

**DEPARTMENT OF ADMINISTRATIVE SERVICES
FACILITIES MANAGEMENT DIVISION
ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION
(CONSULTANT FEE INCREASE APPROVAL FORM)**

FEE INCREASE No. 1

I. PROJECT DESCRIPTION

Project Title: WMC North Parking Lot Design and Greenprint plan

Project No.: O535-18612

Agency: 120 Org. No.: 1850 Object No.: 6146

Project Code: WO535011 Activity: _____

Function: _____ Category: _____

Consultant: The Sigma Group, Inc.
1300 West Canal Street
Milwaukee, WI.

Agreement Type

- Lump Sum - Not-To-Exceed **Type "A" Agreement**
- Lump Sum - Not-To-Exceed **Type "B" Agreement – Annual**
- Actual Cost - Not-To-Exceed Fee **Type "B" Agreement – Annual**
- Actual Cost - Not-to-Exceed Fee **Type "C" Agreement**

Fee Increase Type: Lump Sum: Not-to-Exceed (if other type, justify in reason section)

II. FEE INCREASE REASON

The Project for the North Lot design of the War Memorial Center has passed through the preliminary design stages and has received public support and favor. Additional survey investigation and soil testing are needed for the final design. The large amounts of grants need to be managed during design to assure that all requirements are met. The grants that are helping to support this project and the green infrastructure have a quick timeline and the construction drawings need to be completed and bid out for Construction.

III. APPROVED FEE BREAKDOWN:

A.	Original Fee Plus Allowance:	\$93,649.11
1.	Fee	\$91,949.11
2.	<u>Reimbursable Allowance</u>	<u>\$1,700.00</u>
3.	Fee Plus Allowance	\$93,649.11

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B.	Previously Approved Fee Increases plus Allowance (NTE):	\$0.00
1.	Fee Increase	\$0.00
2.	<u>Reimbursable Allowance (NTE)</u>	<u>\$0.00</u>
3.	Total	\$0.00

C.	This Fee Increase plus Allowance (NTE):	\$84,372.50
1.	Fee Increase	\$84,372.50
2.	<u>Reimbursable Allowance (NTE)</u>	<u>\$00.00</u>
3.	Total	\$84,372.50

D.	Revised Maximum Allowable Fee Plus Allowance:	\$178,021.61
1.	Fee	\$176,321.61
2.	<u>Allowance (NTE)</u>	<u>\$1,700.00</u>
3.	Fee Plus Allowance (NTE)	\$178,021.61

IV. D/TBE UTILIZATION

Approved D/TBE Participation Recommendation Form (D/TBE -12 Form) and "D/TBE" Utilization Plan (D/TBE -14 Form) are attached.

V. FISCAL NOTE

Sufficient funds are available for this increase in the reimbursable allowance.

PREPARED BY: JMB

REVIEWED AND RECOMMENDED BY:

Gregory G. High, Director
Architecture, Engineering
and Environmental Services Section

Date

OWNER DEPARTMENT APPROVAL

Consultant Fee Increase Approved:

Director

Date

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DIRECTOR OF FACILITIES MANAGEMENT

Consultant Fee Increase Approved:

Stuart Carron, Director
DAS- Facilities Management Division

Date

DIRECTOR OF COMMUNITY BUSINESS DEVELOPMENT

Consultant Fee Increase Approved:

Lamont Robinson
Community Business Development

Date

DIRECTOR OF ADMINISTRATIVE SERVICES APPROVAL

Consultant Fee Increase Approved:

Teig Whaley-Smith, Director
Department of Administrative Services

Date

OFFICE OF CORPORATION COUNSEL APPROVAL

Consultant Fee Increase Approved:

Corporation Counsel

Date

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OFFICE OF THE COMPTROLLER APPROVAL

Consultant Fee Increase Approved:

Scott Manske, Comptroller
Office of the Comptroller

Date

OFFICE OF THE COUNTY EXECUTIVE APPROVAL

Consultant Fee Increase Approved:

Chris Abele, County Executive
Office of the County Executive

Date

OFFICE OF CORPORATION COUNSEL APPROVAL UNDER SEC. 59.42(2)(B)5, STATS.:

Consultant Fee Increase Approved:

Corporation Counsel

Date

Attachments: Consultant Scope of Work w/Task-Hours Matrix
Approved D/TBE Participation Form
1684 Form

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COPIES AFTER APPROVAL

cc:

G. High, A&E, DAS-FM
K. Dunne, A&E, DAS-FM

1, CBDP
J. Bastin, Project Manager

Project File – Original