



SHERIFF DENITA R. BALL

SUBJECT: File 23-554 Item #5 Budget Research Plan

2023 Capital Projects Budget Schedule for 2024 Budget:

- 7/15 Capital Budget Requests due by Departments.
- 7/21 Capital project meeting with the scoring committee for CIC
- 7/26 Scoring Methodologies explained.
- 8/10 Departments have the opportunity to request reconsideration for project not recommended by committee.
- 8/17 Final discussion and recommended list of capital projects from the committee.
- 10/1 County Executive Capital budget due
- 10/11 to 10/13 & 10/16 Budget Presentations by Departments
- 10/16 Public Hearing
- 10/25, 10/26 and 11/3 Amendment Hearings
- 11/9 County Board Budget Adoption
- 11/16 Possible Vetoes

2023 Operating Budget Schedule for 2024 Budget:

- 7/15 Operating Budget Requests due by Departments.
- 8/8 Mental Health Task Force Budget Briefing
- 8/9 2024 Departmental Budget Request Public Hearing
- 8/15 Budget Townhall Washington Park Senior Center
- 8/21 Budget Townhall Kosciuszko Community Center
- 8/22 Budget Townhall for Employees
- 8/23 Budget Townhall Brown Deer Clubhouse
- 8/24 Budget Townhall Franklin Saber Center for the Performing Arts
- 9/11 Judiciary Committee Meeting – Budget Plan
- 9/13 Finance Committee Meeting – Budget Plan
- 10/1 County Executive Budget Due
- 10/11 to 10/13 & 10/16 Budget Presentations by Departments
- 10/16 Public Hearing
- 10/25, 10/26 and 11/3 Amendment Hearings

- 11/9 County Board Budget Adoption
- 11/16 Possible Vetoes

MCSO does attend all townhall meetings and public hearings.

Milwaukee County Budget Website Link:

[Budget Office \(milwaukee.gov\)](http://milwaukee.gov)

At this website are the links to current budgets that include the Requested Budget (by Departments), the Recommended Budget (by the County Executive) and the Adopted Budget (approved by the Milwaukee County Board of Supervisors). There is also a link to archived budgets going back to 2001.

Detailed budgets by Departments are also available. The Sheriff’s Office agency number is 400 and is listed under the Public Safety Function.

This is what the link will look like on the website:

Public Safety Function

[400 - Office of the Sheriff](#)

- [Office of the Sheriff REBT](#)

This link will take you to the budget narrative for the Sheriff’s Office which gives a summary of the budget numbers, a description of the Sheriff’s Office, major changes that are included in the budget and then a detailed summary of each Strategic Program Area (SPA) within the Sheriff’s Office. Below is a summary of the Strategic Program Areas for the Sheriff’s Office.

Strategic Program Area	
1	Administration and Compliance
2	Training Academy
3	County Jail
4	Police Services
5	Court Security
6	Airport
7	Investigative Services
8	Process
9*	County Grounds
11	Specialized Units
13	Building Security

* SPA 9 County Grounds will be eliminated in the 2024 budget.

Internal Budget Process for MCSO:

