

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: January 26, 2021

TO: Marcelia Nicholson, Chairwoman, County Board of Supervisors

FROM: Joseph Lamers, Director, Office of Performance, Strategy and Budget,
Department of Administrative Services

SUBJECT: Request to create 1.0 FTE Community Intervention Specialist position in the Housing Division of the Department of Health and Human Services.

Request

The Department of Health and Human Services (DHHS) is requesting to create 1.0 FTE Community Intervention Specialist position.

Background

DHHS's Housing Division requests 1.0 FTE Community Intervention Specialist position to support Housing and Urban Development (HUD) grant activities. The position will be responsible for supportive services, housing navigation, and coordination efforts for the My Home Program. Housing plans to fill this position in pay period 8 at step 1.

Funding for this position is fully supported by grant revenue and there is no tax levy impact for this position.

Recommendation

The Department of Administrative Services – Performance, Strategy, and Budget recommends that 1.0 FTE Community Intervention Specialist position be created in the Housing Division of DHHS.

Fiscal Impact

Salary for the 1.0 Community Intervention Specialist will be paid from additional HUD grant revenue.

Action	Title	No. of Positions	Title Code	Pay Grade
Create	Community Intervention Specialist	1.0 FTE	00008000	24 (\$52,843-61,209 annually)

JOSEPH LAMERS

Joseph Lamers, Director
Office of Performance, Strategy and Budget
Department of Administrative Services