

# DRAFT

2-21-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL - RECEIPT OF REVENUE File No. 14-1/14-178  
(Journal, December 19, 2013)

## Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) 4064 – Office of the Sheriff		
6812 – Meetings Other Authorized Travel		\$1,600
4064 – Office of the Sheriff		
2699 – Federal Revenue	\$1,600	

## Request

A transfer in the amount of \$1,600 is being requested by the Milwaukee County Sheriff's Office (MCSO) to increase expenditure authority for Meetings Other Authorized Travel.

The MCSO received Homeland Security funding in the amount of \$1,600. This federal grant is not a matching grant and requires no county funding.

The funding will be used by the MCSO for ALERT SWAT training research in Boston regarding the Boston Marathon bombing and reviewing the emergency response during that event. The research will include contact with multiple agencies within the Boston area that responded to and managed the bombing event and to obtain best practice information for regional response to a terrorist incident or threat which would be present to regional response representatives.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2014.

	<u>From</u>	<u>To</u>
2) 4064 – Office of the Sheriff		
8552 – Mach & Equip New > \$2,500		\$3,384
4064 – Office of the Sheriff		
2699 – Federal Revenue	\$3,384	

Request

A transfer in the amount of \$3,384 is being requested by the Milwaukee County Sheriff's Office (MCSO) to increase expenditure authority for Machinery & Equipment New > \$2,500.

The MCSO received Homeland Security funding in the amount of \$3,384. This federal grant is not a matching grant and requires no county funding.

The funding will be used by the MCSO to purchase one WMD Tech Grid Aiming Device for their EOD Robot. This purchase will allow the MSCO Regional ALERT EOD/Bomb team to enhance the ability of their EOD Robot to activate unknown explosive devices more accurately.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2014.

	<u>From</u>	<u>To</u>
3) 4501 – District Attorney		
6090 – Charges from State		\$169,500
6141 – General Admin Subcontracting Agency		\$113,000
4501 – District Attorney		
2699 – Federal Revenue	\$282,500	

Request

A transfer in the amount of \$282,500 is being requested by the District Attorney’s Office to increase expenditure authority for Charges from the State and General Admin Subcontracting Agency.

In September of 2013, the US Department of Justice, Office on Violence Against Women (OVW), made a grant award of \$900,000, under the Grants to Encourage Arrests and Enforcement of Protection Orders (GTEA) program, to Milwaukee County. The grant provides for funding for two assistant district attorneys in the domestic violence unit and for two victim advocates, employed by Sojourner Family Peace Center.

The County Board authorized the District Attorney’s Office to enter into a contract with Sojourner Family Peace Center to implement this grant. Pursuant to that action, the District Attorney’s Office has executed a three-year contract, and the grant project commenced on January 27, 2014.

This fund transfer seeks to provide budgetary authority in 2014 for charges from the state for the salaries and fringe benefits of the two prosecutors and for claims from Sojourner Family Peace Center for the salaries and fringe benefits of the two victim advocates. Further, this fund transfer seeks to recognize the receipt of revenue related to this grant.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2014.

	<u>From</u>	<u>To</u>
4) <u>8934 – Elderly Services</u>		
8123 – Purchase of Service		\$47,000
2699 – Other St Grants & Reimb	\$47,000	

A transfer of \$47,000 is requested by the Director, Department of Health and Human Services, to recognize the receipt of revenue related to a grant not anticipated in the 2014 Adopted Budget.

This transfer recognizes the receipt of a Juvenile Justice Title II Formula Grant from the Wisconsin Department of Justice. This grant will be used to implement juvenile justice system reform activities related to the Annie E. Casey Foundation’s Juvenile Detention Alternatives Initiative.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2014.

