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Date: July 13, 2015

To: Chairwoman Dimitrijevic

cc: Kelly Bablitch

From: Paul Bargren ^{PB}
Corporation Counsel

Re: File 15-377 – Energy Assistance (WHEAP) Contract Award

This report accompanies referral of this file for consideration at the special meeting of the Finance, Audit and Personnel Committee that is contemplated for 11 a.m. July 15, 2015.

After a competitive request-for-proposals process, the Department of Health and Human Services (DHHS) selected Community Advocates, Inc. and UMOS, Inc. to operate the Wisconsin Home Energy Assistance Program (WHEAP) and intended to award purchase of service contracts in the amounts of \$1,400,181 and \$658,839, respectively.

Due to a short state timeline, there was an urgency to the process, even though DHHS had acted promptly as it received state materials, etc.

The Social Development Commission (SDC) had been awarded this contract for many years but was not selected this year. Pursuant to Ch. 110 of the Milwaukee County General Ordinances, SDC requested an administrative review of this contract award process.

On Tuesday, June 30, 2015, the Milwaukee County Administrative Review Committee convened to hear the appeal of DHHS' Notice of Intent to Award the contracts to Community Advocates and UMOS. Based on its review of the record pursuant to MCGO § 110.09, the Review Committee reversed the award of DHHS and instructed DHHS to create a new diverse review panel to re-score the proposals which were previously submitted by the four proposers.

A new review panel was designated by DHHS and their rescoring has now been completed. The results of the rescoring are the same as the initial score. DHHS therefore intends to award the contracts to Community Advocates and UMOS as originally planned, and DHHS expects to bring the original file back to the Finance Committee for action at the July 15 meeting.