

DRAFT

Fiscal Year 2015

4-23-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1	<u>From</u>	<u>To</u>
4000 – Sheriff		
6149 - Professional Services		\$44,100
7910 - Office Supplies		\$2,400
2699 - Federal Revenue	\$46,500	

The Office of the Sheriff requests to recognize Homeland Security funding in the amount of \$46,000 and establish corresponding expenditure authority.

The grant is to be used for ALERT SWAT Leader Training. This grant will fund three 40-hour SWAT Commander II training courses in Eau Claire, Milwaukee and Green Bay, Wisconsin. Each course will allow 25 personnel from the ALERT regional teams and their partners to attend. This five-day training is designed for law enforcement personnel responsible for deploying as a SWAT team leaders and commanders with prior experience and training in that role. The SWAT Commander II course is designed as a follow-up to the SWAT command decision-making and leadership course.

The Milwaukee County Sheriff's Office has agreed to be the fiscal agent on behalf of the ALERT teams, and will organize the training and assist with registering students.

The grant is required to be expended by December 31, 2015 and there is no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

2	<u>From</u>	<u>To</u>
9000 – Parks		
7018 - Other Agricultural Supplies		\$9,910
7970 - Tools & Minor Equipment		\$5,600
5199 - Salary/Wages		\$52,555
5312 - Social Security		\$762
2299 - State Revenue	\$53,317	
4930 - Gifts and Donations	\$5,600	
4999 - Other Misc Revenue	\$9,910	

The Department of Parks, Recreation, and Culture seeks recognition of grants, donations, and cooperative agreement revenue from several sources and a corresponding increase in expenditures. The Natural Areas Program has received several grants, donations, and cooperative agreements for 2015 in the amount of \$68,827.

- \$45,000 – Wisconsin DNR Area of Concern Wildlife Survey Agreement (Milwaukee River Estuary)
- \$9,910 – Private Reforestation Grant (Root River Parkway)
- \$8,317 – Wisconsin DNR Grassland Restoration Agreement (Little Menomonee River Parkway)
- \$3,500 – Lake Park Friends Donation (Invasive Species Control)
- \$2,100 – Private Habitat Monitoring & Management Grant

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

3	<u>From</u>	<u>To</u>
4000 – Sheriff		
5201 - Overtime		\$88,250
5312 - Social Security		\$6,751
7935 - Law Enforcement Supplies		\$4,999
2299 - State Revenue	\$100,500	

The Office of the Sheriff requests to recognize funding in the amount of \$100,000 from the State of Wisconsin and establish corresponding expenditure authority.

In December of 2014, the Office of the Sheriff received notification from the State of Wisconsin that it has been awarded a 2014 Alcohol Enforcement grant in the amount of \$100,000. The grant is required to be expended between October 1, 2014 and September 30, 2015.

In Wisconsin during 2013, alcohol was listed as a contributing factor in 4.2% of all crashes. 35.1% of all vehicle crash fatalities in 2013 were alcohol-related, resulting in 185 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear safety belts.

WisDOT analysis has identified roadway segments patrolled by this agency 'at-risk'. All alcohol and speed-related crash data from the three previous years for every jurisdiction in Wisconsin were analyzed, including those involving property damage through all ranges of injuries to those that resulted in death. These data were scientifically weighted following established statistical protocol. Using this weighted data, the Bureau identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed. After factoring in each identified, at-risk location's population density, a snapshot of the state's most likely places for similar crashes per capita was established.

The following conditions have been established for the grant: 1. Zero tolerance policy for impaired driving 2. Zero tolerance for unrestrained occupants 3. Initiate a recorded traffic stop every 45 minutes 4. Maintain typically a ratio of 3 citations to 1 written warning 5. Make contact with local media, community groups to increase public awareness.

1,792 Patrol hours are authorized under this grant. The grant requires a 25% match which will be provided from existing funds in the Office of the Sheriff. Expenditure authority for overtime and social security of \$95,001 is authorized with an additional \$4,999 for materials and supplies.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

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Fiscal Year 2015

4-23-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL

Action Required
Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1	<u>From</u>	<u>To</u>
2000 – Combined Courts		
8502 – Major Maintenance Bldg		\$27,000
5199 – Salary	\$25,081	
5312 – Social Security	\$1,919	

The Clerk of Circuit Court is requesting to transfer funds from the personal services account series to the operating capital account series for reconstruction, carpeting, and painting of Room 308 in the safety building (which houses the Court’s legal counsel). DAS-Facilities Management indicated that the total cost of materials and labor for this project is approximately \$27,000. Funds are available in the personal services series due to a position vacancy. A position of Legal Counsel Criminal was created in the 2015 budget, the position was not filled until April. The cost savings from the vacancy are sufficient to cover the major maintenance request.

There is no tax levy impact for this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

2		<u>From</u>	<u>To</u>
	2000 – Combined Courts		
	8551 – Machinery & Equipment (>\$2,500)		\$27,000
	6999 – Sundry Services	\$17,000	
	7973 – Minor Office Equipment	\$10,000	

The Clerk of Circuit Court is requesting to transfer funds from the services/commodities account series to the operating capital account series for the purchase of a new public address system for juror management. The current public address system is over 15 years old and much of the equipment has been in place since 1990. There are areas of the jury waiting area that cannot hear the instructions. Due to the age of the equipment, replacement is a more cost effective option than repair. The Clerk of Circuit Court solicited quotes from three vendors and selected the low quote of approximately \$27,000.

