

DRAFT

Fiscal Year 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL

Action Required

Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>1199 – DAS Land Information Office</u>		
	6050 – Contract Pers Serv-Short	\$37,128	
	6148 – Prof. Serv-Recurring Oper	\$37,286	
	6149 – Prof. Serv-Non-Recurring Oper	\$133,396	
	<u>5760 – DAS Land Information Office</u>		
	6050 – Contract Pers Serv-Short		\$37,128
	6148 – Prof. Serv-Recurring Oper		\$37,286
	6149 – Prof. Serv-Non-Recurring Oper		\$133,396

The 2018 adopted budget included an organizational location change for the Land Information Office within the Department of Administrative Services. The Land Information Office was moved from the DAS-Economic Development division (1199) to the DAS Facilities Management Division (5760). A fund transfer is required to move encumbrances for committed funds from 2017 into the proper accounting org structure in 2018.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 B DEPARTMENTAL/ OTHER CHARGES

Action Required

Finance and Audit Committee
 County Board (Majority)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>9000 – Department of Parks, Recreation & Culture</u>		
	0871 – W.G. Bruce Memorial Fund	\$150	
	0872 – Wehr Nature Center	\$275	
	0873 – Trimborn Farm Trust	\$386	
	0874 – Mitchell Park Conservatory	\$1,089	
	0885 – Friends of Boerner Trust	\$14,959	
	0876 – Bike Trails Trust	\$51,000	
	0877 – Playgrounds Trust	\$300,000	
	0886 – Lake Park Pavilion Trust (Mary Bart)	\$200,000	
	0887 – Voight Trial Gardens Trust	\$30,000	
	0888 – Parks Security Trust	\$25,000	
	0889 – Estabrook Park Trust (MATC Funded)	\$45,000	
	0880 – Tree Replacement Fund	\$50,000	
	0892 – MMSD Ecological Fund	\$100,000	
	0861 – BRG Lotta Burger	\$25,000	
	0862 – Amenity Matching Fund	\$242,712	
	0863 – Weigel/Hearst C21	\$154,000	
	6610 – R/M Building & Structures	\$50,000	
	6620 – Repair/Maintenance Grounds	\$104,000	
	6050 – Contract Personal Services		\$150
	6610 – R/M Building & Structures		\$275
	6610 – R/M Building & Structures		\$386
	6610 – R/M Building & Structures		\$1,089
	6610 – R/M Building & Structures		\$14,959
	6620 – Repair/Maintenance Grounds		\$51,000
	8588 – Major Maintenance		\$200,000

6620	–	Repair/Maintenance Grounds	\$100,000
6610	–	R/M Building & Structures	\$200,000
5199	–	Seasonal Labor	\$30,000
7979	–	Minor Other Equipment	\$25,000
6620	–	Repair/Maintenance Grounds	\$45,000
7015	–	Seeds & Plants	\$50,000
6610	–	R/M Building & Structures	\$100,000
6610	–	R/M Building & Structures	\$25,000
6146	–	Professional Serv-Cap/Major Maint	\$242,712
6620	–	Repair/Maintenance Grounds	\$77,000
6610	–	R/M Building & Structures	\$77,000
4999	–	Other Misc Revenue	\$100,000
3622	–	Park Land Lease/Rental	\$54,000

The Department of Parks, Recreation & Culture requests the opening of expenditure budgets within the Parks Expendable Trust Fund for 2018. The funds are to be used for various trust compliant expenses that enhance or improve our Parks system. All expenditures follow the restrictions applicable to each respective trust account in accordance with the Donor intent or written trust agreement. Any unused funds revert back to the corresponding Trust accounts at year end in accordance with trust restrictions to retain their purpose and availability for future years. All of the trusts are fully funded and have no impact on the County tax levy.

