COUNTY OF MILWAUKEE
Inter-Office Communication

Date: May 11, 2026

To: Marcelia Nicholson-Bovell, Chairwoman, Milwaukee County Board of Supervisors

From: Liz Sumner, Comptroller

Subject: A report from the Comptroller requesting passive review of an extension to a professional service contract that exceeds $100,000 but is less than $300,000

File Type: Passive Review Report

REQUEST

The Comptroller is requesting passive review of a professional services contract extension with Foster & Foster resulting in a total overall contract amount of $200,000.

POLICY

Per §59.52(31), the Comptroller is requesting passive review authorization to execute an extension to the professional services contract with Foster & Foster.

Wisconsin State Statutes:	Wis. Stat. §59.52(31)

BACKGROUND

The 2025 Adopted Budget included an appropriation of $50,000 authorizing the Comptroller's Office to enter into an agreement with a healthcare actuarial firm. The purpose of this engagement was to obtain professional support in actuarial modeling and analysis to project current and future health claims, as well as to develop recommendations aimed at minimizing financial risk to the County.

In addition to these core services, the scope of work was expanded to include the preparation of monthly and annual trend and claims reports, ongoing consultation in the development of benefit plan objectives aligned with budgetary requirements, and other on-demand actuarial advisory services as needed.

During contract negotiations with the selected vendor, Foster & Foster, both parties agreed to re-evaluate the contract after the first year to assess whether the full range of services could be delivered within the initial contract amount. Based on the substantial actuarial needs identified during the first year, the parties mutually determined that a higher payment would be required for 2026 to adequately support the expanded scope of work.

There are sufficient funds within Org. 1921 to cover the additional appropriations required. In addition, these expenses will be transferred to the fringe benefit budget so that they can be charged out to departments that are able to draw down revenue related to fringe benefits.

ALIGNMENT TO STRATEGIC PLAN

This program directly advances Milwaukee County's Strategic Plan by supporting Strategy 3B: Invest in Equity through the delivery of actuarially informed data, analysis, and recommendations that reinforce the County's long-term fiscal sustainability. By applying a fiscal lens to employee healthcare costs, the program will identify and evaluate the key drivers of health outcomes and financial impact. This approach ensures that Milwaukee County can make equity-centered, data-driven decisions that both improve employee well-being and strengthen the County's overall fiscal health.

FISCAL EFFECT

A fiscal note form is attached.

TERMS

The contract extension will be effective from June 1, 2026 through May 31, 2027.

VIRTUAL MEETING INVITES

Cynthia.Pahl@milwaukeecountywi.gov
Liz.Sumner@milwaukeecountywi.gov

PREPARED BY:

CJ Pahl, Financial Services Director

APPROVED BY:

Liz Sumner, Comptroller

ATTACHMENTS:

Fiscal note