There is no tax levy impact for this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

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Fiscal Year 2015

4-23-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL-OTHER

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1	<u>From</u>	<u>To</u>
5600 – Transit		
2699 – Other Fed Grants & Reim		\$1,187,949
4999 – Other Misc Revenue		\$267,289
8499 – Other Charges	\$1,336,444	
9756 – Administrative Services # 6	\$118,794	
5800 – Director’s Office		
2699 – Other Fed Grants & Reim	\$1,187,979	
4999 – Other Misc Revenue	\$267,289	
5199 – Salaries-Wages Budget		\$109,707
5312 – Social Security Taxes		\$9,087
8204 – 5310 Expenditures		\$1,336,444

Request

A transfer in the amount of \$2,910,476 is being requested by the Director of Transportation to realign budget authority for the Federal Transit Administration (FTA) Section 5310 Program from Transit/Paratransit to the Director’s Office.

FTA Section 5310 is intended to enhance mobility for seniors and persons with disabilities by providing funding for programs that help serve the needs of this population. Milwaukee County is a recipient of funds under Section 5310, and the Milwaukee County 2015 Adopted Budget provisions for this program are included in Org 5605 Transit/Paratransit – Fixed Route.

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As the recipient, Milwaukee County is responsible for administering the grant, monitoring sub-recipients, and maintaining documentation and reporting requirements to the FTA. As such, the Director of Transportation would like to transfer the budgeted provisions to new org 5803 within the Director's Office, which will oversee and administer the Section 5310 Program.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

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Fiscal Year 2015

4-23-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS D CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2015 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 capital improvement appropriations:

1				<u>From</u>	<u>To</u>
	<u>WP13104 Oak Leaf Trail Connector Phase 4#</u>				
	9706	–	Prof Serv Div Services		\$120,000
	6146	–	Prof Serv- Cap/Major Maint.		\$20,000
	8527	–	Land Improvements (CAP)		\$1,626,087
	2299	–	Other State Grant & Reimbursements	\$354,530	
	2699	–	Other Fed Grant & Reimbursements	\$1,411,557	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$1,766,087 is being requested by the Director of the Department of Administrative Services Architecture, Engineering and Environmental Services Section (DAS-AE&ES) and the Director of the Department of Parks, Culture, and Recreation (Parks). The transfer is being requested in order to increase expenditure authority and revenue for capital project WP13104 – Oak Leaf Trail Connector Phase 4.

In 2011, Parks was awarded a Congestions and Mitigation Air Quality (CMAQ) grant from the Wisconsin Department of Transportation (WisDOT) for the acquisition of an abandoned segment of the Union Pacific railroad for construction of a bike trail. Subsequently, a new capital project (WP13104) was created to establish budget authority to effectuate the land acquisition for the bike trail. The bike trail is a continuation of the existing paved bike trail that begins at the lakefront and currently ends in Estabrook Park. The bike trail extension will run northwesterly for 3.1 miles beginning just south of Hampton Ave and ending a short distance south of the 2600 block of Mill Road.

In addition to the grant award noted above, Parks has been awarded four separate grants estimated at \$1,766,087. This additional grant revenue will provide sufficient funding to complete the construction phase of the project.

This appropriation transfer will recognize the four additional grant revenues (estimated at \$1,766,087) and associated expenditure authority within Oak Leaf Tail connector Phase 4 project in order to finance the remaining costs for the project. The project is anticipated to be closed by June, 2016.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

2				<u>From</u>	<u>To</u>
	<u>WO115 Conversion to Independent Chiller #</u>				
	8509	-	Other Building Improvement (CAP)		\$38,151
	6146	-	Prof Serv- Cap/Major Maint.		\$20,000
	6050	-	Contract Pers Serv-Short		\$10,000
	4999	-	Other Misc Revenue	\$68,151	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$68,151 is being requested by the Director of the Department of Administrative Services Architecture, Engineering and Environmental Services Section (DAS-AE&ES). The transfer is being requested in order to increase expenditure authority and revenue for capital project WO115 – Conversion to Independent Chiller.

In January 2015, a Focus on Energy- Business Incentive Program grant was awarded to the Milwaukee County DAS- AE&ES. The grant was associated with the engineering, planning, and design services related to the development of the conversion for the High Efficiency Chiller & VFD’s for the chilled water pumps at Milwaukee County Children’s Court.

The incentive was pre-approved provided the terms and conditions were adhered to in the January 2014 from Focus on Energy.

This appropriation transfer will recognize the Focus on Energy grant revenue and associated expenditure authority within the Conversion to Independent Chiller project in order to finance the remaining costs for the project. The project is anticipated to be closed by the end of 2015.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 23, 2015.

2015 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Unallocated Contingency Appropriation Budget	\$5,468,621
Approved Transfers from Budget through May 13, 2015	
SafeRide Program	\$ (5,000)
Unallocated Contingency Balance May 13, 2015	<u>\$5,463,621</u>
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through May 13, 2015	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$5,463,621

ALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Allocated Contingency Appropriation Budget	\$3,117,670
Approved Transfers from Budget through May 13, 2015	
Risk Management Property Insurance	\$ (750,000)
Allocated Contingency Balance May 13, 2015	<u>\$2,367,670</u>
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through May 13, 2015	
None	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$ 2,367,670