0501 For the purpose of maintaining the "Immigrant Mother" statue in Cathedral Square Park.
 0502 To close out the trust fund for use at Wehr Nature Center.
 0504 For the maintenance of Trimborn Farm as a historic park.
 0505 To close out the trust fund for the operation and maintenance of the Domes.
 0507 For the benefit of Boerner Botanical Gardens and the Visitor Center.
 0508 For the maintenance, security and care of Park Bike Trails and the immediately adjacent lands.
 0509 For the maintenance, security and care of Parks playgrounds.
 0510 For the improvement of the Lake Park pavilion and grounds.
 0511 For the maintenance and care of the Voight Trial Gardens.
 0512 For the purpose of funding Parks security projects.
 0513 For the beautification & maintenance of, or enhancements and amenities to Estabrook Park.
 0514 For the replacement of trees and other vegetation lost due to storm water management projects.
 0515 For the maintenance of County Grounds Park in accordance with the Ecological plan.
 0516 For the benefit of North Point restaurant and surrounding areas.
 0517 To provide matching funds for board approved Parks Amenity Matching Fund grants.
 0518 For the benefit of Estabrook Dam or at the direction of the Board. The 2018 budget (1A028) identified \$100,000 to be used for Board designated improvements and repairs at Meaux and Lincoln parks, and \$54,000 to be used to benefit Estabrook Park for operational needs. In order to track compliance and ease of reporting, all expenses & revenues are being removed from the operating budget and reported solely from the trust fund.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>5600 MCDOT – Transit/Paratransit</u>		
	2299 – Other St Grants & Reimbursement	\$1,350,000	
	2699 – Other Federal Grants		\$1,350,000

County board budget amendment 1A001 called for a \$1,350,000 increase in transit Federal Section 5307 operating revenue. The Department of Transportation accordingly complied with the amendment, however the \$1,350,000 was mistakenly recorded as state revenue in the county's budgeting system.

This fund transfer moves \$1,350,000 from state grant revenue to federal revenue in order to correct an error in the County budget system

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

2)		<u>From</u>	<u>To</u>
	<u>1021 Veterans' Services</u>		
	2299 – Other St Grants & Reimbursement	\$13,000	
	5199 – Salaries-Wages Budget		\$13,000

The Milwaukee County Department of Veterans' Services was awarded a Veterans Service Organization (VSO) grant from the Wisconsin Department of Veterans Affairs (WDVA) in the amount of \$13,000 to be used toward the cost of salaries and wages for 2018.

This fund transfer provides 2018 budgetary authority for an increase in salaries and fringe benefits.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

DRAFT

Fiscal Year 2018

3)

From

To

4500 – District Attorney

2699	– Federal Revenue	\$644	
7973	– Office Equipment		\$644

The purpose of this appropriation transfer is to provide budgetary authority for the purchase of a replacement TV used for the High Intensity Drug Trafficking Area (HIDTA) operations. The previous TV purchased in 2008 stopped working in early 2018. This fund transfer has no tax levy impact because the \$644 cost of the replacement TV is offset by the receipt of federal revenue in the same amount.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

4)

From

To

9000 - Parks

2299	– Rev fr other Gov Unit	\$47,400	
4999	– Miscellaneous Revenue	\$39,051	
6030	– Advertising		\$39,500
5199	– Salaries – Wages Budget		\$25,756
5312	– Social Security		\$400
7015	– Seeds & Plants		\$18,423
7018	– Other Agr Botanical Supl		\$2,072
7999	– Sundry Materials & Supplies		\$300

This transfer recognizes revenue awarded to the Milwaukee County Parks Department for use toward the following five grant projects:

1. Joint Effort Marketing grant from the Wisconsin Department of Tourism for promotion of tourism within Milwaukee County Parks (specifically traveling beer gardens). Matching component of the grant is included in 2018 budgeted funds. (\$39,500)
2. The Nature Conservancy grant for the purpose of reforesting a portion of Brown Deer Park. The grant provides for 1,050 trees and shrubs and staff labor for the reforestation of seven acres. (\$24,051)
3. Brookby Foundation grant for conducting plant surveys along Lincoln Memorial Drive (\$5,000)
4. Park People & Brookby Foundation grant to provide an intern to support the Citizen Science project. (\$10,000)
5. Wisconsin Department of Natural Resources grant to provide two interns for establishing youth and adult learn-to-fish programming in the Milwaukee area. (\$7,900)

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

DRAFT

5)

