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A report from the Executive Director, Department of Health and Human Services (DHHS), requesting the creation of 1.0 FTE Community Intervention Specialist in Housing Services, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, per Chapter 17 of the Milwaukee County Code of General Ordinances, changes to the authorized number of positions outside of the Milwaukee County Budget process require approval by the Milwaukee County Board of Supervisors; and

WHEREAS, in January 2026, Housing Services (HS), Department of Health and Human Services (DHHS), began operating the Coordinated Entry (CE) system for the local Continuum of Care, a United States Department of Housing and Urban Development (HUD)-mandated, centralized process that streamlines access to housing and services for people who are experiencing or at risk of homelessness; and

WHEREAS, the need to provide CE services to families continues to increase, and in March 2026, HS, DHHS, was awarded \$203,750 from United Way to hire a Family Mobile Screener and provide diversion funding (flexible financial assistance) to families referred to the CE team; and

WHEREAS, DHHS is requesting the creation of 1.0 full-time equivalent Community Intervention Specialist position to support Family Mobile Screener services as part of the CE system; and

WHEREAS, United Way funding is effective March 24, 2026, through June 30, 2027; and

WHEREAS, the Department of Human Resources has reviewed this request to create a new position, determined the appropriate classification (Community Intervention Specialist) and pay grade (NR21), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required by Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of May 20, 2026, recommended adoption of File No. 26-410 (vote 3-0); now, therefore,

45 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)  
 46 hereby approves the classification and pay grade recommendation for the position, as  
 47 outlined in the report hereto attached to this file and summarized below:  
 48

Recommended Title	Community Intervention Specialist
Agency (Department)	800 – Department of Health and Human Services (DHHS)
Organization (Org.) (Low Org.)	8529
Number (No.) of Positions	1
Pay Grade	NR21
Annual Range	\$52,770-\$79,102

49  
 50 ; and

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 52 BE IT FURTHER RESOLVED, the County Board hereby authorizes and  
 53 approves the following position action for DHHS, effective Pay Period 12, beginning  
 54 June 6, 2026; and

55  
 56 BE IT FURTHER RESOLVED, if additional funding is not identified beyond the  
 57 June 30, 2027, termination of the United Way grant, the position shall be unfunded:  
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Action	Title	No. of Positions	Pay Grade
Create	Community Intervention Specialist	1	NR21

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 63 s://committees/2026/may/per/resolutions/26-410 dhhs create 1 community intervention specialist.docx