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From the Director of Audits, submitting an audit report titled, *Courthouse Access Keycards: Controls Needed to Ensure Keycards are Deactivated When Users Terminate*, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Audit Services Division (ASD), Office of the Comptroller (Comptroller), was contacted by a Milwaukee County (the County) manager who found an active access keycard for an employee who separated service in 2017; and

WHEREAS, ASD, Comptroller, performed preliminary work involving Courthouse Complex keycards that indicated numerous “active” keycards did not match an active employee; and

WHEREAS, the Director of Audits, ASD, Comptroller, conferred with the Milwaukee County Comptroller and agreed a performance audit was appropriate due to a concern that access to the Courthouse Complex facility should be limited to authorized individuals; and

WHEREAS, ASD, Comptroller, undertook an audit to evaluate whether adequate controls were in place and functioning as intended to provide reasonable assurance that only authorized individuals have keycard access to the Courthouse Complex and the office suites therein; and

WHEREAS, ASD, Comptroller, completed its audit and issued an audit report titled, *“Courthouse Access Keycards: Controls Needed to Ensure Keycards are Deactivated When Users Terminate”* (the Audit Report); and

WHEREAS, 11 recommendations are provided in the Audit Report; and

WHEREAS, a response to the Audit Report recommendations from the Facilities Management Division, Department of Administrative Services, accompanies the Audit Report as Exhibit 4; and

WHEREAS, the Committee on Audit, at its meeting of September 9, 2024, recommended adoption of File No. 24-728 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors concurs with the recommendations contained in the Audit Services Division, Office of the Comptroller, audit report titled, *“Courthouse Access Keycards: Controls Needed to Ensure Keycards are Deactivated When Users Terminate.”*

