

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 7/27/20

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request to create 1.0 FTE Project Manager position in the Division of Youth and Family Services of the Department of Health and Human Services.

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input checked="" type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input checked="" type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|---|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	19,678	85,271
	Revenue	19,678	85,271
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Health and Human Services (DHHS), Division of Youth and Family Services (DYFS) is requesting to create 1.0 FTE Project Manager position to implement targeted strategies to drastically reduce the need for correctional placements.

B. DHHS anticipates the costs of this position to be covered for two years by a contribution from a private foundation. DHHS predicts that this position will result in significant reductions in youth incarceration and will be sustainable within the DYFS budget after the private foundation funds are discontinued.

DYFS is awaiting final approval from the foundation's board of directors in September. DYFS has already received a verbal commitment from the foundation and is extremely optimistic the board of directors will approve the funding.

If private funding is not secured, DYFS would utilize savings realized by the reduction in the Average Daily Population of youth correctional placements which is expected to produce a savings of about \$3.3 million for 2020

C. The direct cost impact for the salary and social security costs of 1.0 FTE Project Manager position is approximately \$19,678. As noted above, private foundation funding is anticipated to cover these costs. If private funding is not secured, funding will come from costs savings from reduced youth correctional placements.

D. Assumptions include: Filling the 1.0 FTE Project Manager position at step 3 in pay period 22, and receipt of private foundation funding.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Pam Matthews, DAS-PSB

Authorized Signature JOSEPH LAMERS

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

² Community Business Development Partners' review is required on all professional service and public work construction contracts.