# DRAFT

2-21-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B CAPITAL - RECEIPT OF REVENUE

File No. 14-1/14-178  
(Journal, December 19, 2013)

## Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)		<u>FROM</u>	<u>TO</u>
	<u>WP19201 Bradford Beach Parking Lot and Bike</u>		
	<u>Trail#</u>		
	9706 – Prof Services Div Services		\$8,117
	8527 – Land Improvements (CAP)		\$43,898
	2699 – Other Fed Grants & Reimbursements	\$44,584	
	2299 – Other State Grants & Reimbursements	\$7,431	
	<u>WP19202 Estabrook Park OLT Erosion Repair#</u>		
	9706 – Prof Services Div Services		\$5,320
	8527 – Land Improvements (CAP)		\$25,816
	2699 – Other Fed Grants & Reimbursements	\$26,688	
	2299 – Other State Grants & Reimbursements	\$4,448	
	<u>WP19203 Honey Creek Parkway/Portland Ave</u>		
	<u>Erosion#</u>		
	9706 – Prof Services Div Services		\$15,067
	8527 – Land Improvements (CAP)		\$180,233
	2699 – Other Fed Grants & Reimbursements	\$167,400	

2299 – Other State Grants & Reimbursements \$27,900

WP19205 Estabrook Park/Wilson St Tunnel Repair#

9706 – Prof Services Div Services \$3,325

8527 – Land Improvements (CAP) \$2,652

2699 – Other Fed Grants & Reimbursements \$5,123

2299 – Other State Grants & Reimbursements \$854

WP19206 Pleasant Valley Erosion Repair#

9706 – Prof Services Div Services \$31,541

8527 – Land Improvements (CAP) \$368,131

2699 – Other Fed Grants & Reimbursements \$342,576

2299 – Other State Grants & Reimbursements \$57,096

WP19207 Grant Park Picnic Area #2 Erosion Repair#

9706 – Prof Services Div Services \$14,337

8527 – Land Improvements (CAP) \$197,166

2699 – Other Fed Grants & Reimbursements \$181,288

2299 – Other State Grants & Reimbursements \$30,215

WP19209 Riverside Park/East Bank Erosion Repair#

9706 Prof Services Div Services \$ 12,366

FROM TO

8527 – Land Improvements (CAP) \$177,579

2699 – Other Fed Grants & Reimbursements \$162,810

2299 – Other State Grants & Reimbursements \$27,135

WP19210 Juneau Park/Bluff & OLT Erosion Repair#

9706 – Prof Services Div Services \$24,097

8527 – Land Improvements (CAP) \$294,152

2699 – Other Fed Grants & Reimbursements \$272,785

2299 – Other State Grants & Reimbursements \$45,464

WP19211 Beer Line Bike Trail Erosion Repair\*

9706	– Prof Services Div Services		\$14,772
8527	– Land Improvements (CAP)		\$126,490
6146	– Prof. Serv-Cap/Major Mtce		\$20,312
2699	– Other Fed Grants & Reimbursements	\$138,492	
2299	– Other State Grants & Reimbursements	\$23,082	

WP19212 Hubbard OLT Erosion Repair\*

9706	– Prof Services Div Services		\$9,694
8527	– Land Improvements (CAP)		\$83,001
6146	– Prof. Serv-Cap/Major Mtce		\$13,329
2699	– Other Fed Grants & Reimbursements	\$90,878	
2299	– Other State Grants & Reimbursements	\$15,146	

WP19204 Oak Creek Parkway Erosion Repair#

9706	– Prof Services Div Services		\$18,876
8527	– Land Improvements (CAP)		\$242,266
2699	– Other Fed Grants & Reimbursements	\$223,836	
2299	– Other State Grants & Reimbursements	\$37,306	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$1,932,537 is requested by the Director of the Department of Parks, Recreation & Culture (Parks) to increase expenditure authority and revenue for ten WP192 FEMA related capital improvement projects.

Since 2010, Milwaukee County has received approximately \$142,524 to address the flood damage that occurred during a major storm event in 2010. Appropriation transfers were approved in 2011 and 2012 to allocate the funds. Parks staff has worked with FEMA to determine the scope and cost estimates to repair the damage from the floods and have indicated that approximately 87.5% will be paid by Federal

and State funding with 12.5% to be paid by the County. To date repair work on the project has included stabilization, re-grading and clearing debris. Planning and design work on the projects is complete.

Assuming this transfer is approved, Parks staff has estimated that construction on these various projects will be substantially completed by the end of 2014.

