

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: January 17, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting passive review authorization to execute amendments to purchase of service contracts for case management and supportive services within Housing Services

File Type: Passive Review

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**REQUEST**

Report from the Director, Department of Health and Human Services, requesting authorization to execute amendments to increase funding for purchase of service contracts with Sirona Recovery, Inc for Intensive Housing Case Management Services and Inner Beauty Center for Housing Supportive Services – West Haven.

**POLICY**

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting authorization to execute amendments to two purchase of service contracts.

Wisconsin State Statutes:		59.52(31)
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**BACKGROUND**

The Department is requesting approval to enter into an amendment to the following purchase of service contracts:

***Intensive Housing Case Management Services***

Sirona Recovery, Inc. currently provides intensive case management services for unsheltered and category 1 homeless households that need case management services to help them connect to community resources that fit the specific need of the household. This amendment for \$54,000 would fully fund a total contract of \$153,000 from December 1, 2023 through December 31, 2024.

Service	Provider	Current Contract	2024 Proposed Amendment	Adjusted Contract Amount
Intensive Case Management	Sirona Recovery, Inc	\$99,000	\$54,000	\$153,000

***Housing Supportive Services – West Haven***

Inner Beauty Center currently provides on-site operations at the West Haven safe haven. This program offers a 90-day placement for women who are survivors of domestic violence. Those admitted into the safe haven program will be connected to community case management and ancillary services that are conducive to their recovery and housing stability. This amendment for \$35,000 would add an additional shift on-site to increase client stability with a term of January 1, 2024 through December 31, 2024.

Service	Provider	Current Contract	2024 Proposed Amendment	Adjusted Contract Amount
Supportive Services	Inner Beauty Center	\$37,500	\$35,000	\$72,500

**ALIGNMENT TO STRATEGIC PLAN**

This action item aligns with strategic plan objectives 2A (Determine what, where, and how we deliver services to advance health equity and 3A (Invest “upstream to address root causes of health disparities).

**RECOMMENDATION**

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to execute under passive review amendments to the purchase of service contracts with Sirona Recovery, Inc. in the amount of \$54,000 for the period of December 1, 2023 through December 31, 2024 and Inner Beauty Center for \$35,000 for the time period of January 1, 2024 through December 31, 2024 for the services identified above.

**FISCAL EFFECT**

There is no fiscal effect as funds were included in the 2024 adopted budget within Housing Services. A fiscal note is attached.

**TERMS**

The term of the Sirona Recovery, Inc contract is December 1, 2023 through December 31, 2024 and the term of the Inner Beauty Center contract is from January 1, 2024 through December 31, 2024.

**VIRTUAL MEETING INVITES**

Shakita LaGrant-McClain, DHHS Director  
James Mathy, Housing Administrator

**PREPARED BY:**

James Mathy, Housing Administrator, Department of Health and Human Services

**APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health and Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Liz Sumner, Chair, Finance Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County  
Steve Cady, Research Director, Comptroller's Office  
Lottie Maxwell-Mitchell, Sr Budget and Management Analyst, Office of Strategy, Budget & Performance