

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	4800 – Emergency Management		
	6630 – RM Machinery Tools EQ		\$47,000
	3599 – Other Service Fee Charges	\$47,000	

The Director of Emergency Management requests a fund transfer to recognize revenue and increase expenditure authority.

File No. 14-696 authorized the Interim Chief Information Officer of the Information Management Services Division (IMSD) to "charge an annual operational usage fee per month per radio beginning in 2015 and a per radio per month Capital Improvement fee beginning in 2018 with an annual cost of living increase or decrease beginning in 2020 for the purpose of cost sharing of the Public Safety Radio System." In 2015 the Radio Services Division of IMSD was transferred to the Office of Emergency Management (OEM). The purpose of this usage fee is to provide for maintenance and operational costs of the 800 MHz Public Safety Radio System. Due to the transition, this revenue was not included in the 2015 Adopted Budget.

Approval of this transfer has no tax levy impact.

2)		<u>From</u>	<u>To</u>
	4800 – Emergency Management		
	6630 – Professional Services-Data Processing		\$30,000
	7935 – Law Enf & Pub Sfty Suppl		\$20,000
	3599 – Other Service Fee Charges	\$50,000	

The Director of Emergency Management requests a fund transfer to recognize revenue and increase expenditure authority.

The Office of Emergency Management has entered into an agreement with the Southwest Wisconsin Healthcare Emergency Readiness Coalition to provide the following services:

- Creation of a 24/7 call line
- Collaborating with HERC to create a 24/7 contact list
- Creating contact list for PSAPS

- Collaborating with State EMS communication director for
- Development of coalition notification policy using WISCOM Development of a HERC Region #7 Bed Poll process
- User access to Argis ESRI on line Geo mapping platform
- Help to develop maps which HERC members with access keys will use to populate geo maps
- Access to geo maps created by OEM
- Monitoring of WITrac and Wiscom
- HERC will fund the purchase of 50 user access keys which OEM will use within Milwaukee County and share keys with HERC members.

Approval of this transfer has no tax levy impact.

3)		<u>From</u>	<u>To</u>
	<u>9960 Debt Service</u>		
	4999 – Miscellaneous Revenue (Election Machine Reimbursements)	\$211,218	
	<u>0016-0764 Debt Service Reserve</u>		
	0764 – Debt Service Reserve (Cash)		\$211,218

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$211,218 is being requested by the Milwaukee County Comptroller. The transfer is being requested in order to recognize revenue from election machine reimbursements and to allocate the funds to the Debt Service Reserve (DSR). These reimbursements are requested to be applied to the DSR since that was the primary financing source for the project.

Background

The 2015 Capital Improvements Budget (2015 Budget) included an appropriation of \$1,845,000 for the purchase of election machines (Project WO631). The financing was anticipated to be provided by \$1,794,000 of general obligation bonds and \$51,000 of sales tax revenue. The 2015 Budget also included a 70%/30% cost share for municipalities that execute the Election Equipment Intergovernmental Agreement (EE IGA), with the greater share borne by the Milwaukee County.

In January 2015, the Intergovernmental Cooperation Council unanimously approved the EE IGA. The EE IGA set up a cost sharing agreement for the system upgrade with municipalities covering 30% of the costs (excluding interest costs). Also in January 2015, the County Board and County Executive approved CB Res 15-125 that approved the EE IGA between the County and its municipalities. The CB Res 15-125 also approved adding an additional \$90,000 of expenditure authority for the project. The additional \$90,000 was needed to finance additional items identified during the process of finalizing the purchase amount with the vendor and was financed from the Appropriation for Contingencies account.

A June 2015 appropriation transfer changed the financing for the project from general obligation bonds to cash that was reallocated from the Debt Service Reserve. This December 2015 appropriation transfer will recognize reimbursements that have been received from municipalities for their share of the of the election machine purchases.

There is no tax levy impact from this transfer.

