

DRAFT

4-1-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL – OTHER CHARGES File No. 13-1/13-343
(Journal, December 20, 2012)

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) 2900 – Courts Pre-Trial Services		
New Low Org 2931 – AIM Grant		
6148 – Professional Services – Recurring Oper		\$90,173
New Low Org 2932 – Drug Court Evaluation		
6148 – Professional Services – Recurring Oper		\$831
New Low Org 2933 – Drug Court Coordinator		
6148 – Professional Services – Recurring Oper		\$99,376
New Low Org 2934 – Pre-Trial GPS Tracking		
6148 – Professional Services – Recurring Oper		\$1,917,111
2699 – Other Federal Grants	\$60,000	
New Low Org 2935 – SCRAM Program		
6148 – Professional Services – Recurring Oper		\$355,027
2299 – Other State Grants	\$204,201	
New Low Org 2936 – Intensive Supervision		
6148 – Professional Services – Recurring Oper		\$204,002
New Low Org 2937 – Pre-Trial Drug Testing		
6148 – Professional Services – Recurring Oper		\$188,916
New Low Org 2938 – TAD Grant		

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6148	– Professional Services – Recurring Oper		\$555,529
2425	– ARRA Courts TAD Grant	\$333,900	
New Low Org 2939 – Universal Screening			
6148	– Professional Services – Recurring Oper		\$1,116,332
Low Org 2911 – Pre-Trial Services			
6148	– Professional Services – Recurring Oper	\$4,527,347	
2699	– Other Federal Grants		\$60,000
2299	– Other State Grants		\$204,201
2425	– ARRA Courts TAD Grant		\$333,900

The Milwaukee County Circuit Courts Pre-Trial Services requests a fund transfer to reallocate expenditure authority and associated grant revenue into new low org units in order to better track several distinct programs.

The Courts Pre-Trial Services operates a number of programs for arrested individuals who have not yet gone to trial for their offense. These programs are designed to provide training, drug testing, tracking and other services to these individuals to reduce the likelihood of recidivism; and to provide improved information to actors in the criminal justice system and to help ensure proper bail levels, all in an effort to reduce the pre-trial jail population and to reduce crime in the long-term. All of these programs are provided by community organizations on a contract basis.

Presently, the budgets for all of these distinct programs are allocated to low org 2911 within agency 2900. The Fiscal Operations Manager of the Courts system is requesting authority to create new low org units within agency 2900 for each of these distinct programs, in order to better track the financial status of the several contracts. This is especially pertinent due to the Office of the Comptroller’s request for monthly fiscal status updates from all departments.

This fund transfer would merely reallocate the budgets for each service to an individual low org unit within agency 2900.

There are no service or tax levy impacts as a result of this fund transfer.

Transfer signed by the County Executive April 1, 2013.

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B DEPARTMENTAL

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Finance, Personnel and Audit Committee

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THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>9000 – Parks, Recreation, and Culture</u>		
6503 - Equipment Rental-Short Term	\$14,000	
0755 - Reserve for Imprest Fund		\$14,000

A fund transfer of \$14,000 is requested by the Director of Parks, Recreation and Culture to temporarily increase the Parks Department Imprest Fund from \$38,155 to \$52,155.

The Imprest Fund is used as start up cash for revenue producing operations in the Park System and to reimburse employees for petty cash purchases. Milwaukee County General Ordinances Section 15.17 authorizes the Parks Department to maintain an Imprest Fund in the amount of \$42,155 from November to April and \$56,155 from May to October. The additional funds are requested to ensure sufficient change is available for parking at summer events along the lakefront and the newly constructed David F. Schulz Aquatic Center. Experience has shown that the higher amount is needed to handle the number of vehicles anticipated in the summer.

The funds will be returned to the operations account in November through an appropriation transfer.

This fund transfer has no tax levy impact.

Transfer signed by the County Executive April 1, 2013.

2013 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

2013 Budgeted Contingency Appropriation Budget \$4,103,329

Approved Transfers from Budget through April 1, 2013

4000 - Equipment rental for EMU	\$ 57,500
4300 - Equipment rental for EMU	\$ 600,000
1130 - Misc. legal fees related to MPM lease	\$ (100,000)

Unallocated Contingency Balance April 1, 2013 \$4,660,829

Transfers Pending in Finance, Personnel & Audit Committee through
April 1, 2013

Total Transfers Pending in Finance, Personnel & Audit Committee \$ -

Net Balance \$ 4,660,829