- Mid-March a memo is sent to supervisors and leaders in charge of the budget submission that includes a request for positions, revenue and expenditures, and capital projects. A file is included for their area of responsibility that includes historical requests and actual fiscal results.
- Mid-to End of April, the budget submissions are due to the MCSO Fiscal Operations Office and meetings with the Fiscal Administrator, Fiscal Analyst and budget leaders begin to discuss submissions and explanations of any new programs or resources are discussed.
- Beginning of May to mid-June, Fiscal compiles all requests and prepares the first draft of the MCSO budget and prepares a budget summary memo for the internal budget team at the command level.
- Mid-June the first draft of the budget is discussed with the internal budget team and Fiscal for changes in programs or projects in the 1st draft and any changes command would like to include.
- Late June, Fiscal makes changes to the budget and prepares new drafts as discussed. The budget continues to be adjusted as command refines the direction the Sheriff wants implemented.
- Late June-Early July, the Sheriff meets with the internal budget team and Fiscal to discuss the budget and any further changes.
- The Sheriff makes final decisions on the budget.
- June to July 15th, Fiscal is entering data in SHERPA, the budget system, as changes are made with the direction of the budget, Fiscal makes the changes in the budget system.
- Late June to July 15th, the budget narrative and supporting budget documents are prepared based on the final budget decisions of the Sheriff.
- July 15th the budget needs to be completely submitted in the budget system and the department request phase of the budget is complete.
- MCSO attends public and town meetings and answer questions from the public.
- The County Executive will change the budget to his vision for Milwaukee County.
- 10/1 County Executive will present his Recommended budget.
- 10/11 to 10/13 & 10/16 Budget Presentations by Departments
- 10/16 Public Hearing
- 10/25, 10/26 and 11/3 Amendment Hearings. MCSO has to get supervisor support for amendments to the County Executive budget.
- 11/9 County Board Budget Adoption
- 11/16 Possible Vetoes

At the request phase, the budget is developed at the low org level and built to the Strategic Program Areas. At MCSO, the following are the low orgs within the agency.

Low Org	Description
4002	Administration and Compliance
4016	Airport Security
4017	County Grounds Security
4018	K-9 Patrol
4021	Expressway Patrol
4026	Maritime Unit
4036	Inmate Transportation
4038	Criminal Justice Facility
4052	General Investigations
4058	Bomb Disposal Unit
4062	Mobile Response Team
4064	SWAT
4077	Training
4081	Courts
4082	Central Records
4084	Court Liaison
4086	Civil Process
4087	Building Security

The following table shows how the low orgs are rolled up into the Strategic Program Areas:

Strategic Program Area	Description	Low Org	Description
1	Administration and Compliance	4002	Administration and Compliance
2	Training Academy	4077	Training
3	County Jail	4036	Inmate Transportation
		4038	Criminal Justice Facility
		4082	Central Records
		4084	Court Liaison
4	Police Services	4021	Expressway Patrol
5	Court Security	4021	Expressway Patrol
6	Airport	4016	Airport Security
		4018	K-9 Patrol
7	Investigative Services	4052	General Investigations
8	Process	4086	Civil Process
9	County Grounds	4017	County Grounds Security
11	Specialized Units	4026	Maritime Unit
		4058	Bomb Disposal Unit
		4062	Mobile Response Team
		4064	SWAT
13	Building Security	4087	Building Security

Adopted Budget Summary from 2019 - 2023 for Agency No. 400 - Milwaukee County Office of the Sheriff

4000	Office of the Sheriff	2019 ADP Budget	2020 ADP Budget	2021 ADP Budget	2022 ADP Budget	2023 ADP Budget
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PS	Personal Services	46,787,468	48,842,398	48,199,728	51,215,998	52,903,890
SV	Services	4,773,666	5,349,380	4,992,327	5,342,057	5,151,422
CM	Commodities	2,734,878	2,302,821	2,231,810	2,251,897	2,179,886
OC	Other Charges	250,000	46,622	0	0	0
CP	Capital Outlay	440,325	231,500	83,500	79,000	93,000
AB	Crosscharges - Abatements	(9,447,824)	(9,651,542)	(9,651,336)	(10,137,499)	(10,093,234)

