

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: February 21, 2020

TO: Theodore Lipscomb, Sr, County Board Chair

FROM: Joe Lamers, Director, DAS-PSB

SUBJECT: Request to Create 1.0 FTE Retirement Information Systems (RIS) Developer and 1.0 FTE RIS Compliance and Research Analyst positions in Retirement Plan Services (RPS)

Request

RPS requests to create 1.0 FTE RIS Developer and 1.0 FTE RIS Compliance and Research Analyst (Pay Range 23M, \$50,323 to \$57,739).

Background

The RIS Developer will lead a planned upgrade to the pension administration system. The upgrade has been considered for several years but has been delayed due to other major projects. Many of the day-to-day duties that will be completed by the RIS Developer are currently performed by contracted roles at a higher cost.

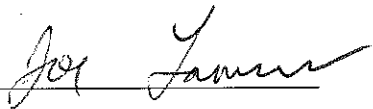
The RIS Compliance and Research Analyst will be responsible for improving the controls and internal auditing for the RPS team. Other tasks for the position include researching governing documents, interpreting data trends, and overall quality assurance.

Fiscal Impact

The annual impact of this request in RPS is \$110,338 in salary and social security. Assuming the new positions are filled at Step 1 with 15 pay periods remaining in 2020, the impact in 2020 is a cost increase of \$68,526. If approved, \$142,556 of contractual spending in the pension fund would no longer be needed. The County will see an ongoing reduction in the pension contribution for administrative costs in the Fringe Benefits (Org 1950) budget that offsets the increased cost of these positions.

Recommendation

The Department of Administrative Services – Performance, Strategy, and Budget recommends that 1.0 FTE RIS Developer and 1.0 FTE RIS Compliance and Research Analyst be created in Retirement Plan Services.



Joe Lamers, Director, Office of Performance, Strategy, and Budget