4)	<u>From</u>	<u>To</u>
9000 – Department of Parks, Recreation & Culture		
6610 – Repairs/Maintenance Buildings Structures		\$100,000
7970 – Tools & Minor Equipment		\$190,000
1400 – WP26201 Brown Deer Kitchen		\$30,000
8589 – Other Capital Outlay – Capital		\$80,000
5199 – Salaries – Wages/Budget	\$100,000	
3903 – Golf Sales	\$300,000	

The Department of Parks, Recreation and Culture requests a transfer of un-used payroll and excess earned revenue to cover costs in Commodities/Services and Capital Outlay. Golf revenue has exceeded budget by over \$300,000 due to very favorable fall weather.

\$100,000 is requested for service contracts to repair and maintain Park's buildings and structures. \$190,000 is requested to pay for additional tools & minor equipment. \$30,000 will be used to supplement capital project WP26201 (Brown Deer Clubhouse Kitchen Remodel) where bids have exceeded allocated funding. \$80,000 will be directed to satisfy the portion of replacement costs for the Whitnall Golf restroom that will not be covered by insurance proceeds.

5)	<u>From</u>	<u>To</u>
9000 – Department of Parks, Recreation & Culture		
6025 – Bank Service Fees		\$31,000
6060 – Ash-Rubbish-Waste Disposal		\$2,900
6326 – Electricity		\$198,000
6328 – Sewage		\$3,300
6329 – Telephone		\$2,000
6330 – Steam		\$44,000
6331 – Water		\$7,900
6335 – Snow & Ice Fees – MKE		\$600
6409 – Printing & Stationary		\$1,500
6503 – Equipment Rental Short Term		\$20,000
6610 – Repair & Maint – Buildings & Structures		\$39,000
6630 – Repair & Maint – Machinery Tools Equip		\$4,000
7010 – Agr Botanical Supplies (Budget)		\$1,100
7141 – Salt		\$3,000
7820 – Gasoline		\$4,800
7910 – Office Supplies		\$600
7917 – DP Supplies		\$200
7970 – Tools & Equipment		\$200
7979 – Minor Other		\$400
7980 – Repair Parts		\$2,100
9705 – Parks Services		\$65,500
3502 – Parking Fees	\$432,100	

The Department of Parks, Recreation and Culture requests a transfer of un-used payroll and excess earned revenue to cover costs in Commodities/Services and Capital Outlay. Golf revenue has exceeded budget by over \$300,000 due to very favorable fall weather.

\$100,000 is requested for service contracts to repair and maintain Park's buildings and structures. \$190,000 is requested to pay for additional tools & minor equipment. \$30,000 will be used to supplement capital project WP26201 (Brown Deer Clubhouse Kitchen Remodel) where bids have exceeded allocated funding. \$80,000 will be directed to satisfy the portion of replacement costs for the Whitnall Golf restroom that will not be covered by insurance proceeds.

Request to recognize revenue to cover the additional expenses for the second through fourth quarters of 2015 for O'Donnell Park not originally included in the amended budget

6)	<u>From</u>	<u>To</u>
117- Department of Administrative Services Risk Division		
6665 – R/M Property Damage Claims		\$822,890
4959 – Recoveries	\$822,890	

An appropriation transfer of \$822,890 is requested by the Director of Risk Management to recognize revenue from insurance recovery proceeds and increase expenditure authority to pay the contractors owed by Milwaukee County in lieu of going into default and continue damage repairs. The Department is working with Local Government Property Insurance Fund (LGPIF) to finalize the claims and receive these funds. The amount consists primarily of the following claims:

- \$81K BHD ice dam damage (remaining amount from LGPIF)
- \$201K 8885 S 68th well damage
- \$328K Semi-driver damage to pedestrian bridge
- \$200K BHD mold remediation

This transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.

DRAFT

Fiscal Year 2015

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL

Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	1041 – DAS Community Business Development Partners		
	5199 - Salaries Wages Budget	\$1,803	
	5312 - Social Security Taxes	\$138	
	1156 – DAS Central Business Office		
	5199 - Salaries Wages Budget		\$1,803
	5312 - Social Security Taxes		\$138
	Grand Total	\$1,941	\$1,941

The Director of Operations-Central Business Office (CBO) and the Director of Community Business Development Partners (CBDP) are requesting to transfer personnel services funding from DAS CBDP to DAS Central Business Office. The transfer of \$1,941 will allow CBO to cover deficit in personnel services.