TOTEXP Total Expenditures 45,538,513 47,121,179 45,856,029 48,751,453 50,234,964

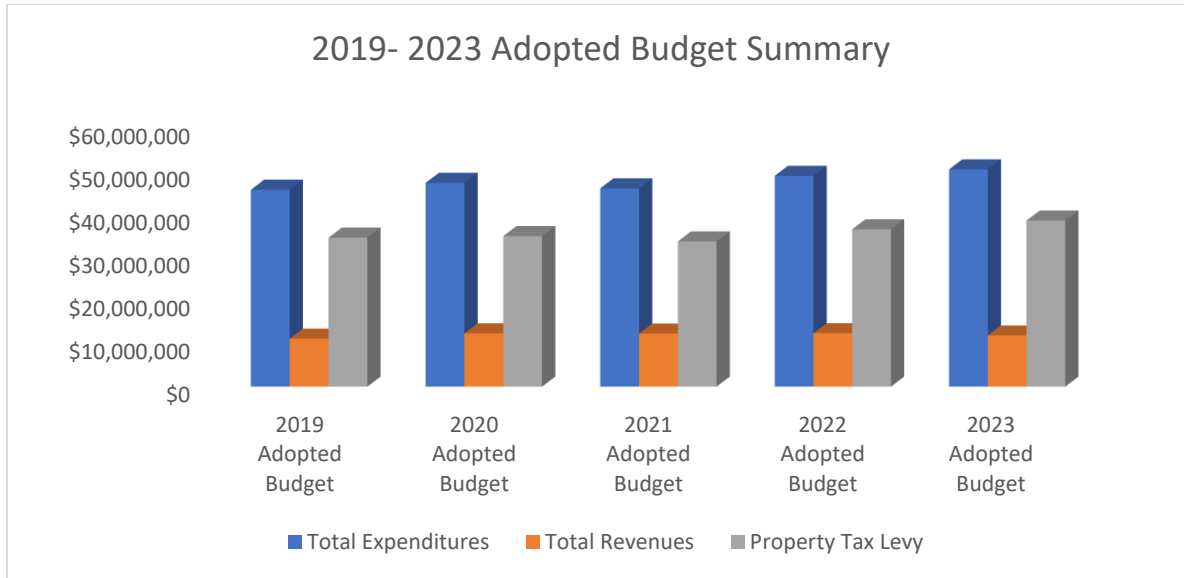
OD	Other Direct Revenue	6,727,400	6,980,131	6,480,339	4,861,000	5,084,974
SF	State and Federal Revenue	4,358,985	5,326,852	5,791,762	7,495,294	6,745,654
IR	Indirect Revenue	0	0	0	0	0

TOTREV Total Revenues 11,086,385 12,306,983 12,272,101 12,356,294 11,830,628

LEVY Property Tax Levy 34,452,128 34,814,196 33,583,928 36,395,159 38,404,336

Office of the Sheriff	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget	2022 Adopted Budget	2023 Adopted Budget
Total Expenditures	45,538,513	47,121,179	45,856,029	48,751,453	50,234,964
Total Revenues	11,086,385	12,306,983	12,272,101	12,356,294	11,830,628
Property Tax Levy	34,452,128	34,814,196	33,583,928	36,395,159	38,404,336

