

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 9/25/20

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request to Create 0.5 FTE Lead Mechnic DOT in the Fleet division of the Department of Transportation (DOT).

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
 - Absorbed Within Agency's Budget
 - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$7,320	\$14,640
	Revenue	\$7,320	\$14,640
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Transportation is requesting to create 0.5 FTE unfunded Lead Mechanic DOT in the Fleet division of DOT.

B. The unfunded Lead Mechanic DOT position will be assigned to the Airport and temporarily filled by a Fleet Mechanic for the duration of the winter season to oversee the third shift operation. When the winter season is over, the fleet mechanic will return to their permanent position on first shift. Without this position, Fleet is unable to assign a mechanic to the Lead Mechanic position and compensate them for performing lead duties. There are no direct costs as the dollars for both the expense and the revenue for the position is already budgeted in both 2020 and 2021. This position is only used for winter operations which is in general mid-November through the end of March. The position is paid through crosscharges.

C. There is no direct impact because funds are budgeted in both 2020 and 2021 for the winter operations when the position will be used.

D. Assumptions include: the position is filled Nov 15 2020 and is unfilled March 31 2021. The pay grade is 25 and the numbers on page one assume the mid point of paygrade 25.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By DAS PSB

Authorized Signature Joe Lamers

Did DAS-Fiscal Staff Review? Yes No
Did CBDP Review?² Yes No Not Required

² Community Business Development Partners' review is required on all professional service and public work construction contracts.