



MILWAUKEE COUNTY  
**Department on Aging**

**Milwaukee County Commission on Aging  
Executive Committee Meeting  
October 7, 2019**

The Executive Committee held its monthly meeting on Monday, October 7, 2019, in Room 309 at the Coggs Center, 1220 W. Vliet St., Milwaukee 53205.

Attendance was taken verbally and documented by COA Chairwoman Barbara Wyatt Sibley.

**Members Present:**

Commissioner Barbara Wyatt Sibley, Chair  
Commissioner Fred Knueppel, Vice-Chair

**Other Commissioners Present:**

John Griffith

**Staff Present:**

Jon Janowski, Director of Administration  
Holly Davis, Executive Director

**Attendees from the Public**

Andy Bethke

## MINUTES

- I. **Meeting called to order at 11:45 am.**
- II. **Review and approval of the September 9, 2019 Executive Committee meeting minutes.**  
The meeting minutes were reviewed and unanimously approved without any changes.

- III. **Discussion and Action Items:**

- A. **Discussion Items:**

- a. **Update on Commission on Aging bylaws process**

Mr. Janowski updated the Committee on the bylaws process for the October 25<sup>th</sup> Commission on Aging meeting. The Commission will pick up where they left off at the last meeting and take up Article V questions outlined by Corporation Counsel staff. The Commission will also attempt to take up the remaining Articles at this meeting. This item will be placed at the end of the agenda. Mr. Janowski noted that Dave Farwell from the Corporation Counsel's office plans to be in attendance at the October meeting. Chair Wyatt Sibley asked Mr. Janowski to see if Corporation Counsel could finish the bylaws and present them to the Commission in January.

- b. **Update on Commission on Aging succession planning**

The Committee reviewed Mr. Janowski's updated "potential Commissioners" list. Chair Wyatt Sibley updated the group on her candidate interviews. Amber Williams, George Pumphrey, and Renee LaFleur are all ready to be interviewed by the CEX. Emphasis will be placed on recruiting suburban individuals for the Commission to meet ordinance requirements. Chair Wyatt Sibley also said that it would be ideal to have another Latino older adult on the Commission. The group also discussed appointments to COA standing committees and agreed that the Chair making standing committee appointments at the beginning of the year was a good practice to continue.

- c. **Review of 2019 reflection and presentation calendar**

The group discussed the proposed 2020 calendar. This calendar will be presented for approval at the January 2020 Commission meeting. The group agreed that there would be two presentations for the October meeting – one by Gaylyn Reske, Senior Dining Program Coordinator, and one by a representative who could speak on the 2020 census.

Chair Wyatt Sibley also said the Commission should continue the tradition of having a couple meetings at senior centers in 2020 – Kelly and McGovern preferably.

- d. **Update on upcoming events**

Chair Wyatt Sibley asked MCDA staff to summarize all upcoming events and connection opportunities in a one-pager for the October COA meeting. Mr. Janowski said he would follow through on this.

**B. Action Items:**

**a. Setting the October 25, 2019 Commission on Aging meeting agenda**

The Committee agreed that the bylaws agenda item should be last on the agenda. The group walked through the rest of the draft agenda. Chair Wyatt Sibley asked that the Department provide a report on what to expect at the November Commission meeting regarding 2020 contracts.

**IV. Adjournment:** Meeting adjourned at 1:00 pm.

The next Executive Committee meeting is scheduled for October 29, 2019, at 9:00 am at the Coggs Center (1220 W. Vliet St., Room 104).

Respectfully submitted,



Jon Janowski  
Director of Administration