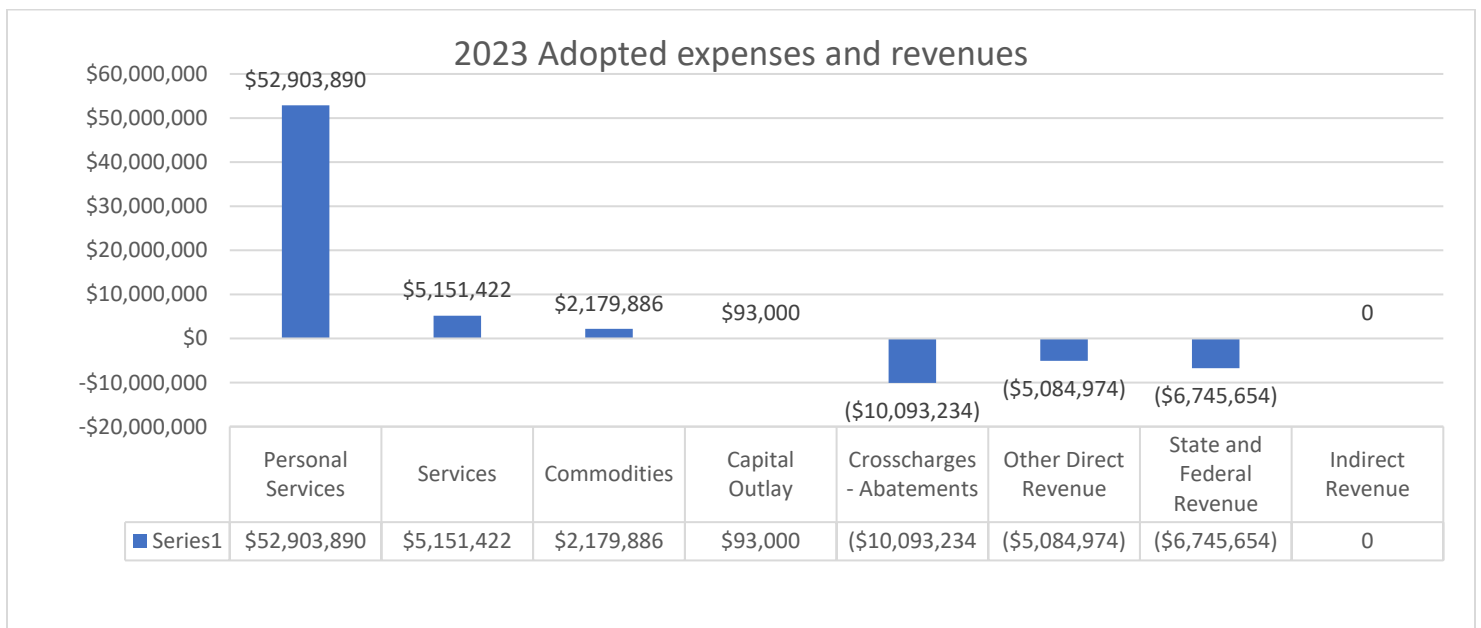
The bar chart illustrates the Adopted budget summary from 2019 to 2023.



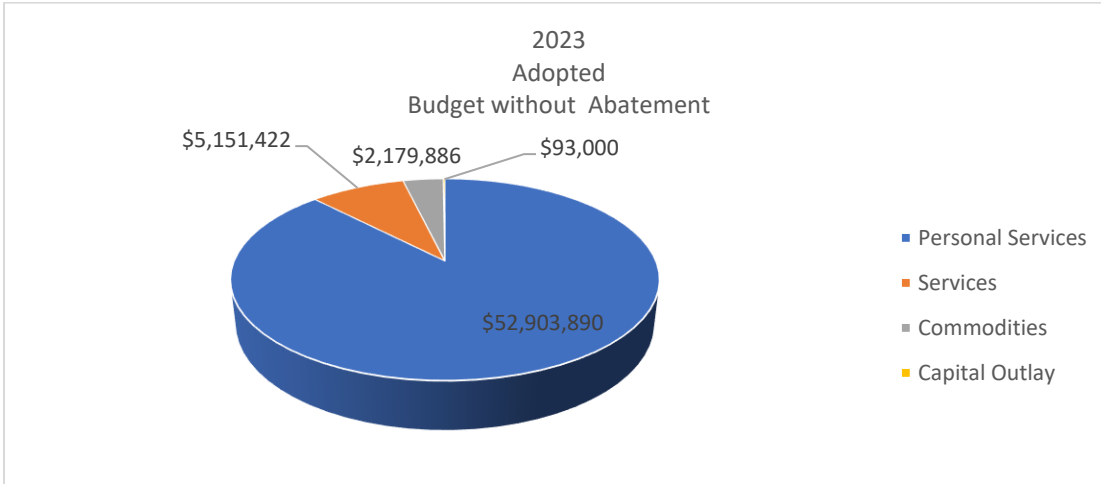
The table below shows the 2023 Adopted Budget with total expenditures, total revenues, and tax levy.

2023 Adopted Budget	
Total Expenditures	\$50,234,964
Total Revenues	\$11,830,628
Tax Levy	\$38,404,336

Bar Chart showing 2023 Adopted Budget which illustrates the breakdown of expenditures and revenues for the Agency 400.



Pie chart displaying 2023 Adopted budget expenses without cross-charge abatements. The categories included in the pie chart are personal services, services, commodities, and capital outlay.