Fiscal Year 2018

From

To

9000 - Parks

2299	–	Rev fr other Gov Unit	\$408,576	
4999	–	Miscellaneous Revenue	\$16,044	
6050	–	Contract Pers Serv- Short		\$80,091
5199	–	Salaries – Wages Budget		\$339,604
5312	–	Social Security		\$4,925

This transfer recognizes revenue awarded to the Milwaukee County Parks Department for use toward the following continuing projects:

1. Coastal Management Grant for benefit of River Revitalization Foundation awarded in 2017 with completion expected in 2018.
2. Wisconsin Department of Natural Resources grant for improvements to the Little Menomonee River Corridor through June 2018.
3. Fund for Lake Michigan grant for removal of invasive plants under a community based stewardship plan utilizing Parks staff and Friends groups to be completed in 2018.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

6)

From

To

7900- Department on Aging

2699	–	Other Fed Grants & Reimbursement	\$193,808	
2222	–	Community Human Services	\$15,421	
4999	–	Other Miscellaneous Revenue	\$14,500	
5199	–	Salary-Wages	\$5,928	
5420	–	Employee Health Care	\$4,817	

7900- Department on Aging

8123	–	Purchase of Service		\$147,422
7300	–	Food & Provisions (Budget)		\$30,333
6999	–	Sundry Services		\$42,719
6030	–	Advertising		\$1,000
6809	–	Conferences		\$5,000
6803	–	Auto Allowance		\$3,000
6409	–	Printing and Stationary		\$5,000

DRAFT

Fiscal Year 2018

A transfer of \$234,474 is requested by the Executive Director, Department on Aging to increase grant revenues and offset related expenditures within the Department. The increase in revenue is due to changes in the following grants: Medicare Improvements for Patients and Providers Act (MIPPA), \$54,750, Nutrition Services Incentive Program (NSIP), \$30,333, Specialized Transportation Assistance Program for Counties - \$85.21, \$15,421, Dementia Caregiver Support Services African American Community, \$69,805, State Health Insurance Assistance Program (SHIP), \$38,920, and Wisconsin Institute of Healthy Aging (WIHA), \$14,500.

Pursuant to County Board resolution File No. 17-757 approved on December 22, 2017, the County Executive is authorized to carry out the Department on Aging's 2018 State and County Contract covering the administration of social services and community programs-Aging programs. The resolution authorizes the County Executive to accept federal and state revenues including any and all increases in allocations during the contract year.

The Medicare Improvements for Patients and Providers Act (MIPPA) grant award through Wisconsin Department of Health Services of \$54,750 helps provide outreach and enrollment in Medicare programs. The transfer funding allocation includes \$6,500 for Social Development Commission (SDC), \$18,000 for Legal Action of Wisconsin - Benefit Specialists /Legal Services and \$5,000 for Department on Disability Services, and \$25,250 for the Department on Aging. Legal Action of Wisconsin will use additional funds to provide outreach and enrollment activities in Medicare Part D Low Income Subsidy (LIS), Medicare Savings Program (MSP), Senior Care Level 1 (SC1) or Medicare prescription drug coverage (Part D), General Medicare Part D outreach and assistance to beneficiaries in rural areas, and other Medicare prevention and wellness benefits. SDC through its outreach and assistance efforts will help identify prospective eligible beneficiaries and make referrals to integrated services such as Energy and Weatherization. This transfer also includes an increase of \$38,920 in the SHIP funds. These funds will allow Legal Action to provide information, counseling and assistance to Medicare beneficiaries to understand and access Medicare and related program benefits.

This transfer includes an increase of \$30,333 in the Nutrition Services Incentive Program grant funds awarded through the Wisconsin Department of Health Services. This will be used to increase food and provisions budget for home delivered meals to the Milwaukee County seniors. An increase of \$15,421 in the Specialized Transportation Assistance Program for Counties - \$85.21 will enable the Department to provide additional transportation services to Milwaukee County seniors. Rides are provided for medical appointments, to nutrition sites, and for grocery shopping. These services enable seniors to live independently in community settings.

