. Through these efforts, the Fast Fund assists students experiencing homelessness in securing housing and housed students avoid eviction through direct security deposit, rental and utility payments. Currently, this contract is \$100,000 and this amendment would add an additional \$200,000 for a total contract amount of \$300,000. The current contract would be extended through December 31, 2024 to continue to support students so they can graduate, become successful, and improve their societal contributions.

Supportive Housing Case Management

Housing Services administers case management contracts that support Milwaukee County’s Plan to End Chronic Homelessness that began in July 2015. These case management contracts provide wraparound case management services for men, women, and families that experience homelessness. This program was in the Request for Proposals (RFP) process which wrapped up in December of 2023. To ensure continuity of services, the listed contractors received board approval to continue to operate from January 1, 2024 through March 31, 2024 (File #23-1017). Based on the scoring for the RFP, the final 2024 contract recommendations are as follows for the remainder of the 2024 fiscal year.

Provider	2024 Current Contract (1/1/2024-3/31/2024)	Proposed Amendment (4/1/2024-12/31/2024)	Total 2024 Contract Amount
Pathfinders	\$14,750	\$44,250	\$59,000
Hope House	\$14,750	\$103,250	\$118,000
Salvation Army	\$14,750	\$44,250	\$59,000
Guest House of Milwaukee	\$29,500	\$88,500	\$118,000
Subtotal	\$73,750	\$280,250	\$354,000

ALIGNMENT TO STRATEGIC PLAN

This action item aligns with strategic plan objectives 2A (Determine what, where, and how we deliver services to advance health equity and 3A (Invest “upstream to address root causes of health disparities).

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to execute amendments to the contracts for the services identified in the accompanying resolution at a total cost of \$642,350.

FISCAL EFFECT

There is no fiscal effect as funds were included in the 2024 adopted budget within Housing Services.

TERMS

The term of the amendments in this report include extending all contracts through December 31, 2024.

VIRTUAL MEETING INVITES

Shakita LaGrant-McClain, DHHS Director
James Mathy, Housing Administrator

PREPARED BY:

James Mathy, Housing Administrator, Department of Health and Human Services

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, Director, Department of Health and Human Services

ATTACHMENTS:

None

cc: County Executive David Crowley

Sup. Liz Sumner, Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, and Strategic Planning
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County
Steve Cady, Research Director, Comptroller's Office
Lottie Maxwell-Mitchell, Sr Budget and Management Analyst, DAS