

COUNTY OF MILWAUKEE
Department of Transportation
INTER-OFFICE COMMUNICATION

DATE: November 13, 2019

TO: Theodore Lipscomb, Sr., Chairman
Milwaukee County Board of Supervisors

FROM: Donna Brown-Martin, Director, Department of Transportation

SUBJECT: From the Department of Transportation, requesting authorization to abolish 1.0 FTE position of Highway Operations Director and to create 1.0 FTE position of Superintendent of Highways

ISSUE

The Director of the Department of Transportation is requesting abolishment of the Director of Highway Operations position and creation of a new position of Superintendent in Pay Range 38M, as this position will be responsible for first shift maintenance crews.


The Department of Transportation is in the process of reorganizing the Highway Maintenance Division's management structure. The former position of Assistant Highway Director was reclassified to the position of Highway Director. The Highway Director will be responsible for overall administration of the Division (i.e., performance management, strategic planning). However, the position will not be responsible for overseeing maintenance crews.

RECOMMENDATION

The Director of the Department of Transportation recommends the Milwaukee County Board of Supervisors authorize the following action:

Position Title	Action	Job Code	FTE	Pay Grade
Highway Operations Director	Abolish	11005040	1.0	903E
Superintendent Highways	Create	TBD	1.0	38M (proposed)

Approved by:



Donna Brown-Martin
Director, Department of Transportation

cc: Dean Legler, Compensation Director, Human Resources
Joshua Scott, Budget and Management Analyst, DAS-PSB