This request has no levy impact.

DRAFT

Fiscal Year 2015

3)		<u>From</u>	<u>To</u>
	1140-Department of Human Resources		
	5199 – Salaries Wages Budget	\$90,000	
	5312 – Social Security Taxes	\$6,885	
	5420 – Employee Health Care	\$22,464	
	5421 – Employee Pension	\$10,800	
	6051 – Contract Pers Serv-Long		\$42,575
	6148 – Professional Services-Recurring Oper		\$87,574
	Grand Total	\$130,149	\$130,149

The Chief Human Resources Officer is requesting to transfer funds from personal services to professional services and contract services. The Department of Human Resources has experienced several vacancies in budgeted positions which resulted in excess funds. The Department would like to utilize some of the available salary dollars to cover costs associated with business automation initiatives in progress including centralized employee file scanning and the new applicant tracking system.

There is no tax levy impact for this transfer.

4)		<u>From</u>	<u>To</u>
	8000 Health & Human Services		
	7399 – Other Food and Provisions		\$695,700
	9760 – Dietary Services (Cross Charge	\$695,700	

The Dietary contract for BHD is no longer being paid as a professional service contract it is being paid on purchase orders. The Detention Center will no longer receive their share through the crosscharge account, therefore they need the cross charge eliminated and spending authority moved to the 7399 account. This fund transfers, and an analogous fund transfer in the Behavioral Health Division (Org Unit 6300), will eliminate the cross charge amounts for both BHD and DHHS and will place the spending authority in the food account 7399.

Move the Detention Center's dietary expense from their Cross Charge Object 9760 to their Food Expense account 7399 to give them the purchasing authority to pay their own invoices.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.

DRAFT

Fiscal Year 2015

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2015 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WO433 Glass Barrier at CJF#</u>		
8509	– Other Building Improvement (Cap)	\$30,000
 <u>WJ063 House of Corrections Roof Repairs#</u>		
8502	– Major Maint Building (Exp)	\$30,000

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$30,000 is being requested by the Director of the Department of Administrative Services (DAS). The transfer is being requested to transfer expenditure authority of \$30,000 from completed project WJ063 House of Corrections Roof Repairs to project WO433 Glass Barrier CJF.

WJ063 House of Corrections Roof Repairs

The 2014 Adopted Capital Improvement Budget included an appropriation of \$500,000. The project scope provided for the repair or replacement of existing flat roofs on multiple buildings with persistent leaking problems and reached or exceeded their useful life. Repair and replacement of two deteriorating roof sections on the Dormitory Powerhouse, the Pump House roof and access hatches, the Truck Storage Pole Barn roof, and the Bed Dormitory were included. Inspections for all roof assets at the House of Correction was also performed.

The project is substantially complete and has an estimated expenditure balance of approximately \$130,000. Of the remaining expenditure balance, \$30,000 is being requested to be transferred to project WO433 Glass Barrier CJF.

WO433 Glass Barrier at CJF

The 2013 Adopted Capital Improvement Budget included an appropriation of \$143,000. An additional \$62,000 of expenditure authority was transferred into the project in 2014. The project scope provides for the installation of a new glass partition barrier for the reception area in the lobby of the Criminal Justice Facility (CJF).

Department of Administrative Services – Architecture & Engineering (AE) staff has indicated a project deficit of approximately \$30,000 mainly resulting from construction bids that came in over budget. In order to cover the deficit, \$30,000 in expenditure authority from completed project WJ063 House of Corrections Roof Repairs is requested.

DRAFT

Fiscal Year 2015

AE staff has also noted the possibility of additional cost overruns due to potential unforeseen conditions as construction progresses. As a result, AE staff anticipates a final appropriation transfer in March, 2016 in order to cover any additional cost overages (should such overruns occur).

There is no tax levy impact from this transfer.