The transfer includes an increase of \$69,805 in the Dementia Caregiver Support Services African American Community grant. This grant enables the Department on Aging to realign budgeted expenditures and provide additional Dementia support services to Milwaukee County African American seniors. Additional contractual services, through Legacy Home health Care and Hospice, will supplement work done by Aging staff. Together, the County and contracted staff will increase the reach of Dementia services within the County. Additional funds from the Wisconsin Institute for Healthy Aging's, *Stepping On Sustainability* (\$6,000) and *CDSME Sustainability* (\$8,500) grants will allow MCDA to execute programs to increase outreach and to educate seniors about falls prevention and living with chronic conditions such as diabetes.

Approval of this transfer has a \$0 impact on Milwaukee County tax levy.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D INTER- DEPARTMENTAL

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers between separate departmental accounts have been received by the Department of Administration, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>1945 – County Wide Non Departmental</u>		
	5199 – Salaries – Wages Budget	\$1,627,122	
	5312 – Social Security Taxes	\$124,478	
	<u>4000 – Office of the Sheriff</u>		
	5199 – Salaries – Wages Budget		\$1,627,122
	5312 – Social Security Taxes		\$124,478

The Office of the Sheriff requests to transfer \$1,751,600 from the Contingency Fund to the 5199 Salaries and the 5312 Social Security Tax accounts for the Milwaukee County Sheriff's Office (MCSO) in order to increase the expenditure authority for the 2018 wages increase resulting from the contract settlement with the Milwaukee County Deputy Sheriff's Association.

In December 2017 the Milwaukee Deputy Sheriff's Association agreed to contract terms for the period of January 1, 2015 through December 31, 2018. All MSDA members employed during the years of 2015, 2016, or 2017 received retroactive salary payments. The contract was ratified after the 2018 budget was approved by the Milwaukee County Board of Supervisors at wage rates in effect prior to the ratification. In anticipation of the contract agreement during the 2018 budgeting process, the County set aside \$1,751,600 in a Non-Departmental account for the increased Salaries and Social Security Tax resulting from the final year-2018.

Based upon the current staffing of Deputy Sheriffs, Deputy Sheriff Sergeants, current and future Recruits it is requested to transfer \$1,751,600 to increase expenditure authority for Salaries and Social Security Taxes.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2018 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
	<u>WC147 – CH Complex Façade Insp/Repair</u>	
	8509 – Other Bldg Impr'mt – (CAP)	\$173,536
	<u>WC093 – Courthouse Penthouse Masonry</u>	
	6146 – Prof. Services – CAP Major Mtce	\$55,000
	8502 – Major Maint Bldg – (EXP)	\$88,400
	9706 – Pro Serv Div Services	\$30,136

Existing Project, + Included in 5-Year Plan, * New Project

The Director of Architecture, Engineering & Environmental Services of the Department of Administrative Services (AE&ES) is requesting an appropriation transfer of \$173,536 from capital project WC093-Courthouse Penthouse Masonry Façade Repair to capital project-WC147 Courthouse Façade Limestone Repair.

WC147-Courthouse Façade Limestone Repair

The 2017 Adopted Capital Improvements Budget included an appropriation of \$500,000 to address make safe repairs (and make them permanent) as identified during a façade inspection performed in 2016 that examined 100% of the exterior wall construction at all elevations of the historic courthouse. During the 2016 façade inspection the consultant/contractor identified all unsafe and hazardous conditions and made temporary repairs to eliminate immediate hazards. This 2017 appropriation was for both design and construction with the condition that future appropriations might be required to finish the permanent repair work.

The Adopted 2018 Capital Improvement Budget did not include additional appropriations for permanent repairs to the Courthouse Limestone Façade. The temporary “make-safe” repairs are not intended to be long-term, and several of the areas are in locations which present public safety concerns due to the potential for falling masonry. Planning and design in 2017 has produced a complete set of bid documents. However, pre-bid cost estimates prepared by the consultant indicate that the entire project will require \$2,000,000. Due to budget restrictions, AE&ES staff plan to perform this work in a phased approach over the next 4 years.

WC093-Courthouse Penthouse Masonry

This project was originally included as part of the 2015 Adopted Capital Improvement Budget for the repair of limestone masonry in the interior areas of the Courthouse penthouses. During the 2016 façade inspection, the consultant/contractor identified these areas as less of a priority than areas on the exterior

DRAFT

Fiscal Year 2018

walls. AE&ES staff has recommended the remaining appropriation balance within this project be transferred to capital project WC147- Courthouse Façade Limestone Repair so that additional make safe repairs can be made permanent.

