



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Committee on Personnel

Chairperson: Supervisor Willie Johnson, Jr.
Vice Chairperson: Supervisor Patti Logsdon
Supervisor Anthony Staskunas
Supervisor Steven Shea
Supervisor Peter Burgelis

Committee Coordinator: Clarence H. Kinnard, (414) 278-4073
Director of Research and Policy: Steve Cady, (414) 278-4347

Tuesday, March 5, 2024

9:30 AM

Room 203-R and Microsoft Teams
County Legislative Information Center

HYBRID MEETING

This meeting was held in Room 203-R, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

Call To Order

Roll Call at 9:30 a.m.

Present 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

Supervisors Willie Johnson, Jr., and Steven Shea appeared virtually for today's meeting.

OFFICE OF THE SHERIFF - 1

- 1 [24-336](#) **2024 Adopted Budget Amendment 21:** Informational Report on Amendment #21 adopted in the 2024 budget. The Department of Human Resources and Office of Strategy, Budget and Performance will work with the Office of the Sheriff and the Community Reintegration Center to examine current processes for recruiting, hiring, and retaining correctional officer staff. Process improvements will be explored and, if feasible, implemented to reduce the time to hire/fill correctional officer positions given background check and training requirements.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [24-336 REPORT](#)
 [24-336 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Joshua Briggs, Jail Commander, Office of the Sheriff (Sheriff)

Tricia Carlson, Captain and Supervisor of Criminal Investigations Division,
Sheriff

James Burnett, Director of Public Affairs and Acting Chief of Staff, Sheriff

A motion was made by Supervisor Johnson, Jr., that this Informational Report be **RECOMMENDED TO BE RECEIVED AND PLACED ON FILE**. The motion **PREVAILED** by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

COMMUNITY REINTEGRATION CENTER - 1

- 2 [24-320](#) From the Superintendent, Community Reintegration Center, providing an informational report on the hiring cycle and plans to improve culture and retention at the CRC in 2024. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-320 MEMORANDUM](#)
[24-320 RECRUITMENT AND RETENTION REPORT](#)
[24-320 POWERPOINT \(received 03/05/24\)](#)
[24-320 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Chantell Jewell, Superintendent, Community Reintegration Center (CRC)
Rachel Kuhl, Captain, CRC
Kimberly "Kim" Brooks, Public Relations Manager, CRC

Ms. Kuhl provided an electronic presentation, which is attached to this file as "24-320 POWERPOINT (received 03/05/24)."

A motion was made by Supervisor Johnson, Jr., that this Informational Report be **RECOMMENDED TO BE RECEIVED AND PLACED ON FILE**. The motion **PREVAILED** by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - 2

- 3 [24-307](#) A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Child Support Administrator and abolishment of 1.0 FTE CSS Unit Director

Attachments: [24-307 DEPARTMENTAL REQUEST](#)
[24-307 DEPARTMENTAL RESOLUTION](#)
[24-307 DEPARTMENTAL FISCAL NOTE](#)
[24-307 DHR REPORT](#)
[24-307 OSBP REPORT](#)
[24-307 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Shakita LaGrant-McClain, Director, Department of Health and Human Services (virtually)

A motion was made by Supervisor Burgelis that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 4 [24-308](#) A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Senior Analyst Budget and Management and abolishment of 1.0 FTE Budget Manager Aging

Attachments: [24-308 DEPARTMENTAL REQUEST](#)
[24-308 DEPARTMENTAL RESOLUTION](#)
[24-308 DEPARTMENTAL FISCAL NOTE](#)
[24-308 DHR REPORT](#)
[24-308 OSBP REPORT](#)
[24-308 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Matthew "Matt" Fortman, Fiscal Administrator, Department of Health and Human Services (virtually)

A motion was made by Supervisor Staskunas that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

DEPARTMENT OF PARKS, RECREATION, AND CULTURE - 2

- 5 [24-319](#) From the Executive Director of Milwaukee County Parks requesting authorization to provide financial incentives to seasonal employees to fill seasonal employment vacancies.

Attachments: [24-319 REPORT](#)
[24-319 RESOLUTION](#)
[24-319 REVISED RESOLUTION \(received 02/29/24\)](#)
[24-319 FISCAL NOTE](#)
[24-319 POWERPOINT](#)
[24-319 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Andrea Wallace, Assistant Director of Recreation and Business Services, Department of Parks, Recreation, and Culture

A motion was made by Supervisor Shea that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 6 [24-321](#) From the Executive Director of Milwaukee County Parks requesting authorization to extend the Temporary Appointment to a Higher Classification (TAHC) for Mr. Davis and approve back pay for this employee as the current TAHC expired on February 1, 2024

Attachments: [24-321 REPORT](#)
 [24-321 RESOLUTION](#)
 [24-321 FISCAL NOTE](#)
 [24-321 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Ermira "Mira" Hayes, Human Resources Business Partner, Department of Human Resources (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) - 1

- 7 [24-334](#) From the Director, Department of Administrative Services (DAS), requests to abolish 1.0 FTE Clerk Records Management, Pay Grade 13F, and create 1.0 FTE Administrative Assistant, Pay Grade NR17.

