

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** November 12, 2021

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Report from the Director, Department of Health and Human Services, requesting authorization to execute non-professional service contracts with caterers supporting the Senior Congregate Dining Program and minority owned restaurants preparing meals for the Dine-Out Program for a total of \$2,992,000

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. This item requests authorization to extend existing contracts with caterers providing meals for older adults in the Senior Congregate Dining Program (Anmol, Aramark, D&S Food Services, Inc., Jimbo's Lodge Catering, LLC and Sweet Fix, Inc ), and the Dine Out program (Antigua-Latin Inspired Kitchen, Daddy's Soul Food & Grille Inc, and Leva Enterprises LLC/Orenda Café) from January 1, 2022 to December 31, 2022.
- B. The caterers will provide nutritious and delicious meals for the Senior Dining Program, which is hosted and distributed by a network of sites distributed across Milwaukee County and serves eligible older adults 60 and over.
- C. Including labor, food, and supplies, the per meal reimbursement rate will be \$7.25 for Anmol, \$5.06 for Aramark, \$5.35 for D&S Food Services Inc., \$6.25 for Jimbo's Lodge Catering, \$7.25 for Sweet Fix Inc., and \$7.75 for caterers to the Dine Out Program. The contract amount will not exceed \$2,992,000 during the term of the contract.
- D. There is no tax levy impact with this request as funding is provided through Title III-C of the Older Americans Act and is included in the 2022 Budget.

Department/Prepared By: Carrie Koss Vallejo, Program and Planning Coordinator, DHHS – Aging Division

Authorized Signature Shakita LaGrant-McClain

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.