

**CONTRACT FORM** 1684 R5 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

Mail to: Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse Community Business-Development Partners, 8th Floor City Campus	<b>CONTRACT TYPE</b>		
	Professional Service - Operating		NA
	Professional Service - Capital		NA
	Purchase of Service		NA
	Preliminary		Final
			X

DEPARTMENT NAME	AGENCY NO.	DEPARTMENT (HIGH) ORG
Office of the Sheriff	400	4000

VENDOR INFORMATION				
VENDOR NO.	ORDER TYPE	NEW or	AMEND	CONTRACT NO.
NA		X		NA : NA : NA
NAME OF VENDOR		ADDRESS		

Bureau of Alcohol, Tobacco, Firearms and Explosives	99 New York Avenue, NE Washington, DC 20226
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TAX I.D. NO.	EFFECTIVE DATES		LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
NA	begin date	end date	60		(\$25,000.00)
	09/01/18	09/30/23			

ACCOUNTING INFORMATION											
Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment
2018	01	0001	400	4052			2699				(\$1,666.67)
2019	2	0001	400	4052			2699				(\$5,000.00)
2020	3	0001	400	4052			2699				(\$5,000.00)
2021	4	0001	400	4052			2699				(\$5,000.00)
2022	5	0001	400	4052			2699				(\$5,000.00)
2023	6	0001	400	4052			2699				(\$3,333.33)

**PURPOSE OF CONTRACT**  
 MCSO provides investigation service to ATF as requested and federal funding is available. We are reimbursed for overtime related to one deputy. In 2017 we earned approximately \$5,000. related to this activity.

Was County Board approval received prior to contract execution or contract amendment or extension?

If YES, give County Board File No. \_\_\_\_\_ Date Approved \_\_\_\_\_

If NO, why is County Board approval not required? \_\_\_\_\_

Was Contract fully executed prior to work being performed (all signatures received)?  YES  NO

Is Vendor a certified professional service DBE?  YES  NO

Howard Felix	07/12/18	
Prepared By	Date	Public Safety Fiscal Analyst
	07/12/18	
Signature of County Administrator	Date	Public Safety Fiscal Administrator
		Title