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The Director of the Office of Equity requests to create 1.0 FTE Information and Outreach Coordinator, pay grade 27, in the Office of Equity, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Board of Supervisors adopted File No. 22-709, authorizing \$2,087,500 in American Rescue Plan Act (ARPA) funding for the Office of Equity to implement the Community Engagement and Strategic Partnerships to Advance Health, Equity, and Community Resilience Project (the Project) during the years 2022, 2023, and 2024; and

WHEREAS, the Project allocates funding for a Full-Time Equivalent Information and Outreach Coordinator position, to facilitate community outreach activities, public information sharing, and resident connection to ARPA community support projects; and

WHEREAS, the Information and Outreach Coordinator position will interface with strategic community outreach partners, Milwaukee County (the County) departments, and ARPA-funded projects, to develop culturally relevant outreach strategies that increase access to and the utilization of resources and services available to vulnerable residents and the public, to mitigate Coronavirus Disease Pandemic (COVID-19) impacts across social determinant of health areas; and

WHEREAS, the Information and Outreach Coordinator position, with an expected annual compensation of \$65,832, will additionally staff and support ongoing COVID-19-related community outreach activities between the County and community partner agencies; and

WHEREAS, the Department of Human Resources has reviewed this request for a new position or additional staffing, to determine the appropriate classification (Information and Outreach Coordinator) and pay grade 27, and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of September 6, 2022, recommended adoption of File No. 22-976 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the position as outlined in the report hereto attached to this file and summarized below:

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Recommended Title	Information and Outreach Coordinator
Agency (Department)	109/Office of Equity
Org. (Low Org)	1091/Office of Equity
Number of Positions	1.0
Pay Grade	27
Step 1 (Annual)	\$60,340.80
Step 2 (Annual)	\$63,086.40
Step 3 (Annual)	\$65,832.00
Step 4 (Annual)	\$68,931.20
Step 5 (Annual)	\$72,009.60

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BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position action for the Office of Equity, effective Pay Period 21, beginning October 21, 2022:

Action	Title	Number of Positions	Pay Grade
Create	Information and Outreach Coordinator	1.0	27 (\$60,340.80 – \$72,009.60)

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srb
09/06/2022
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