If approved, this appropriation transfer will reallocate expenditure authority of \$173,536 from capital project WC093 Courthouse Penthouse Masonry Façade Repair to capital project-WC147 Courthouse Façade Limestone Repair and allow for a solicitation of bids and contract award for at least the high priority permanent repairs in 2018. Appropriations to address the remaining permanent repair needs will be requested in subsequent years.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
F CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>WH02019 N. Teutonia Rd – Good Hope to Bradley #</u>		
	8530 – Roadway Plan and Construct		\$500,000
	2299 – Other St Grants & Reimburse	\$100,000	
	2999 – Revenue from Other Gov't	\$400,000	
	<u>WH09001 W. Ryan Rd (CTH H) 96th to 112th #</u>		
	8530 Roadway Plan and Construct	\$100,000	
	2299 Other St Grants & Reimburse		\$100,000

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$500,000 is requested by the Interim Director of the Department of Transportation (DOT) for capital improvement project WH02019 for the construction phase of N. Teutonia Ave. (CTH D) from W. Good Hope Rd. to W. Bradley Rd. in the County Highway Improvement Program (CHIP). Financing is being provided from \$400,000 additional revenue reimbursement from the municipalities (Village of Brown Deer/City of Milwaukee) and \$100,000 is being provided from surplus CHIP revenue in Project WH09001 W. Ryan Rd. – 96th to 112th.

Project WH02019 – N Teutonia Ave. (CTH D) Good Hope to Bradley

The 2015 Capital Improvements Budget provided an appropriation of \$325,000 for the design and right of way. An additional appropriation of \$4,408,000 was provided in the 2018 Capital Improvements Budget. The project is eligible for CHIP funding. A brief scope of the construction work includes reconditioning N. Teutonia Ave. (CTH D) from W. Good Hope Rd. to W. Bradley Rd. with hot mix asphalt pavement, including other minor drainage and safety improvements. The intersection of N. Teutonia Ave. & W. Bradley Rd. will be converted from a signalized intersection to a roundabout. The construction is anticipated to begin in May of 2018.

This appropriation transfer recognizes \$400,000 from the municipalities along with the associated expenditure authority and scope of work. The municipal scope includes W. Bradley roadway work, sanitary sewer and water facility adjustment work, street lighting work, landscaping work and driveway/sidewalk replacement work, and other municipal improvements identified in the Local/Highway Agreements.

Project WH09001 W. Ryan Rd. (CTH H) 96th to 112th

Surplus CHIP funds are being requested to be transferred from Project WH09001 W. Ryan Rd. The construction low bid came in under the estimated construction cost, resulting in surplus fund that are requested to be transferred to Project WH02019. The construction of Project WH09001 has been substantially completed and will be closed out in the second quarter of 2018.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

2)		<u>From</u>	<u>To</u>
	<u>WA37401 LJT Master Plan Update - 2018 *</u>		
	6146 – Prof. Serv – Cap/Major Mtce		\$380,000
	9706 – Pro Div Serv		\$20,000
	2699 – Other Fed Grants & Reimburse	\$360,000	
	2299 – Other St Grants & Reimburse	\$20,000	
	4707 – Contributions from Reserves (CIRA)	\$20,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$400,000 is requested by the Interim Director of the Department of Transportation (DOT) and the Airport Director create Project WA37401 LJT Masterplan Update - 2018. Financing is being provided from \$360,000 of Federal Airport Improvement Program revenue, \$20,000 of state revenue and \$20,000 from the airport capital improvement reserve account (CIRA).

This project will utilize information gathered by the Timmerman Business Plan to recommend development projects and to include proposed improvements in the update of the Airport Layout Plan drawing set.