Related to this fund transfer, Parks is submitting a resolution for authorization to transfer 1.7 acres of surplus land that remains as a remnant of the former Underwood Creek Parkway to the North Mayfair Group and receive compensation in the amount of \$400,000.<sup>1</sup> The resolution requests that \$225,000 of the proceeds from the sale of the remnant land be used to provide financing for the local share of the FEMA related projects and directs DAS to process an administrative appropriation transfer (upon execution of the purchase agreement with the North Mayfair Group) that will increase expenditure authority and land sale revenue for the FEMA related projects.

Below is a listing of the FEMA-related projects for this appropriation transfer:

#### **WP192011 Bradford Parking Lot and Trail**

An appropriation transfer of \$52,015 is requested for reconstructing damaged trail and bluff that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes replacing the asphalt trail and filling, grading, and stabilizing the slope with slope interrupters, compost blankets, and native seed.

Additionally, a mitigation work scope has been approved by FEMA to reduce the threat of recurring bluff erosion. In conjunction with the grading and stabilizing the surface of the bluff with erosion control materials and vegetation, installation of stone steps with railing down the face of the restored bluff is being requested as a mitigation item. Park users traverse up and down the bluff at this location as a short cut, resulting in loss of vegetation, which leaves the slope subject to erosion during storm events. Recognizing park users will continue to traverse the slope, providing steps will keep the foot traffic at a single location that is setup to handle the traffic.

Damage to vegetation on the slope should be minimized which will reduce the threat of slope erosion and failure in the future.

**WP192021 Estabrook Oak Leaf Trail**

An appropriation transfer of \$31,136 is requested for reconstructing a trail and embankment that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes replacing the asphalt trail, filling, grading, and stabilizing the slope with slope interrupters, furnishing and installing riprap, and re-vegetating the site.

The trail will be shifted slightly away from the top of the bluff to allow for an improved vegetated buffer from the edge of the paved trail to the top of the bluff and adequate space to re-install the fence/guard rail.

**WP192031 Honey Creek Parkway/Portland Creek Embankment**

An appropriation transfer of \$195,300 is requested for reconstructing the embankment next to the creek that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes filling, grading, and stabilizing the slope east of the historic limestone and masonry walls built by the Civilian Conservation Corps (CCC) during the Great Depression. Riprap will be used to stabilize the toe of the slope and further protect the wall. The eroded area will be filled with borrow material and stabilized with mats and other stabilization methods, and then planted with native landscaping.

**WP192041 Oak Creek Parkway Creek Embankment**

An appropriation transfer of \$261,142 is requested for reconstructing the embankment next to the creek that eroded during the heavy rains of July 2010.

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<sup>1</sup> The resolution also requests that DAS be authorized and directed to process an administrative appropriation transfer to reflect the receipt of \$175,000 related to the land transfer and to increase expenditure authority to complete capital improvement project WP167052 - Veterans Park

The project has been approved by FEMA and includes rebuilding collapsed portions of the historic limestone and masonry walls built by the Civilian Conservation Corps (CCC) during the Great Depression. Riprap will be used to stabilize the toe of the slope and further protect the wall. The eroded area will be filled with borrow material and stabilized, planted with native landscaping.

**WP192051 Estabrook Oak Leaf Trail and Wilson Tunnel**

An appropriation transfer of \$5,977 is requested for reconstructing a trail and embankment that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes replacing the asphalt trails and filling, grading, stabilizing, and re-vegetating the slopes. Stabilization will include, but not be limited to, placing geotextile fabric and riprap along the repaired slopes to protect against future damage due to runoff in heavy storm events.

**WP192061 Pleasant Valley Park Bluff**

An appropriation transfer of \$399,672 is requested for the reconstructing the access road and bluff that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes rebuilding the access road to the park trails and existing sanitary sewers, filling, stabilizing, grading, and re-vegetating the bluff. Drainage improvements and stabilization methods include installing riprap and geotextile fabric.

**WP192071 Grant Park Picnic Area 2 Ravine to Lake Michigan**

An appropriation transfer of \$211,503 is requested for the reconstructing and mitigating the bluff that eroded during the heavy rains of July 2010.

