

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : April 20, 2018

TO : Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

FROM : Pamela Bryant, Capital Finance Manager, Office of the Comptroller

SUBJECT : Project Completion Status Report as of December 31, 2017 **(Informational Only)**

BACKGROUND

As requested by Policymakers, the Office of the Comptroller is providing a report on the status of capital improvement projects. The purpose of this semi-annual report is to provide Policymakers with information on the completion status of capital projects. In addition, the report will provide a tool for the County to monitor the timely completion of projects and provide early identification of areas of concern.

The attached report includes the following information, provided both by County Departments and the Office of the Comptroller:

- A list of all capital projects
- Estimated project completion percentage
- Substantial completion dates

Defined Terms

Below is a list of terms included in the attached report.

Project: the projects are the reporting category. In the previous report the reporting category could be a project (5-digit), subproject (7-digit) or phase (8-digit). The first 5 digits of the project number represent the project, the next two digits represent the subproject for that project and the last digit represents the phase for that project. For this report and future reports the reporting category will be the subproject (7-digit).

Budget: the budget amounts include the 2016 carryover amount, 2017 adopted capital budget amount and 2017 capital transfers.

Expended: 2017 expenditures.

Percentage Complete: the percent of the project work scope that has been completed.

Substantial Completion Date: the date in which the project can be used for its intended purposes. All operating parameters must be within specifications and no major construction is on-going that would prevent the agreed upon use or occupancy of the project work. Project may have unresolved issues due to circumstances beyond the control of the contractor and/or project manager. Job authorization may still be open and accumulating charges. Majority of funds have been spent. Warranties on workmanship and equipment commence.

Departmental Project Completion Results

Based on financial information as of December 31, 2017 for the capital improvements program, departments have approximately \$116.1 million in budget authority for 349 sub-projects compared to \$120.8 million in budget authority for 384 sub-projects in December 2016.

Expenditures as of December 2017 total \$120.3 million with \$41.5 million under contract. This compares to expenditures as of December 2016 that total \$82.3 million, with \$23.1 million under contract.

The available balance or budget authority as of December 2017 totals \$116.1 million or 47 percent of the remaining budget. This compares to an available balance as of December 2016 that totaled \$120.8 million or 53 percent of the remaining budget.

The table below summarizes the data by department. See Attachment 1 for a presentation of the financial data for all of the capital projects as of December 31, 2017.

# OF PROJECTS	DEPT	BUDGET	EXPENDED	ENCUMBERED	AVAILABLE BALANCE	% of Budget Approp Remaining
32	Highways	\$ 30,562,161	\$ 20,223,013	\$ 323,198	\$ 10,015,950	33%
10	Mass Transit	\$ 41,297,939	\$ 11,480,491	\$ 3,142,987	\$ 26,674,460	65%
38	Airport	\$ 50,633,177	\$ 14,432,498	\$ 5,000,548	\$ 31,200,131	62%
6	Environmental	\$ 2,247,987	\$ 390,878	\$ 362,095	\$ 1,475,014	66%
109	Parks	\$ 33,950,241	\$ 10,629,662	\$ 2,998,935	\$ 20,321,644	60%
9	Museum	\$ 2,614,179	\$ 1,416,687	\$ 262,594	\$ 934,899	36%
30	Zoo	\$ 26,400,639	\$ 8,053,210	\$ 14,663,026	\$ 3,684,403	14%
2	BHD	\$ 188,345	\$ 46,988	\$ -	\$ 141,357	75%
6	DHHS	\$ 477,336	\$ 98,928	\$ 10,130	\$ 368,278	77%
4	County Grounds	\$ 85,738	\$ 83,026	\$ -	\$ 2,712	3%
21	Courthouse Complex	\$ 9,747,010	\$ 1,264,229	\$ 787,093	\$ 7,695,688	79%
6	HOC	\$ 1,857,398	\$ 847,589	\$ 662,589	\$ 347,220	19%
76	Other Agencies	\$ 46,587,522	\$ 20,003,949	\$ 13,308,024	\$ 13,275,548	28%
349	Total	\$ 246,649,672	\$ 88,971,148	\$ 41,541,218	\$ 116,137,305	47%

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.



Pamela Bryant
Capital Finance Manager

Attachments

pc: Chris Abele, County Executive
Scott Manske, Comptroller
Chairperson, Committee on Finance and Audit
Teig Whaley-Smith, Director, Department of Administrative Services
Joe Lamers, Director, Office of Performance, Strategy and Budget
Guy Smith, Interim Director, Parks
Greg High, Director, DAS-A&E
Laurie Panella, CIO, DAS-IMSD
Julie Esch, Interim Director- MCDOT
Raisa Koltun, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Justin Rodriguez, Budget and Management Coordinator
Stephen Cady, Research Director
Vince Masterson, Fiscal and Strategic Asset Coordinator

