



Milwaukee County
Department of Human Resources
 INTER-OFFICE COMMUNICATION

26-544

Date: June 16, 2026

To: Marcelia Nicholson-Bovell, Chairwoman, Milwaukee County Board of Supervisors

From: Claire Miller, Interim Chief Human Resource Officer, Department of Human Resources

Subject: From the Interim Chief Human Resources Officer, Department of Human Resources, Requesting Reallocation of Prb Member 112 -Personnel Review Board

File Type: Action Report

REQUEST

This submittal includes a resolution and accompanying fiscal note in support of the request to reallocate Prb Member (Location 112 – Personnel Review Board, Department).

The reallocation request asks the Director, Total Rewards to implement the following reallocation upon Board of Supervisors approval.

REQUESTOR	TITLE	NO. POSITIONS	CURRENT		RECOMMENDED		Civil Service Classification	Comments	Effective Date
			PAY RANGE	ANNUAL PAY RATE	PAY RANGE	ANNUAL PAY RATE			
Personnel Review Board	Prb Member	1	55CM	Min \$3,487.00	55CM	Min \$3,658.00	Unclassified	Reallocating position to align salary with outside market.	8/2/2026
				Max \$3,487.00		Max \$3,658.00			
				Current \$3,487.00		Proposed \$3,658.00			
Personnel Review Board	Prb Member	1	55CM	Min \$3,487.00	55CM	Min \$3,658.00	Unclassified	Reallocating position to align salary with outside market.	8/2/2026
				Max \$3,487.00		Max \$3,658.00			
				Current \$3,487.00		Proposed \$3,658.00			
Personnel Review Board	Prb Member	1	55CM	Min \$3,487.00	55CM	Min \$3,658.00	Unclassified	Reallocating position to align salary with outside market.	8/2/2026
				Max \$3,487.00		Max \$3,658.00			
				Current \$3,487.00		Proposed \$3,658.00			
Personnel Review Board	Prb Member	1	55CM	Min \$3,487.00	55CM	Min \$3,658.00	Unclassified	Reallocating position to align salary with outside market.	8/2/2026
				Max \$3,487.00		Max \$3,658.00			
				Current \$3,487.00		Proposed \$3,658.00			
Personnel Review Board	Prb Member	1	55CM	Min \$3,487.00	55CM	Min \$3,658.00	Classified	Reallocating position to align salary with outside market.	8/2/2026
				Max \$3,487.00		Max \$3,658.00			
				Current Vacant		Proposed Vacant			

POLICY

Milwaukee County Code of General Ordinances:	17.055
--	------------------------

BACKGROUND

The Department of Human Resources is responsible for assessing the duties associated with a position and reviewing those duties with respect to the external market and internal roles for comparison. This reallocation is being requested to address better alignment with the market for this specific role. With respect to the role's critical responsibilities, increasing the recommended grade for this role has been determined to be appropriate.

Related File No's:	N/A
--------------------	-----

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

- 1A: Reflect the full diversity of the County at every level of County government
- 1B: Create and nurture an inclusive culture across County government
- 1C: Increase the number of County contracts awarded to minority and women-owned businesses
- 2A: Determine what, where, and how we deliver services to advance health equity
- 2B: Break down silos across County government to maximize access to and quality of services offered
- 2C: Apply a racial equity lens to all decisions
- 3A: Invest “upstream” to address root causes of health disparities
- 3B: Enhance the County’s fiscal health and sustainability
Moving the positions to this level will align more appropriately with market and allow for ability to have proper skill set required.
- 3C: Dismantle barriers to diverse and inclusive communities

FISCAL EFFECT

The Department of Human Resources requests the approval of the classification recommendation. The cost associated with this reallocation will be funded within the department.

TERMS

[Include specific term start and end dates, renewal options, automatic renewals, and termination clauses]

N/A

VIRTUAL MEETING INVITES

Claire.Miller@milwaukeecountywi.gov

Christine.Carlson@milwaukeecountywi.gov

PREPARED BY:

Bridget Morstad, Lead Compensation Analyst, Department of Human Resources

APPROVED BY:

Claire Miller, Interim Chief Human Resources Officer, Department of Human Resources

ATTACHMENTS:

Resolution

Fiscal Note

cc: Mary Jo Meyers, Chief of Staff, Milwaukee County Executive’s Office
 Supervisor Deanna Alexander, Chair, Committee on Personnel
 Claire Miller, Interim Chief Human Resources Officer, Department of Human Resources
 Sarah Schuler, Human Resources Business Partner
 Nicholas Sinram, Director – Department of Strategy, Budget & Performance
 Dan Laurila, Director Operating Budget, SBP
 Steve Cady, Research & Policy Director, Office of the Comptroller
 Clarence Kinnard, Committee Coordinator, Office of the County Clerk