Storm runoff from upland areas of Grant Park concentrates at the location where the lake bluff eroded. If the storm sewer capacity is exceeded during heavy storms the lake bluff is subject to the concentrated

overland runoff going over the bluff causing the potential for erosion, which occurred in June 2010.

The project has been approved by FEMA and includes storm sewer replacement and grading the slope to approximately 3:1. Additionally, an approved mitigation effort will be implemented to reduce the threat of future bluff damage. In conjunction with the grading, the bluff will be stabilized using geocells for long-term protection and erosion matting for short term while vegetation is established. The geocells will help stabilize the surface against erosion caused by foot traffic. The gabions proposed in the original mitigation are intended to accommodate foot traffic by providing a stepped ascent/descent. Permanent stabilization (geocells) will minimize the threat of bluff failure in the future.

### **WP192091 East Bank Trail – Riverside Park**

An appropriation transfer of \$189,945 is requested for the reconstructing and mitigating the bluff that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes reconstructing the eroded bluff with compacted fill material. Access will be cleared and erosion control put in place prior to the bluff restoration work. The surface of the bluff will be restored with seed, erosion matting and slope interrupters, and re-vegetating the slope.

Additionally, a mitigation work scope has been approved by FEMA to reduce the threat of recurring bluff erosion. In conjunction with grading and stabilizing the surface of the bluff with erosion control materials and vegetation, installation of lannon stone blocks that were salvaged from another location in Riverside Park will be placed at the toe of the restored bluff. The lannon stone blocks will protect the toe of the bluff during period of high river flows, and also protect the existing pedestrian trail that sits at the bottom of the bluff. The lannon stone blocks will have a gravel drainage course at the interface with the bluff fill to relieve hydrostatic pressure that may build up during period of heavy rainfall

### **WP192101 Juneau Park Oak Leaf Trail**

An appropriation transfer of \$318,249 is requested for reconstructing the bluff that eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes filling, grading, and stabilizing the slope with slope interrupters, compost blankets, and native seed.

Additionally, a mitigation work scope has been approved by FEMA to reduce the threat of recurring bluff erosion. In conjunction with the grading and stabilizing on the surface of the bluff with erosion control materials and vegetation, we will install three catch basins to intercept the overland storm runoff before it runs down the face of the slope. The intercepted runoff will be connected to an existing storm sewer manhole at the base of the bluff, minimizing the possibility of recurrence of bluff erosion and trail damage.

### **WP19211 Beer Line Trail**

An appropriation of \$161,574 is requested for bluff that eroded at four separate locations during the heavy rains of July 2010.

The project has been approved by FEMA and includes filling, grading, and stabilizing the slope with slope interrupters, compost blankets, and native seeding.

### **WP19212 Oak Leaf Trail near Hubbard Park**

An appropriation transfer of \$106,024 is requested for the ravine that was eroded during the heavy rains of July 2010.

The project has been approved by FEMA and includes filling, grading, and stabilizing the slope with slope interrupters, compost blankets, and re-vegetating with deep rooting native seeding.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.

**DRAFT**

Action Required  
Finance Committee  
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2014 appropriations from the allocated contingent fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2014 appropriations from the allocated contingent fund:

1)	<u>From</u>	<u>To</u>
<u>1945 – Contingency Fund</u>		
8902 – Appr for Conting – Alloc		\$3,750,000
4905 – Sale of Capital Assets	\$3,750,000	
<u>1192 – Economic Development</u>		
0753 – Reserve for Economic Development		\$1,250,000
4905 – Sale of Capital Assets	\$1,250,000	

The Director of the Department of Administration is requesting a fund transfer in the amount of \$5,000,000 to recognize land sales proceeds from the payment by the UWM Innovation Park LLC (UWM) for the Northeast Quadrant of the County Grounds per 2009 Adopted Resolution 11-53.