2)		<u>From</u>	<u>To</u>
	<u>WP202 MLK Community Center HVAC#</u>		
	8509 – Other Building Improvement (Cap)		\$58,288
	<u>WO143 Fleet/Vel Philips Ind Heating#</u>		
	6146 – Prof Serv Cap/Major Maint	\$58,288	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$58,288 is being requested by the Director of the Department of Administrative Services (DAS). The transfer is being requested to transfer expenditure authority of \$58,288 from completed project WO143 Fleet/Vel Philips Ind Heating to project WP202 MLK Community Center HVAC.

WO143 Fleet/Vel Philips Ind Heating#

As part of the Highway 45 Reconstruction project, the Wisconsin Department of Transportation (WisDOT), in conjunction with WE Energies, abandon the existing steam lines located under the WisDOT project area. WisDOT agreed to pay the County the fair market value of the current land parcels required for the Highway 45 Reconstruction project and included in those transactions compensation to install the independent heating systems, estimated at \$1,600,000.

In September 2012, the County Board and County Executive approved Resolution 12-680 that approved the implementation of independent heating systems at the Milwaukee County Fleet Management Facility and the Vel Philips Juvenile Justice Center replacing steam currently purchased from WE Energies. The resolution also directed the Department of Administrative Services (DAS) to process a \$1,600,000 administrative fund transfer to create a capital project for the independent heating systems at Fleet Management and the Vel Phillips Juvenile Justice Center.

Department of Administrative Services – Architecture & Engineering (AE) staff has indicated the project is complete and has an estimated expenditure balance of approximately \$58,000, which is requested to be transferred to project WP202 MLK Community Center HVAC.

WP202 MLK Community Center HVAC#

The 2013 Adopted Capital Improvement Budget included an appropriation of \$1,654,920 for the replacement of the heating, air conditioning and ventilation (HVAC) at the Martin Luther King Jr. (MLK) Community Center.

AE staff has indicated a project deficit of approximately \$58,000 mainly resulting from unforeseen conditions including the purchase and installation of a replacement generator, asbestos abatement, and construction bids costs that came in higher than budget. In order to cover the deficit, \$58,288 in expenditure authority from completed project WO143 Fleet/Vel Philips Ind Heating is requested.

There is no tax levy impact from this transfer.

3)	<u>From</u>	<u>To</u>
<u>WA189 LJT Airfield Pavement Rehab#</u>		
8527 – Land Improvements (CAP)		\$150,000
4901 – PFC Cash	\$7,500	
2699 – Federal Grants and Reimbursements	\$135,000	
2299 – State Grants and Reimbursements	\$7,500	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$150,000 is being requested by the Director of the Department of Transportation (DOT). The transfer is being requested in order to increase the financing for project WA189 LJT Airfield Pavement Rehab.

The 2015 Capital Improvements Budget included an appropriation of \$225,000 for rehabilitation of runway areas at Lawrence J. Timmerman airfield (LJT). Based on information recently provided by the Federal Aviation Administration (FAA), a total of 42 trees in the vicinity of the LJT Airport have been identified as obstructions. Milwaukee County is responsible for maintaining all approaches and has to remove these obstructions as directed by the FAA. If approved, this transfer will provide funding and expenditure authority to remove the trees.

\$150,000 will be funded through an increased Federal AIP Grant that covers 90% (\$135,000), a 5% State match (\$7,500), and 5% local (County) funding (\$7,500). The local funding for LJT will come from airport reserves (CIRA).

There is no tax levy impact from this transfer.

4)	<u>From</u>	<u>To</u>
<u>WH01002 Mill Rd. (43rd St. to Sydney Place) (2014A CP Bonds) #</u>		
8530 – Roadway Planning and Construction		\$18,500
<u>WH02015 North Cape Rd. Hi-View to Carrol Circle (2014A CP Bonds) #</u>		
9706 – Prof Div Services		\$3,500
6146 – Prof. Services- Cap/Major Mtce		\$34,700
7930 – Photo, Print, Repro and Binding		\$1,200
<u>WH00117 Int. CTH Y and S. 60th (2014A CP Bonds) #</u>		
8529 – Utility Relocation (Cap)		\$1,100
<u>WH00109 W. Hampton 60th to N. 124th (2014A CP Bonds) #</u>		
8530 – Roadway Planning and Construction		\$1,000
<u>WH08702 Rawson Avenue Culvert Pipes (2013/2014 CP Bonds, 2009E BABs) #</u>		
8530 – Roadway Planning and Construction		\$105,000
<u>WH01019 Old Loomis Rd – Warwick/Rawson & 76th to</u>		

