

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 B DEPARTMENTAL

Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
1041 – DAS Community Business Development Partners		
5199 - Salaries Wages Budget	\$1,803	
5312 - Social Security Taxes	\$138	
1156 – DAS Central Business Office		
5199 - Salaries Wages Budget		\$1,803
5312 - Social Security Taxes		\$138
Grand Total	\$1,941	\$1,941

The Director of Operations-Central Business Office (CBO) and the Director of Community Business Development Partners (CBDP) are requesting to transfer personnel services funding from DAS CBDP to DAS Central Business Office. The transfer of \$1,941 will allow CBO to cover deficit in personnel services.

This request has no levy impact.

2)		<u>From</u>	<u>To</u>
	<u>1140-Department of Human Resources</u>		
	5199 – Salaries Wages Budget	\$120,900	
	5312 – Social Security Taxes	\$9,249	
	6051 – Contract Pers Serv-Long		\$42,575
	6148 – Professional Services-Recurring Oper		\$87,574
	Grand Total	\$130,149	\$130,149

The Chief Human Resources Officer is requesting to transfer funds from personal services to professional services and contract services. The Department of Human Resources has experienced several vacancies in budgeted positions which resulted in excess funds. The Department would like to utilize some of the available salary dollars to cover costs associated with business automation initiatives in progress including centralized employee file scanning and the new applicant tracking system.

There is no tax levy impact for this transfer.

3)		<u>From</u>	<u>To</u>
	8000 Health & Human Services		
	7399 – Other Food and Provisions		\$695,700
	9760 – Dietary Services (Cross Charge	\$695,700	

The Dietary contract for BHD is no longer being paid as a professional service contract it is being paid on purchase orders. The Detention Center will no longer receive their share through the crosscharge account, therefore they need the cross charge eliminated and spending authority moved to the 7399 account. This fund transfers, and an analogous fund transfer in the Behavioral Health Division (Org Unit 6300), will eliminate the cross charge amounts for both BHD and DHHS and will place the spending authority in the food account 7399.

Move the Detention Center's dietary expense from their Cross Charge Object 9760 to their Food Expense account 7399 to give them the purchasing authority to pay their own invoices.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.