

Action Required

Finance and Audit Committee
 Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Strategy, Budget and Performance (SBP), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Strategy, Budget and Performance (SBP), is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WP0697 – Little Menomonee River Parkway OLT Reconstruction#</u>		
75501 - Land Improvements (CAP)		\$29,000
<u>WP0698 Greenfield Park OLT Reconstruction#</u>		
75701 Land Improvements (CAP)	\$29,000	

*# Existing Project, + Included in 5-Year Plan, * New Project*

The Director of the Department of Parks, Recreation, and Culture (Parks) requests an appropriation transfer of \$29,000 from capital project WP069801-Greenfield Park OLT Reconstruction to capital project WP069701-Little Menomonee River Parkway OLT Reconstruction.

Previously adopted File # 22-595B included an appropriation transfer that allocated \$130,000 of Parks operating budget authority to capital projects WP0698-Greenfield Park OLT Construction and WP0697-Little Menomonee River Parkway OLT Reconstruction to cover cost increases to complete the projects.

However, the funding amount (in the original appropriation transfer) between the two projects was incorrect. If approved, this appropriation transfer corrects the error by moving \$29,000 of expenditure authority from capital project WP0698-Greenfield Park OLT to capital project WP0697-Little Menomonee River Parkway OLT Reconstruction.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

2)	<u>From</u>	<u>To</u>
<u>WO0338- Fleet Parks Equipment – 2020#</u>		
	\$0	\$0

*# Existing Project, + Included in 5-Year Plan, * New Project*

The Director of the Department of Strategy, Budget, and Performance requests a scope only change to existing capital project WO0338-Fleet Parks Equipment (2020).

The 2020 Adopted Capital Improvements Budget included an appropriation of \$2,520,000 (WO0338) for the replacement of Parks vehicles and equipment at the end of useful life. The Department of Transportation-Fleet staff has indicated that the project is complete and the scheduled vehicles/ equipment have been purchased. The project has an unspent balance of approximately \$108,000.

The UW-Extension (Agency 991) is looking to replace an aging tractor that is well beyond its useful life (40+ years old) and is in poor condition requiring constant repairs. The tractor is used as part of the UW-Extension's Urban Agricultural Program throughout the 11 community garden sites within Milwaukee County:

- *5th St. & Rogers Garden
- *6th St. & Howard Garden
- *Cupertino Park Community Garden
- *Firefly Ridge Garden

- *Forest Hill Community Garden
- *Havenwoods Community Gardens
- *Kohl Farm Community Garden
- *Our Common Home Community Garden
- *Rainbow Park Community Garden
- *Rawson Ave./ Mitchell Airport Community Gardens
- *Timmerman Garden

Along with agricultural uses, the tractor is also used for general maintenance and mowing of the garden sites as well.

The appropriation transfer will use \$108,000 within Project WO033801 - Fleet Parks Equipment 2020 to finance the purchase of a tractor that will be used by the University of Wisconsin - Extension. The project was financed by the tax-exempt Series 2020C Promissory notes. It is unknown whether the usage by the UW-Extension will create an issue for the tax status of the notes. The Office of the Comptroller believes that there is sufficient allowance that will permit private activity usage of the asset. If it is determined that a private activity allowance needs to be made and sufficient allowance for private activity is not available, then the Office of the Comptroller will need to work with the County's Bond Counsel to take remedial action.

If approved, this appropriation transfer will revise the scope of capital project WO0338 to allow for the purchase of one tractor (including equipment attachments) from the unspent balance (\$108,000) remaining in the project.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

3)

	<u>From</u>	<u>To</u>
<u>WC0209-Forensic Science Center - Phase 2#</u>		
<u>60113 – Prof Serv-Cap/Major Mtce</u>		<u>\$3,016,216</u>
<u>75701 – Other Capital Outlay</u>	<u>\$3,016,216</u>	
<u><i># Existing Project, + Included in 5-Year Plan, * New Project</i></u>		

The Director of the Department of Administrative Services (DAS) requests a scope change to the 2021 budget appropriation of \$3,016,216 for capital project WC0209-Forensic Science Center - Phase 2 (WC0209) and reallocation of the \$3,016,216 for planning, design, and project management activities within the project.

The existing consultant contract for the Forensic Science Center facility project was initiated in 2020 and includes initial programming, conceptual and schematic design activities. However, since that time, the project has evolved and redesign is needed. The DAS has indicated the need for a consultant fee increase in order to address additional Forensic Science Center facility planning, design, and project management services as a result. More specifically, the proposed consultant fee increases will fund design development, contract documents and development of initial bid packages (estimated to be released in March 2023). The DAS staff estimates the consultant fee increase to be approximately \$2,453,000. Currently, there are no other available project funds for the Forensic Science Center that can be used for these purposes. Delaying the consultant fee increases may lead to an overall delay in the project of 6 to 9 months and may negatively impact project costs.

The 2019 Adopted Capital Improvement Budget included an appropriation of \$940,262 (capital project WC0214-Forensic Science Center – Phase 1) for the initial tenant fit-out planning and design and base building final design for a new Forensic Science Center to house the ME and the OEM. All appropriations have either been expended or encumbered for this project and appropriation.

The 2020 Adopted Capital Improvement Budget included an appropriation for \$11,191,328 for planning and design, procurement of long lead-time equipment, and the start of construction activities. The full \$11.2 million budget authority for this project is currently held in a separate project contingency account pending Board review and approval of a final forensic science center agreement. As related agreements are still in development and not final, the \$11.2 million budget authority remains in project contingency and cannot be expended and/or encumbered at this time.

The 2021 Adopted Capital Improvements Budget included an appropriation of \$3,016,216 million for capital project WC0209 capital funds with the original intent to serve as a continued demonstration of the County's commitment to the project. There are no expenditures or encumbrances and the full project balance of \$3,016,216 is available. The original scope of work was written too narrowly and should have also included scope language for project management as well as planning and design activities. Revising the scope for this project appropriation would help to re-establish the appropriate scope for this project appropriation and allow funding flexibility for additional project management and planning and design activities.

The DAS also presented an updated project costs to the Committee on Community, Environment and Community Development during the July 2022 committee cycle. The report indicated a revised project cost of approximately \$127 million. This updated project cost includes anticipated consultant fee increases, including the one indicated in this appropriation transfer request.

If approved, this appropriation transfer will revise the scope of capital project WC0209 to include project management, planning, and design activities as it relates to the 2021 Adopted Capital Budget appropriation of \$3,016,216. The consultant fee increase of \$2,453,000 will be absorbed within the current available (non-contingency) project balance of \$3,016,216.

This appropriation transfer has no tax levy impact.