DRAFT

Fiscal Year 2015

Hollow Ln (2014A CP Bonds)

9706	– Prof Div Services	\$122,000
6146	– Prof. Services- Cap/Major Mtce	\$10,000

WH02201 N. 107th St. Brown Deer to NCL (2013A CP Bonds)

8530	– Roadway Planning and Construction	\$21,300
------	-------------------------------------	----------

WH08003 Lake Park Bridge over Drainage (2009E BABs)

8530	– Roadway Planning and Construction	\$11,700
------	-------------------------------------	----------

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$165,000 is requested by the Director of the Department of Transportation to reallocate funding from various Highways projects that are in the process being closed out. The funding is being reallocated to projects that are ongoing and will be carried over at the end of the year.

The projects that will be requested to be closed out (“lapsed”) at the end of the year are listed below. The amount of funds being transferred from each of the projects are also identified below.

- WH81019 Old Loomis Rd. – Warwick/Rawson & 76th to Hollow Ln. (\$132,000)
- WH02201 N. 107th St. Brown Deer Rd. to North County Line (\$21,300)
- WH08003 Lake Park Bridge over Drainage Ravine (\$11,700)

This transfer will provide funding to the projects listed below that are being carried over into 2016.

WH00115 S. 76th Intersection of Edgerton and Layton.

This project is currently in design. The Wisconsin Department of Transportation (WisDOT) moved the project let date to 2016 due to the need for right of way acquisition. The project is anticipated to be substantially completed by the end of 2017. This transfer would increase expenditure authority for the project by \$4,500.

WH01002 Mill Rd. (43rd St. to Sydney Place)

The design work on the project is 90 percent complete. This project will be let in February 2016 and is anticipated to be bid out by the WisDOT in May 2016. Construction is anticipated to begin in June and completed in late 2017. This appropriation transfer will increasing funding for the project by \$18,500.

WH02015 North Cape Rd. Hi-View Rd. to Carrol Circle

The construction work on this project is currently ongoing and nearing completion. The last layer of asphalt was added in October 2015. The project is anticipated to be closed out in 2016. This appropriation transfer will increase funding for the project by \$39,400.

WH08702 Rawson Avenue Culvert Pipes

DRAFT

Fiscal Year 2015

This project had originally included the replacement of two culverts; however, an additional directly adjacent culvert pipe replacement is required. This fund transfer will provide an additional \$105,000 to the project so that the construction contract can be processed. The project is anticipated to be closed out by August 2016.

WH00117 Intersection of CTH Y and S. 60th St. and WH00109 W. Hampton 60th to N.124th

The balance of the fund transfer will add \$1,100 to Project WH00117 Intersection CTH Y and S. 60th St. and \$1,000 to Project WH00109 West Hampton 60th to N. 124th St. in order to offset small negative expenditure authority balances in the projects prior to them being carried over into 2016.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.

DRAFT

Fiscal Year 2015

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)

	<u>FROM</u>	<u>TO</u>
<u>1151 – Dept of Administrative Services</u>		
4905 Sale of Capital Assets	\$871,394	
<u>0753 - Economic Development Reserve Fund</u>		
0753 Rsrv for Economic Development		\$400,000
<u>WO230 – Fleet-Highway-Sheriff Building#</u>		
8509 Other Improvement (Cap)		\$265,596
<u>WP275 – Menomonee River Parkway Wetlands#</u>		
8527 Land Improvements (Cap)		\$40,000
<u>WM016 – MPM North Wall Structural Repair#</u>		
8509 Other Improvement (Cap)		\$165,798

Existing Project, + Included in 5-Year Plan, * New Project

The Director of the Department of Administrative Services (DAS) is requesting an appropriations transfer in the amount of \$871,394 to recognize land sales proceeds from the Milwaukee County Research Park Corporation (MCRPC) for the sale of land lots 8,9,12, and 22 (lots) on the County Grounds pursuant to the approved conveyance agreement (agreement) between Milwaukee County (County) and the MCRPC as referenced by adopted resolution(s) 96-134, 97-193, and 98-348 (resolutions).

