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From the Acting Chief Deputy, Milwaukee County Office of the Sheriff (MCSO), requesting the creation of 2.0 FTE Civilian Investigator Full-Time positions (Pay Grade NR 19) in 4052, General Investigations using the pool of funds from the vacant Investigator Hourly positions (Pay Grade NR 19) in 4052 General Investigations, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Office of the Sheriff (Sheriff) is requesting the creation of 2.0 full-time equivalent (FTE) Civilian Investigator full-time positions (the Positions), to expedite the process for all background investigations (deputy sheriffs, correctional officers, and civilian employees), and due to the nature of services that these positions provide, very thorough background investigation is required prior to allowing access to the secure perimeter of the jail, accessing sensitive information (Criminal Justice Information Services compliance), and granting law enforcement certifications to individuals; and

WHEREAS, the Positions' main duty is to contact candidates' references to obtain statements about qualifications, character, work ethic, and other relevant information; and

WHEREAS, for the past two years, there has been a critical staffing shortage in the Criminal Justice Facility, and because of this, there is a great need to conduct background investigations as quickly and accurately as possible to bring staffing up to proper levels; and

WHEREAS, the Positions will be able to work on multiple background investigations within a 40-hour work week, and it will also allow for more flexibility to schedule meetings with applicants and provide consistent time for follow-up with past employers, references, and other required steps in the process; and

WHEREAS, the Positions are for assisting the General Investigation Division, Sheriff, and align with Milwaukee County's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity; and

WHEREAS, the Department of Human Resources has reviewed these position change requests and has determined the appropriate classification (Civilian Investigator Full-Time) and pay grade (NR19), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

46 WHEREAS, the Committee on Personnel, at its meeting of May 20, 2026,
47 recommended adoption of File No. 26-361 (vote 3-0); now, therefore,
48

49 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
50 hereby approves the classification and pay grade recommendation for the positions, as
51 outlined in the report hereto attached to this file and summarized below:
52

| | |
|--------------------------------|---------------------------------------|
| Recommended Title | Civilian Investigator Full-Time |
| Agency (Department) | 400 - Office of the Sheriff (Sheriff) |
| Organization (Org.) (Low Org.) | 4052 |
| Number (No.) of Positions | 2 |
| Pay Grade | NR19 |
| Annual Range | \$46,924.80 - \$70,408.00 |

53
54 ; and
55

56 BE IT FURTHER RESOLVED, the County Board hereby authorizes and
57 approves the following position action for the Sheriff, effective after June 30, 2026:
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| Action | Title | No. of Positions | Pay Grade |
|--------|---------------------------------|------------------|-----------|
| Create | Civilian Investigator Full-Time | 2 | NR19 |

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63 s://committees/2026/may/per/resolutions/26-361 sheriff create 2 civilian investigator.docx