



DEPARTMENT OF HEALTH & HUMAN SERVICES
HOUSING DIVISION

ATTACHMENT A

August 25, 2012

Dear CDBG Applicant:

Your proposal for Milwaukee County 2013 Community Development Block Grant (CDBG) funding program will be reviewed by the Milwaukee County Board of Supervisors at the Economic and Community Development Committee meeting on Monday, September 17th, 2012. The meeting will begin at 9:00 a.m. in Room 203-R of the Milwaukee County Courthouse.

To ensure that all applicants have sufficient time to present their project to the Committee, we are requesting that applicants have only one representative make a presentation on the proposed project. The representative will be limited to two minutes for the presentation, followed by one minute for possible questions from the Committee members. No handouts will be allowed during the presentation. Committee members will have copies of the proposals well in advance of the meeting.

No funding recommendations will be made at this meeting.

Please find the estimated time of your presentation on the schedule of presentations attached. We suggest that you arrive thirty minutes prior to your scheduled time in case the Committee is ahead of schedule. We strongly encourage all applicants to honor the established parameters for the two minute time limit and the one-person format for the presentations.

If you have any questions concerning this matter, please call Damon Dorsey at 278 - 4780.

Sincerely,

Damon M. Dorsey
Program Coordinator

Enclosure