In 1996, the County entered into agreements with the MCRPC to convey certain County-owned lots to MCRPC. The agreements included language that transferred title to the lots from the County to MCRPC and granted MCRPC the ability to sell the lots (at fair market value), with any net revenue to be paid to the County (in

¹ Amendments to the original 1996 agreement were made in April and September of 1998.

accordance with the resolutions). The MCRPC closed on the sale of the lots which resulted in net sale proceeds to the County in the amount of \$1,271,394.

DAS-Economic Development Division

Although \$1,271,394 was received by the County, this appropriation transfer only increases the revenue budgets by \$871,394 since \$400,000 is being allocated to the DAS-Economic Development division operating budget in accordance with the 2015 Adopted Budget.

Economic Development Reserve Fund

This appropriation transfer seeks to provide funding \$400,000 to effectuate previously approved County Board Resolution 15-669 (October 2015 County Board cycle). County Board resolution 15-669 provided authorization of \$400,000, from the Economic Development Reserve Fund, for an investment with the Milwaukee Area Workforce Investment Board for the UpLift MKE Program.²

WO230 – Fleet-Highway-Sheriff Building#

As part of the State of Wisconsin Department of Transportation’s (WisDOT) implementation of the Zoo Interchange Reconstruction project, Milwaukee County (County) received cost to cure funding related to impacted County properties. In March 2013, the County Board approved resolution 13-279 authorizing the County to enter into an agreement with WisDOT for the acquisition of land and adaptation of facilities on the county-owned Fleet/Highway property on Watertown Plank Road as part of the Zoo Interchange Reconstruction project. A component of this agreement included WisDOT providing cost to cure funding of \$6.3 million for a new Fleet/Highways/Sheriff Building (Building).

Currently, the Department of Administrative Services-Architecture & Engineering staff has indicated a project deficit of just under \$266,000. This includes a current project deficit of approximately \$167,000 due to unforeseen conditions primarily related to sanitary sewer work and in-scope high priority projects (mainly a new Access Control Card Reader System and Lockers) of approximately \$98,000 that still need to be completed. The agreement does not provide WisDOT funding for expenditures on a reimbursement basis. As a result, the County must pay for these additional costs as the items exceed the original \$6.3 million project expenditure authorization.

WP275 – Menomonee River Parkway Wetlands#

In August 2012, the Department of Parks, Recreation, and Culture received an award letter from the trustees of the Fund for Lake Michigan that approved a \$220,000 grant to support the Menomonee River Parkway Wetlands Restoration Project. The Menomonee River Parkway Lagoon (MRPL) is a 2.5 acre man-made water feature constructed approximately 75 years ago in a low-lying wetland area. It was designed to provide benefits associated with water-based natural resources such as fishing and exploration and investigation by area youths in warm weather months, ice-skating or curling in winter, year-round appreciation of nature and aesthetics, and wildlife habitat. Over the years excessive amounts of sediment have accumulated in the lagoon reducing its depth, holding capacity and the flow of water through the system. The reduced flow and shallowness of the water makes the lagoon susceptible to overheating to the point where it is unable to support healthy aquatic plant and animal

² Resolution 15-699 authorizes DAS and the Comptroller Office to perform an administrative appropriation transfer to effectuate the intent of the resolution. If this receipt of revenue fund transfer is approved, DAS and the Comptroller Office will perform an administrative appropriation transfer of \$400,000 from the Economic Development Reserve Fund to the DAS-Economic Development division in order to fund the UpLift MKE program as directed by County Board resolution 15-669.

communities. The poor condition of the lagoon and its environs has eliminated certain original uses and significantly impaired others.