The scope of this work shall follow the Federal Aviation Administration (FAA) Advisory Circular (AC) for the preparation of an Airport Master Plan Update that typically consists of the following elements:

- Public Involvement Program
- Environmental Considerations
- Existing Conditions
- Aviation Forecasts
- Facility Requirements
- Alternatives Development and Evaluation
- Airport Layout Plan
- Facilities Implementation Plan
- Financial Feasibility Analysis

The technical steps of the AC utilizes information gathered along with alternatives analysis from the business plan to advance the master plan update. The Timmerman Master Plan Update will supplement the current MKE Master Plan Update and together these plans will help shape the overall Capital Improvement Program for

Milwaukee County Airports. Having airport projects listed on a current ALP is a basic requirement for airports that receive federal assistance and is a necessary step to make projects eligible to receive Federal Grant assistance.

This budget appropriation will be funded through a Federal Airport Improvement Program (AIP) Grant that covers 90%, at 5% State match and 5% local funding. The local funding for the Timmerman Airport Master Plan Update will come from airport capital improvement reserve account (CIRA).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

3)		<u>From</u>	<u>To</u>
	<u>WA24301 – GMIA Replace Jet Bridges 2018 #</u>		
	4901 - Passgr Facility Charges Rev		\$1,545,318
	4707 - Contribution From Reserves	\$1,545,318	
	<u>WA24501 GMIA Airfield Safety Improvement 2018 #</u>		
	4901 - Passgr Facility Charges Rev		\$60,402
	4707 - Contribution From Reserves	\$60,402	
	<u>WA24601 GMIA Airfield Pavement Repl 2018 #</u>		
	4901 - Passgr Facility Charges Rev		\$292,712
	4707 - Contribution From Reserves	\$292,712	
	<u>WA221011 – International Terminal Redevelopment#</u>		
	4901 - Passgr Facility Charges Rev	\$1,000,000	
	4707 - Contribution From Reserves		\$1,000,000
	<u>WA24701 – GMIA Deicer Pads – 19R 2018 #</u>		
	4901 - Passgr Facility Charges Rev		\$559,611
	4707 - Contribution From Reserves	\$559,611	
	<u>WA25301 – GMIA Ops Control Center #</u>		
	4901 - Passgr Facility Charges Rev		\$26,209
	4707 - Contribution From Reserves	\$26,209	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$2,484,252 is being requested by the Director of Transportation and the Airport to decrease the Passenger Facility Charge (PFC) budgets and increase the contribution from reserves (Airport Development Fund – ADF) for the local share of projects that were adopted in the 2018 Capital Improvements

Budget. The transfer is necessary to fund the local share until PFC18 is submitted and approved at which time an additional transfer of the reserves expenditures will be reimbursed.

The Federal Aviation Administration (FAA) requires that, in order to Issue a new PFC at the maximum \$4.50 per passenger rate, all previous PFC issues must be amended up to \$4.50 prior to a new application. PFC18 has been placed on hold until the prior 17 PFC issues are amended. The final PFCs to be amended are 14, 15, 16 and 17, which were submitted in draft in the 3rd quarter of 2017. Currently the final modifications per the FAA review are being completed prior to formal submission of PFC 14-17 amendments. The FAA may take up to 90 days after submission to approve these modifications. Once approval of the amendments for PFC's 14-17 is received, PFC18 will be submitted.

GMIA is continuing in the process of accumulating the past, current and future projects that will comprise the PFC18 issue. Final submission of amendments 14 - 17, to the FAA, is expected to be in the 2nd quarter of 2018. Submission of PFC 18 is planned for the 4th quarter of 2018 and approval is anticipated to occur prior to the end of 2019.

The transfer from ADF to cover PFC revenues will allow the listed approved projects to continue without delay pending the FAA's approval of PFC18. Once PF18 is approved, a subsequent transfer will be submitted to increase PFC revenue budgets and decrease ADF contributions by the same amounts that are included in this appropriation transfer. In addition a similar transfer of \$2,058,626 that was approved in September 2017 to realign PFCs and ADF revenue budgeted will also be requested to be reversed.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

DRAFT

Fiscal Year 2018

5-24-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS G UNALLOCATED CONTINGENCY FUND

Action Required

Finance and Audit Committee
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2018 appropriations from the allocated contingent fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2018 appropriations from the unallocated contingent fund:

1)		<u>From</u>	<u>To</u>
	<u>5725 – Department of Administrative Services</u>		
	8502 – Major Maintenance Bldg –(EXP)		\$152,000
	<u>1945 – County Wide Non Departmental</u>		
	8901 – Appropriation for Contingencies	\$152,000	

A 2018 appropriation transfer of \$152,000 is requested by the Director of the Department of Administrative Services from the (Unallocated) Appropriation for Contingencies (org 1945) to the Department of Administrative Services - Facilities Management Division (org 5725). The requested transfer creates budget authority to replace two failing boilers and failing roof sections at the Villa Terrace Museum.

