

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : April 22, 2022

TO : Supervisor Marcelia Nicholson Chairwoman, County Board of Supervisors

FROM : Pamela Bryant, Capital Finance Manager, Office of the Comptroller

SUBJECT : Project Completion Status Report as of December 31, 2021 **(Informational Only)**

BACKGROUND

As requested by Policymakers, the Office of the Comptroller is providing a report on the status of capital improvement projects. The purpose of this semi-annual report is to provide Policymakers with information on the completion status of capital projects. In addition, the report will provide a tool for the County to monitor the timely completion of projects and provide early identification of areas of concern.

Changes Resulting from New Financial System

The Office of the Comptroller has transitioned from pulling the Project financial information from Advantage to the new Infor system. The Infor system Project reporting presents Project financial information in a “Life to Date” format. This means that budget and actual amounts shown for each project will include all budget amounts and actual expense amounts since each project was created. The conversion was done in 2021 and two years of financial history from Advantage was converted into Infor; as a result, Projects that started prior to 2019 will not have all historical budget and actual amounts. Encumbrances amounts for each project represent a snapshot of funds under contract as of December 31, 2021.

The attached report includes the following information, provided both by County Departments and the Office of the Comptroller:

- A list of all capital projects
- Estimated project completion percentage
- Substantial completion dates or Estimated Dates

Defined Terms

Below is a list of terms included in the attached report.

Active Projects: Active Projects in Infor include any projects that are currently being worked on or completed projects where financial and/or project management closeout still needs to occur.

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Project: the projects are the reporting category. In the previous report the reporting category could be a project (6-digit), subproject (8-digit) or phase (9-digit). The first 6 digits of the project number represent the project, the next two digits represent the subproject for that project and the last digit represents the phase for that project. For this report and future reports the reporting category will be the subproject (8-digit).

Budget: the budget amounts include the 2018 carryover amount, 2019-2021 budget amounts and 2019-2021 appropriation transfers.

Expended: 2019-2021 expenditures.

Encumbered: Encumbrances amounts for each project represent a snap shot of funds under contract as of December 31, 2021.

Percentage Complete: the percent of the project work scope that has been completed.

Substantial Completion Date: the date in which the project can be used for its intended purposes. All operating parameters must be within specifications and no major construction is on-going that would prevent the agreed upon use or occupancy of the project work. Project may have unresolved issues due to circumstances beyond the control of the contractor and/or project manager. Job authorization may still be open and accumulating charges. Majority of funds have been spent. Warranties on workmanship and equipment commence.

Departmental Project Completion Results

Based on financial information as of December 31, 2022 the total project budget amount for active projects in Infor since creation was \$429,600,612. The total amount expended for active projects in Infor since creation was \$194,840,371. The amount encumbered is \$63,618,412.

The table below summarizes the data by department. See Attachment 1 for a presentation of the financial data for all of the active capital projects in Infor as of December 31, 2021.

Balances as of 12/31/2021					
Active Projects	Name	LTD Budget	LTD Actual	Encumbrances	Remaining Budget
34	Highways	\$ 33,380,874	\$ 21,009,236	\$ 936,206	\$ 11,435,432
18	Transit	\$ 82,326,052	\$ 27,730,389	\$ 26,725,686	\$ 27,869,977
44	Airport	\$ 129,551,361	\$ 46,572,879	\$ 17,272,185	\$ 65,706,297
11	Environmental	\$ 2,137,969	\$ 972,778	\$ 231,222	\$ 933,968
57	Parks	\$ 32,807,111	\$ 18,942,649	\$ 5,796,054	\$ 8,068,408
6	MPM	\$ 5,339,049	\$ 3,344,188	\$ 1,297,407	\$ 697,454
15	Zoo	\$ 22,684,090	\$ 13,711,134	\$ 107,558	\$ 8,865,398
1	BHD	\$ 7,610,000	\$ 3,110,000	\$ -	\$ 4,500,000
9	Human Services	\$ 10,628,272	\$ 1,813,185	\$ 2,666,474	\$ 6,148,614
1	County Grounds	\$ 1,536,884	\$ 1,366,943	\$ 170,149	\$ (209)
21	Courthouse Complex	\$ 32,679,358	\$ 9,931,936	\$ 1,835,161	\$ 20,912,261
4	HOC	\$ 877,148	\$ 301,941	\$ 49,473	\$ 525,734
56	Other Agencies	\$ 67,542,444	\$ 46,033,112	\$ 6,530,837	\$ 14,978,495
1	ARPA - Facilities Management	\$ 500,000	\$ -	\$ -	\$ 500,000
278	Total	\$ 429,600,612	\$ 194,840,371	\$ 63,618,412	\$ 171,141,829

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance Committee.

Pamela Bryant _____

Pamela Bryant
Capital Finance Manager

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Attachments

cc: David Crowley County Executive
Chairperson, Committee on Finance
Vice-Chairperson, Committee on Finance
Joe Lamers, Director, Office of Performance, Strategy and Budget
Guy Smith, Director, Parks
Lynn Fyhrlund, CIO, DAS-IMSD
Donna Brown-Martin, Director- MCDOT
Justin Rodriguez, Office of the Comptroller
Stephen Cady, Office of the Comptroller
Vince Masterson, Office of Performance, Strategy and Budget