The September 2012 appropriation transfer of \$220,000 was designated for design and construction of the project. This will include replacement of the lagoon with a small forebay at the storm sewer discharge point at the north end, and a low flow pilot channel that would flow directly into the Menomonee River. The pilot channel would be bordered with wetland buffers and floodplain plateaus comprised of diverse wetland plant species. The existing outlet structure at the south end of the lagoon would be removed.

In December 2013, the City of Milwaukee (City) passed a resolution (File# 131124) that included a contribution amount that is not to exceed \$150,000 for the purpose a funding a portion of the Menomonee River Parkway Wetlands project. In May 2014, an appropriation transfer added \$150,000 to the project. Historically, land was subdivided and developed in the City, a storm sewer system needed to be constructed that crossed the parkway property north of Burleigh Street. In 1947, County and City executed an easement to develop a lagoon and outfall structure on the property. A condition of that easement was that the City agreed to bear the cost of removing any silt deposits caused by the storm sewer. However, since the City recently diverted ¾ of the drainage area watershed away from the MRPL, the County was able to create a stormwater wetland in the MRPL area.

This December 2015 appropriation transfer will provide an additional \$40,000 to the project. The additional expenditure authority is required primarily due to the reasons described below:

- The initial design of a stormwater inlet structure involved an assumption that part of an existing stormwater structure could be repurposed. The existing structure cannot be repurposed because it is damaged greater than assumed in the design. A new stormwater structure needs to be installed for water conveyance along Menomonee River Parkway to properly convey into the wetland.
- There were only two bids for the Menomonee River Parkway Lagoon to Wetland Construction project resulting in higher bids.

The scope of the landscape design had been reduced and will not meet the landscape design goals under current conditions due to the addition of a “look out” are, which not included in the budget estimate.

WM016 – MPM North Wall Structural Repair#

In January 2015, the County’s Facilities Assessment Team discovered that an existing steel ledger angle used to support the concrete structural slab of the connecting link between the MPM and MacArthur Square Parking Garage (MacArthur Square) was deteriorating. Prolonged rain water and salt infiltration from the above sidewalk has damaged and deteriorated the steel ledger angle to questionable structural stability. Spalling of the concrete foundation wall and rusting of the foundation wall’s steel reinforcing bars have also raised concerns of needed repair.

In March 2015, repair of the ledge was deemed urgent by the County’s Facilities Assessment Team due to the condition of the support angle and the additional weight of temporary scaffolding being added above for the north façade restoration project (Project WM01601). An urgent investigation was initiated by the Facilities Assessment Team and a structural consultant was used to lead the investigation.

A June 2015 fund transfer was approved that financed the majority of Phase One and Phase 2 of the project. Phase One of the project was to investigate the cause and extent of deterioration to the steel ledger angle and foundation wall. Phase Two provided temporary shoring of the MacArthur Square structural slab to continue the north façade restoration project uninterrupted and provided a permanent support to replace the deteriorated steel ledger angle and repaired the concrete spalling of the foundation wall. The transfer also provided \$15,000 to finance Phase 3 of the project based on a very preliminary estimate. It was understood based on the nature of the work that actual project costs could vary significantly and could require an additional appropriation transfer.

This December 2015 transfer of \$165,798 is being requested to the project's expenditure authority to finance additional work that was required for the 3rd phase of the project. Phase 3 involved the investigation of the same steel ledger angle supporting the MacArthur Square structural slab (structural slab) that is adjacent to the Phase 1 and Phase 2 areas. A structural consultant determined that the extent of the deteriorated conditions was greater than anticipated. The ground level structural slab ("ramp") had voids ("air pockets") in the compacted fill and had to be grouted in order to install temporary shoring. The temporary shoring was installed and the MacArthur Square support ledger angle was replaced. In addition, the condition of the underside of the existing structural slab included cracking, spalling, and the rebar within the slab was exposed and rusting as a result of salt intrusion. The poor condition of the structural slab appears to have been a result of rainwater infiltration into the building from above, which included sidewalk salt. This appropriation transfer also includes funding to restore the ground level finishes at MPM (i.e. carpet, ceiling, wall partitions, door and replacement of the coiling fire shutter.)