2023 Adopted Personal Services

MCSO 's largest expenditures is for salaries and wages, overtime, employee healthcare, employee pension, legacy health care and legacy pension in Personal Services. The bar chart depicts the various categories that comprise in personal services. Total Full Time Positions in the 2023 adopted budget are 707.0 FTEs.



Total Revenue Authority for 2023 is \$11,830,808 in different program areas.

Program Area	Revenue Authority	2023 Adopted
1	Administration and Compliance	\$245,000
2	Training Academy	\$438,500
3	County Jail	\$2,824,536
4	Police Services	\$6,519,992
5	Court Security	\$0
6	Airport (Cross Charged)	\$212,000
7	Investigative Services	\$88,421
8	Process (Civil/Warrants)	\$915,000
9	County Grounds	\$550,474
11	Specialized Units	\$36,885
13	Building Security (Cross Charged)	\$0
Total Revenue Authority		\$11,830,808

Total Expenditure Authority for 2023 is \$50,234,964 in different program areas.

Program Area	Expenditure Authority	2023 Adopted
1	Administration and Compliance	\$1,313,303
2	Training Academy	\$438,500
3	County Jail	\$24,133,736
4	Police Services	\$9,262,920
5	Court Security	\$8,628,363
6	Airport (Cross Charged)	\$212,000
7	Investigative Services	\$3,204,199
8	Process (Civil/Warrants)	\$1,912,397
9	County Grounds	\$500,404
11	Specialized Units	\$629,142
13	Building Security (Cross Charged)	\$0
Total Expenditure Authority		\$50,234,964