Attachments: [24-334 DEPARTMENTAL REQUEST](#)
 [24-334 DEPARTMENTAL RESOLUTION](#)
 [24-334 DEPARTMENTAL FISCAL NOTE](#)
 [24-334 DHR REPORT](#)
 [24-334 OSBP REPORT](#)
 [24-334 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Sean Hayes, Director, Architecture, Engineering & Environmental Services Section, Facilities Management Division, Department of Administrative Services (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

INFORMATION MANAGEMENT SERVICES DIVISION DAS - 1

- 8 [24-294](#) From the Director and Chief Information Officer of Information Management Services Division, Department of Administrative Services (DAS-IMSD) requesting authorization to Abolish 1.0 FTE Senior IT Manager Applications position (Pay Grade 917A) and Create 1.0 FTE IT Manager Applications position (Pay Grade 917E) in 1189 Healthcare Applications.

Attachments: [24-294 DEPARTMENTAL REQUEST](#)
[24-294 DEPARTMENTAL RESOLUTION](#)
[24-294 DEPARTMENTAL FISCAL NOTE](#)
[24-294 DHR REPORT](#)
[24-294 OSBP REPORT](#)
[24-294 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Robert "Matt" Johnson, Information Technology Director of Governance and Business Solutions, Information Management Services Division, Department of Administrative Services (virtually)

A motion was made by Supervisor Staskunas that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

FACILITIES MANAGEMENT DIVISION DAS - 1

- 9 [24-335](#) From the Director, Department of Administrative Services (DAS), requests to create 1.0 FTE Principal Facilities Ca-, Pay Grade 38M

Attachments: [24-335 DEPARTMENTAL REQUEST](#)
[24-335 DEPARTMENTAL RESOLUTION](#)
[24-335 DEPARTMENTAL FISCAL NOTE](#)
[24-335 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Peter Nilles, Director of Facilities Planning and Development, Facilities Management Division, Department of Administrative Services

A motion was made by Supervisor Staskunas that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

No: 1 - Burgelis

DEPARTMENT OF HUMAN RESOURCES - 5

- 10 [24-285](#) From the Chief Human Resources Officer, Department of Human Resources, Requesting Reallocation of Technician Audiovisual (Location 200 - Courts, Department)

Attachments: [24-285 REPORT](#)
 [24-285 RESOLUTION](#)
 [24-285 FISCAL NOTE](#)
 [24-285 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources

Anna Maria Hodges, Milwaukee County Clerk of Circuit Court, Office of the Clerk of Circuit Court, Combined Court Related Operations

A motion was made by Supervisor Staskunas that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 11 [24-286](#) From the Chief Human Resources Officer, Department of Human Resources, Requesting Reallocation of Park Athletic Official Seasonal (Location 900 - Parks, Department)

Attachments: [24-286 REPORT](#)
 [24-286 RESOLUTION](#)
 [24-286 FISCAL NOTE](#)
 [24-286 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources

Andrea Wallace, Assistant Director of Recreation and Business Services, Department of Parks, Recreation, and Culture

A motion was made by Supervisor Burgelis that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 12 [24-339](#) From the Chief Human Resources Officer and Retirement Plan Services Director, Department of Human Resources, requesting approval to abolish 1.0 FTE Deputy Director- Pay Range 37M and create 1.0 FTE Retirement Assistant - Pay Range NR16.

Attachments: [24-339 DEPARTMENTAL REQUEST](#)
[24-339 DEPARTMENTAL RESOLUTION](#)
[24-339 DEPARTMENTAL FISCAL NOTE](#)
[24-339 DHR REPORT](#)
[24-339 OSBP REPORT](#)
[24-339 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Erika Bronikowski, Director of Retirement Plan Services, Department of Human Resources (virtually)

A motion was made by Supervisor Burgelis that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 13 [24-342](#) From the Chief Human Resources Officer, Department of Human Resources, Requesting to Adjust Constitutional Officer Salaries of the Register of Deeds, County Treasurer and County Clerk in Accordance with Milwaukee County Ordinance Section 17.98 for the Next Eligible Terms.

Attachments: [24-342 REPORT](#)
[24-342 RESOLUTION](#)
[24-342 FISCAL NOTE](#)
[24-342 PERSONNEL AMENDMENT I \(Adopted; Vote 5-0\)](#)
[24-342 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources

Supervisor Staskunas introduced Personnel (PER) Amendment I, which is attached to this file.

A motion was made by Supervisor Staskunas that this Action Report be AMENDED with PER Amendment I. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

A motion was made by Supervisor Staskunas that this Action Report be RECOMMENDED FOR ADOPTION AS AMENDED. The motion PREVAILED by the following vote:

Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 14 [24-16](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-16 MARCH REPORT \(received 02/16/24\)](#)

APPEARANCE:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources

The March 2024 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

E-COMMENTS - 1

- 15 [24-15](#) eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 24-15 at the conclusion of each meeting.

There were no appearances for Item 15.

There were no eComments for the March 5, 2024, meeting.

The March 5, 2024, record of eComments was DISCUSSED WITH NO ACTION TAKEN.

Length of meeting: 9:30 a.m. to 11:01 a.m.

Adjourned,

**Clarence H. Kinnard
Committee Coordinator
Legislative Services Division, Office of the County Clerk
Committee on Personnel**

Deadline for the next meeting:

The next regular meeting of the Committee on Personnel will be determined after the Monday, April 15, 2024, Organizational Meeting of the Milwaukee County Board of Supervisors.

Approval Tracking System review must be completed in Legistar on or before Friday, April 19, 2024, by 5:00 p.m., for the May meeting cycle.