The project is substantially complete except for the restoration of the interior finishes to the ground level area within MPM.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.

DRAFT

Fiscal Year 2015

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E INTER-DEPARTMENTAL

Action Required

Finance Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers between separate departmental accounts have been received by the Department of Administration, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>1163– DAS IMSD</u>		
	5199 - Salaries Wages Budget	42,922	
	5312 - Social Security Taxes	3,286	
	5420 - Employee Health Care	14,976	
	5421 - Employee Pension	5,172	
	<u>4811 – Office of Emergency Management</u>		
	5199 - Salaries Wages Budget	36,584	
	5312 - Social Security Taxes	2,804	
	5420 - Employee Health Care	14,976	
	5421 - Employee Pension	4,416	
	<u>1191-DAS Real Estate Services</u>		
	5199 - Salaries Wages Budget	51,012	
	5312 - Social Security Taxes	3,908	
	5420 - Employee Health Care	14,976	
	5421 - Employee Pension	6,156	
	<u>1156 – DAS Business Office</u>		
	5199 - Salaries Wages Budget		130,518
	5312 - Social Security Taxes		9,998
	5420 - Employee Health Care		44,928
	5421 - Employee Pension		15,744
	Grand Total	201,188	201,188

DRAFT

Fiscal Year 2015

The Chief Information Office-Information Management Systems Division (IMSD), the Director of Operations-Central Business Office and the Director of Office of Emergency Management are requesting to transfer personnel services funding from three divisions to DAS Central Business Office. The three positions have been working in the Central Business Office (CBO) Division of the Department of Administrative Service since beginning of 2015:

- Accountant 1 (from Office of Emergency Management)
- Coordinator Administrative (from DAS Real Estate Service)
- Clerical Specialist IMSD (from DAS IMSD)

This transfer would adjust the budget to align with operations in 2015. The 2016 Budget includes these positions actions as part of the recommended changes for the CBO in 2016.

There is no tax levy impact for this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.

DRAFT

Fiscal Year 2015

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
F UNALLOCATED CONTINGENCY

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	9000 – Department of Parks, Recreation & Culture		
	6050 – Contracted Personal Services		\$25,000
	8901 – Appropriation for Contingency	\$25,000	

The Department of Parks, Recreation & Culture requests a transfer of \$25,000 from appropriation for contingency funds as directed by the County Board per file 15-590 to fund a coyote control project.

This project will impact two fiscal years. The project will begin in 2015 and implementation will take place during the 2016 fiscal year.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.

2015 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Unallocated Contingency Appropriation Budget	\$5,468,621
Approved Transfers from Budget through October 7, 2015	
SafeRide Program	\$ (5,000)
IGA for Election Equipment (file 15-125)	\$ (90,000)
Sheriff's Positions (15-349)	\$ (1,500,000)
Metro Milwaukee (15-411)	\$ (150,000)
Beech St Pedestrian Bridge (15-448)	\$ (200,000)
Mid-American Living Wage (15-529)	\$ (505,000)
COLA Adjustment (15-526)	\$ (969,097)
Digital BO Radio Build-Out Adjustment (15-501)	\$ (1,480,000)
IMSD Copiers	\$ (200,000)
Facilities Water Damage	\$ (223,344)
Unallocated Contingency Balance November 18, 2015	<u>\$146,180</u>
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through November, 2015	
Coyote control project	\$ (25,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	<u>\$ (25,000)</u>
Net Balance	\$121,180

ALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Allocated Contingency Appropriation Budget	\$3,117,670
Approved Transfers from Budget through November 18, 2015	
Risk Management Property Insurance	\$ (750,000)
Food Deserts (15-351)	\$ (200,000)
Litigation Reserve Replenishment	\$ (50,000)
Allocated Contingency Balance November 18, 2015	<u>\$2,117,670</u>
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through November 18, 2015	
Total Transfers Pending in Finance, Personnel & Audit Committee	<u>\$ -</u>
Net Balance	\$ 2,117,670