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From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services (DAS-IMSD), requesting approval to abolish 2.0 FTE vacant Business Analyst positions and create 1.0 FTE Business Development Analyst position, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Information Management Services Division (IMSD), Department of Administrative Services (DAS), has two positions that support the Community Reintegration Center, Office of Emergency Management, Combined Court Related Operations (ePretrial), and the Office of the Sheriff; and

WHEREAS, these positions have been vacant since February 15, 2022, and IMSD-DAS has been unable to identify interested or qualified candidates, resulting in diminished service for these areas; and

WHEREAS, IMSD-DAS has successfully identified and hired qualified candidates for open Business Development Analyst positions, which operate at a more senior level than Business Analysts; and

WHEREAS, to restore services to these areas, IMSD-DAS is proposing the creation of a new Full-Time Equivalent (FTE) Business Development Analyst position, Pay Grade 28D, which will serve as a strategic partner to IMSD-DAS public safety clients, to facilitate Information Technology projects and deliverables, that align with the department’s strategic direction and vision; and

WHEREAS, the Department of Human Resources reviewed this request for a new position or additional staffing to determine the appropriate classification (Business Development Analyst) and pay grade (28D), which is included in a report attached to this file; and

WHEREAS, the Office of Strategy, Budget, and Performance reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of April 12, 2023, recommended adoption of File No. 23-433 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the position as outlined in the report hereto attached to this file and summarized below:

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Recommended Title	Business Development Analyst
Agency (Department)	116 – Information Management Services Division (IMSD), Department of Administrative Services (DAS)
Org. (Low Org)	1163 – Information Technology Governance and Business Solutions
Number of Positions	1
Pay Grade	28D
Min \$77,563.20	\$37.29 * 2088 hours
Max \$95,700.80	\$46.01 * 2088 hours

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BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for IMSD-DAS, effective Pay Period 10, beginning April 30, 2023:

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Action	Title	Number of Positions	Pay Grade
Abolish	Business Analyst	2.0 Full-Time Equivalent (FTE)	29
Create	Business Development Analyst	1.0 FTE	28D

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