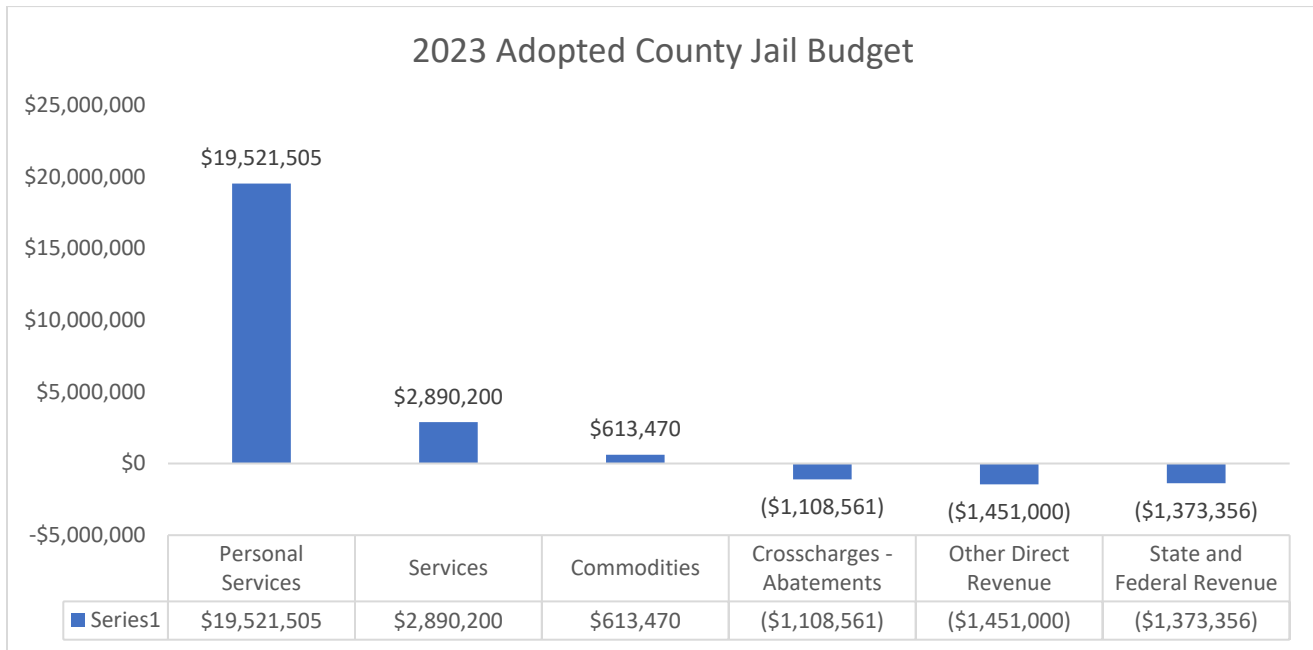
County Jail

This strategic program area is responsible for the safe, humane, and highly accountable operation and management of the Milwaukee County Jail, centralized booking, and court staging (both in-person and virtual), and the transportation of persons in custody (to include the administration of the associated contract with the private transportation provider Allied Universal). Below table shows the total expenditures and total revenues for County Jail in 2023 adopted budget. The County Jail has 327.0 full time equivalent (FTE) positions.

2023 County Jail's Adopted Budget	
Total Expenditures	\$24,133,736
Total Revenues	\$2,824,356
Property Tax Levy	21,309,380

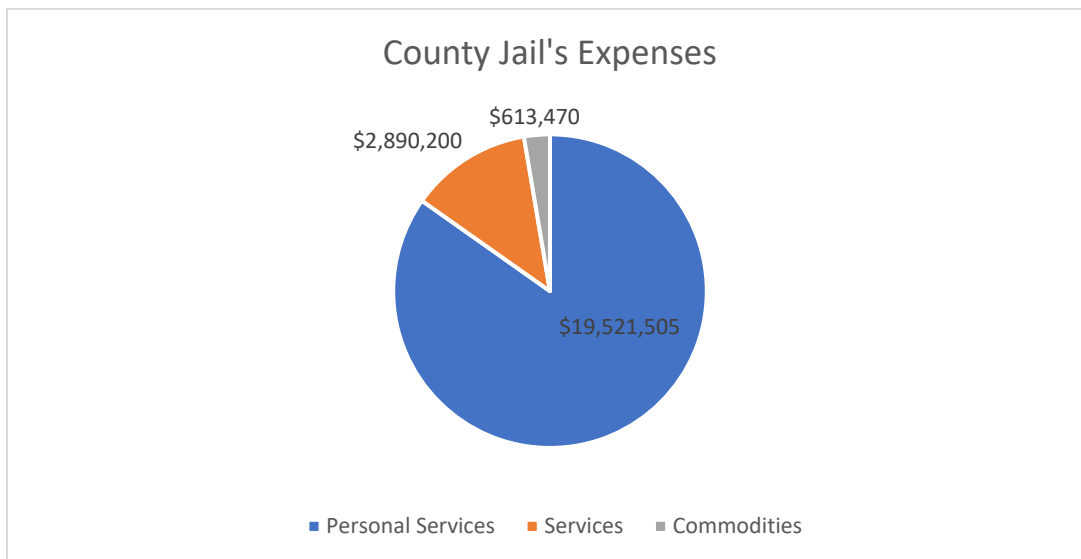
		2023 ADP Budget
4000	Office of the Sheriff	
4038	Criminal Justice Facility	
PS	Personal Services	\$19,521,505
SV	Services	\$2,890,200
CM	Commodities	\$613,470
OC	Other Charges	\$0
CP	Capital Outlay	\$0
AB	Crosscharges - Abatements	\$1,108,561
TOTEXP	Total Expenditures	\$24,133,736
OD	Other Direct Revenue	\$1,451,000
SF	State and Federal Revenue	\$1,373,356
IR	Indirect Revenue	\$0
TOTREV	Total Revenues	\$2,824,356
LEVY	Property Tax Levy	21,309,380

Bar chart showing Expenditures and Revenues for County Jail in the 2023 Adopted Budget



County Jail's expenses without cross charge abatement.

The pie chart depicts the County Jail's expenses. The expenses include personal services \$19,521,505, services \$2,890,200 of which \$2,713,481 includes secured occupant transportation contract with Allied Universal Inc. and \$176,719 is other services; and \$613,470 in commodities.



2023 Capital projects budget MCSO got one bond financed capital project. The project name is WOO16901 Training Academy Roof Repairs \$1,851,769.