Villa Terrace Boiler Replacement

The two existing boilers are over thirty years old and beyond their life expectancy. The decline of the boiler's condition seems to be accelerating.

To maintain minimal heat within the building, the boilers are being run at a reduced pressure to prevent further breakdowns. The downside of this practice is that the building is not being heated at an appropriate level.

Occupants are forced to wear their coats indoors, provide temporary heat and/or work off site. Staff and members monitor the boilers regularly to confirm that the units are not shutting down completely. To prevent the potential of freezing water pipes, faucets are allowed to run at a "trickle".

The "great room" is leased out for private events in order to generate additional revenue. The room temperature during the current heating season is generally running between 50 and 60 degrees. During events, temporary heating units are brought in to supplement the boilers.

It is not recommended to wait for another heating season before replacing the boilers. It will be unlikely that the boilers will restart. One boiler is currently out of operation with the second boiler approaching the same condition. Both boilers are leaking internally.

AE staff has indicated that a contractor would need to be given a notice to proceed with the boiler replacement in July 2018 in order to complete installation before November 2018 heating season.

Villa Terrace Tile Roof Repair

The tile roof running along the south, west and north sides of the courtyard are in need of repair. Previous repair to this roof occurred in 2016 and only addressed the failures at the southwest corner. Evidence of the tile roof failing at an area east of the 2016 repair have become increasingly apparent.

The sag in the roof over the southern covered walkway has become far more evident since 2016. This issue is compounded by the roof leaking, the apparent loss of ceiling support, the cracking and spalling of the plaster ceiling, water stains and paint chipping.

The courtyard and its surrounding walkways are used for outdoor gatherings and access to the “great room”. The covered walkway beneath the referenced roof failure leads to the “great room” entrance. Paint and plaster chips were scattered over the walkway.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 19, 2018

2018 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT	
2018 Budgeted Unallocated Contingency Appropriation Budget	\$5,994,110
Approved Transfers from Budget through April 20, 2018	
(\$1,662,000) File 18-203 Paid Parking Dollars	(\$1,662,000)
(\$250,000) ME Firewall (Jan cycle 2018)	(\$250,000)
\$323,340 Child Support Dollars	\$323,340
(\$270,000) ME Mass Spectrometer	(\$270,000)
(\$37,000) File 18-265 OAAA Youth Programming	(\$37,000)
(\$225,000) File 18-222 Lit Reserve Transfer	(\$225,000)
(\$2,000) File 18-269 Homboldt Park Great Hall Naming	(\$2,000)
Unallocated Contingency Balance April 20, 2018	\$3,871,450
Transfers from the Unallocated Contingency PENDING in Finance and Audit Committee through April 20, 2018	
(\$152,000) Villa Terrace Boiler and Roof Repair	(\$152,000)
Total Transfers PENDING in Finance and Audit Committee	(\$152,000)
Net Balance	\$3,719,450
ALLOCATED CONTINGENCY ACCOUNT	
2018 Budgeted Allocated Contingency Appropriation Budget	\$1,430,622
\$855,006 Senior Center Service Contract	
\$50,616 Milwaukee County Historical Society	
\$525,000 Local Share of Highway Projects	
Approved Transfers from Budget through April 20, 2018	
1,662,000 File 18-203 Paid Parking Dollars	\$1,662,000
(\$507,500) WH09401 W. Rawson Int.	(\$507,500)
(\$655,006) File 18-202 (Full year contract Senior Centers)	(\$655,006)
Allocated Contingency Balance April 20, 2018	\$1,930,116
Transfers from the Allocated Contingency PENDING in Finance and Audit Committee through April 20, 2018	
Total Transfers PENDING in Finance, Personnel & Audit Committee	\$0
Net Balance	\$1,930,116