

A report from the Director, Department of Health and Human Services, requesting approval of the creation of 1.0 FTE Community Engagement Coordinator in pay grade 23M, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Health and Human Services (DHHS) is requesting the creation of 1.0 Full-Time Equivalent Community Engagement Coordinator position in pay grade 23M; and

WHEREAS, the addition of a Community Engagement Coordinator position in Child Support Services (CSS), DHHS, will enhance community outreach and engagement by:

- building partnerships with community organizations
- planning and implementing community engagement strategies
- developing educational materials
- coordinating outreach events to improve access to, and understanding of, CSS, DHHS, and the services provided

; and

WHEREAS, following DHHS's "No Wrong Door" philosophy, this position requires comprehensive knowledge of all DHHS service areas to provide holistic support to staff and CSS, DHHS, participants, ensuring integrated service delivery across departments; and

WHEREAS, the request to create this new position in DHHS aligns with Milwaukee County's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity; and

WHEREAS, the Department of Human Resources has reviewed the request for this position and has determined the appropriate classification (Community Engagement Coordinator) and pay grade (23M), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of April 8, 2025, recommended adoption of File No. 25-276 (vote 5-0); now, therefore,

45 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
46 hereby approves the classification and pay grade recommendation for the position, as
47 outlined in the report hereto attached to this file and summarized below:
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Recommended Title	Community Engagement Coordinator
Agency (Department)	800 – Department of Health and Human Services (DHHS)
Organization (Low Org.)	8432 – Child Support Services (CSS) Administration, DHHS
Number of Positions	1
Pay Grade	23M
Annual Range	\$56,139 - \$64,459

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52 BE IT FURTHER RESOLVED, the County Board hereby authorizes and
53 approves the following position action for CSS, DHHS, effective Pay Period 10,
54 beginning April 27, 2025:
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Action	Title	Number of Positions	Pay Grade
Create	Community Engagement Coordinator	1	23M

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58 chk
59 04/08/25
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