

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: August 7th, 2024  
To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors  
From: Joseph Lamers, Office of Strategy, Budget, and Performance  
Subject: Office of the Comptroller requests to abolish 1.0 FTE Payroll Specialist (pay grade NR20) and create 1.0 FTE Employee Expense Management Specialist (pay grade NR20)  
File Type: Action Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- Grant Revenue that expires \_\_\_\_\_
- Other

**ADDITIONAL INFORMATION**

Per Department Memo & Fiscal Note:

This Abolish/Create is a retitle of a vacant position in the Office of the Comptroller.

No change in pay range or pay.

*JOSEPH LAMERS*

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Joseph Lamers  
Director, Office of Strategy, Budget, and Performance