The payment of \$5,000,000 by UWM was received by the Economic Development Director and booked on February 6, 2014. The 2014 Adopted Budget requires that one-quarter of the funding from this payment be directed to the Economic Development Fund, and the remaining three-quarters be directed to the Innovation Fund, which will be dedicated to one-time projects that will improve operational efficiencies.

Per the Adopted Budget, \$1,250,000 is transferred to the Reserve for Economic Development. This funding will be utilized for the following projects: Foreclosure Mitigation Project (2013 Adopted Resolution 13-918); a Master Property Inventory (2013 Adopted Resolution 13-916); and Workforce Development (2014 Adopted Resolution 13-919).

The remaining three-quarters (\$3,750,000) is realized in an Allocated Contingency within the Contingency Fund. Per the terms of the adopted budget, departments have been solicited for project requests and the required workgroup has been formed. Once the requests have been submitted the workgroup will make recommendations for project funding and submit them to a future cycle of the County Board. Once these projects are approved the funding can be allocated through a future fund transfer.

# **DRAFT**

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.

# DRAFT

2-21-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
D CAPITAL IMPROVEMENTS

File No. 14-1/14-178  
(Journal, December 19, 2013)

## Action Required

Finance, Personnel and Audit Committee  
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)		<u>From</u>	<u>To</u>
	<u>WH028012 Nurse Call System Replacement Unit 53B</u>		
	<u>#</u>		
8501	- Building Structures New- (CAP)		\$110,250
4907	- Bond and Note Proceeds	\$110,250	

## # Existing Project, + Included in 5-Year Plan, \* New Project

A 2014 appropriation transfer of \$110,250 is requested by the Director of the Department of Administrative Services- Architecture, Engineering & Environmental Services to provide expenditure authority and revenue for Project WE028 Nurse Call System Replacement Unit 53B to allow work to move forward during the carryover process.

From 2009-2011, the Nurse Call System was replaced throughout the Behavioral Health Division (BHD). Since that time, BHD has opened the 53B unit, which was not included in the original project scope. Completion of the installation of the system in the 53B unit is necessary to comply with the plan of correction submitted to the State of Wisconsin Department of Health Services.

This fund transfer will provide the projects expenditure authority in the first half of the year prior to the approval of the carryovers. The project is anticipated to be bid, awarded and under construction prior to the final approval of the carryovers. Subsequent, to the final approval of the carryovers, this fund transfer will be reversed through an administrative appropriation transfer.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.

# DRAFT

## Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
	<u>1120 – Personnel Review Board</u>	
5199 – Salaries-Wage Budget	\$30,000	
	<u>1120 – Personnel Review Board</u>	
6050 – Contract Pers Serv-Short Term		\$30,000

The Interim Executive Secretary of the Personnel Review Board is requesting a fund transfer, from Salaries to Contract Personnel Services-Short Term, in order to provide temporary clerical assistance to the Personnel Review Board until full-time staff can be hired. Hiring full-time staff into the position is contingent upon an Executive Secretary being appointed, which could take several months. The temporary staff will allow the Personnel Review Board to continue to operate until a new Executive Secretary is appointed and confirmed.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.

2)		<u>From</u>	<u>To</u>
	<u>3700 – Office of the Comptroller</u>		
	5199 – Salaries-Wage Budget	\$28,000	
	5312 – Social Sec	\$2,142	
	6050 – Contract Pers Serv-Short Term		\$30,142

The Comptroller requests the transfer of surplus salary funds of \$30,142 to provide expenditure authority in temporary help services due to a vacancy in staffing and a delay in recruiting and hiring for an administrative assistant for the Comptroller pending the conclusion of the JEQ process.

There is no tax levy impact.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 21, 2014.

## 2014 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

2014 Budgeted Contingency Appropriation Budget \$7,658,674

Approved Transfers from Budget through February 21, 2014

Contingency Balance February 21, 2014	<u>\$7,658,674</u>
Transfers Pending in Finance, Personnel & Audit Committee through February 21, 2014	\$ -
Sale of Capital Assets	\$ 3,750,000
Total Transfers Pending in Finance, Personnel & Audit Committee	<u>\$ 3,750,000</u>
Net Balance	<u><b>\$ 11,408,674</b></u>