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## May Board Cycle

**Milwaukee County Parks**  
9480 Watertown Plank Rd.  
Wauwatosa, WI 53226  
(414) 257-PARK

**Date:** April 17, 2019  
**To:** Theodore Lipscomb, Sr., Chairman, County Board of Supervisors  
**From:** Guy Smith, CPRP, Executive Director, Milwaukee County Parks  
**Subject:** Lease Agreement with Summit Educational Association, Inc. at Dr. Martin Luther King Community Center (ACTION)

### Issue

Milwaukee County Parks is seeking authorization to enter into a Lease Agreement with Summit Educational Association, Inc. (Summit) for use of certain space in Dr. Martin Luther King Community Center.

### Background

Milwaukee County Parks and Summit have had a mutually-beneficial partnership for many years at Kosciuszko Community Center. Summit wishes to expand its tutoring and mentoring services by leasing space at Dr. Martin Luther King Community Center (Center). Summit is a 501(c)3 not-for-profit privately funded agency that provides tutoring and mentoring to youth in Milwaukee.

Summit will have exclusive use of a classroom that is approximately 896 square feet, or 1.5%, of the Center. Summit will have the ability to expand into expansion rooms when necessary as scheduled with the Center's Manager and will have certain gym time during the school year. The term of this Lease is one year and approximately three months to August 31, 2020, with four (4) one-year renewals. This term allows for flexibility based on the success of the program while keeping it aligned with the term of the Summit's lease at Kosciuszko, which is three years with two one-year renewals. Rent is \$1,000 per month during June, July, and August and \$800 per month from September to May. Summit has agreed to reimburse Parks for the cost of utilities used, or 1.5% of the total cost for the Center.

### Recommendation

Parks Executive Director recommends that the County Board of Supervisors and County Executive approve the Lease Agreement with Summit Educational Association, Inc. for use of certain space in Dr. Martin Luther King Community



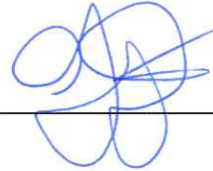
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Center for a term of one year and approximately three months to August 31, 2020, with four one-year extensions. Rent is \$1,000 per month during June, July, and August and \$800 per month from September to May. Summit has agreed to reimburse Parks for the cost of utilities used, or 1.5% of the total cost for the Center.

Prepared By: Erica Hayden, Contracts Manager, Milwaukee County Parks

Approved By: Guy Smith, CPRP, Executive Director



#### Attachments

- Attachment 1 – Resolution
- Attachment 2 – Fiscal Note
- Attachment 3 – Lease Agreement
- Attachment 4 – Map Exhibit

#### Copy

- Chris Abele, County Executive
- Raisa Koltun, Chief of Staff, County Executive's Office
- Jason Haas, Parks, Energy & Environment Chair, Supervisor District 14
- Sheldon Wasserman, Parks, Energy & Environment Vice-Chair, Supervisor District 3
- Marcella Nicholson, Parks, Energy & Environment Committee Member, Supervisor District 5
- Felesia Martin, Parks, Energy & Environment Committee Member, Supervisor District 7
- Steven Shea, Parks, Energy & Environment Committee Member, Supervisor District 8
- Kelly Bablitch, Chief of Staff, County Board of Supervisors
- Kelsey Evans, Committee Coordinator, Office of the County Clerk
- Emily Peterson, Research & Policy Analyst, Office of the Comptroller
- Parks Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS



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