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**FROM THE OFFICE OF JOSPEH J. CZARNEZKI**

**MILWAUKEE COUNTY CLERK**

**County Ordinance No. 12-12**

**File No. 12-363**

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

**AN ORDINANCE**

**SECTION 1.**

Chapter 1 of the Milwaukee County Code of General Ordinances, up to and including May 23, 2012, is hereby amended as follows:

**1.01. Meetings.**

(a) Annual meeting. The statutory or annual meeting of the county board shall be convened at 8:30 a.m. on the Monday next succeeding the regularly scheduled monthly meeting on the first Thursday in November for the purpose of considering reports of the committee on finance, personnel and audit and ~~committee on personnel~~ on new positions for the next fiscal year as well as recommendations for amendments to the executive's budget. The county board shall reconvene no less than sixty (60) minutes following the noon lunch hour recess or by consensus of the county board.

**1.10. Fiscal notes.**

(1) No resolution or ordinance shall be considered by the county board, or by any committee thereof to which it has been referred, unless it shall have attached as a note a reliable estimate of the fiscal effect. The fiscal note shall be prepared on a form approved by the committee on finance, personnel and audit and supplied by the department of administrative services. With respect to any collective bargaining agreement, any amendment to chapter 17 of the general ordinances affecting wages or benefits, or any other action affecting the wages or benefits of county employees, the fiscal note shall include as much information as is practicable under the circumstances about the fiscal impact upon each department affected by the action. In addition, at minimum, the fiscal note shall set forth details of the projected annual countywide fiscal impact projected for each year of the collective bargaining agreement or, in the case of any other

47 action affecting the wages or benefits of county employees, shall contain  
48 information regarding the projected fiscal impact at least five (5) years into the  
49 future. When necessary, affected agencies may assist the author in the  
50 preparation of the fiscal note.

51

52 (2) The requirement of this section shall apply to original measures or  
53 submissions, substitute amendments and minority reports only, and not to,  
54 amendments.

55

56 **1.11. Standing committees.**

57

58 (a) As soon as practical, after his/her election, the following standing committees  
59 shall be appointed by the chairperson of the county board. Each committee shall consist  
60 of seven (7) members except as herein otherwise specifically designated.

61

62 | 1. Committee on finance, personnel and audit. (Nine (9) members  
63 | including two co-chairpersons.

64

65 | ~~2. Committee on finance and audit.~~

66

67 | ~~32.~~ Committee on health and human needs.

68

69 | ~~43.~~ Committee on judiciary, safety and general services.

70

71 | ~~54.~~ Committee on parks, energy and environment.

72

73 | ~~65.~~ Committee on transportation, public works and transit.

74

75 | ~~76.~~ Committee on economic and community development.

76

77 | ~~87.~~ Committee on intergovernmental relations. (Seven (7) members,  
78 consisting of the chairperson of the county board, the first vice-chair, the  
79 second vice-chair, two (2) standing committee chairs that are not also  
80 serving as first or second vice-chair, and two additional members.)

81

82 | ~~98.~~ Committee of the whole. (Eighteen (18) members, chairperson  
83 being the chairperson of the county board and vice-chairperson being the  
84 first vice-chairperson of the county board.)

85

86 (b) The chairperson of the board shall make written announcements of his/her  
87 appointments to said committees and shall designate a chairperson and vice  
88 chairperson of each of said committees, except for the committee on finance,  
89 personnel and audit which shall have two co-chairpersons and one vice-  
90 chairperson. The order of members' names in the chairperson's written  
91 announcement of appointment shall denote seniority on the county board. In  
92 case of a vacancy in any committee, the same shall be filled by written

93 appointment by the chairperson of the board. The chairperson of the board may,  
94 at his/her discretion, change the composition of said committees including the  
95 designation of the chairperson or co-chairperson(s) and vice chairperson. In the  
96 event of a vacancy in the office of the county board chairperson and a successor  
97 is elected, such successor may, after his/her election and in the manner  
98 hereinabove provided, make any changes in committee appointments.  
99

100 (c) The duties of such committees shall be to have charge of the several  
101 matters hereinafter designated but such enumeration shall not be exclusive:  
102

103 (1) *Committee on finance personnel and audit*. All matters affecting  
104 reclassification and compensation, hours, benefits and conditions of  
105 employment of county offices and employee personnel, and the  
106 classification and pay of additional positions; departmental policy of the  
107 civil service commission; administration of employes' award program. (The  
108 co-chairpersons chairperson of the committee on finance, personnel and  
109 audit may appoint an advisory committee consisting of the county  
110 executive or designee, the corporation counsel or designee, the director of  
111 the department of administrative services or designee, the director of  
112 human resources or designee, and a member of the committee to assist in  
113 the administration of the employes' award program.) Departmental policy  
114 of department of human resources and divisions of labor relations and  
115 employee benefits.  
116

117 (2) ~~*Committee on finance and audit.*~~  
118

- 119 1. Departmental policy of: the general office of the county  
120 executive, general office of the county board, department of audit,  
121 department of administrative services (divisions of administration &  
122 fiscal affairs, information management services, procurement, and  
123 risk management), and county treasurer.  
124
- 125 2. County budget matters.  
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- 127 3. Issuance of debt.  
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- 129 4. Taxation matters.  
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- 131 5. Insurance matters.  
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- 133 6. Need for additional positions.  
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- 135 7. Policy matters having a fiscal effect outside the current  
136 budget.  
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8. Review the reports of the audit department to ensure that departments implement the many program improvements and cost saving recommendations so that the county board can provide the best service at the lowest possible cost to the taxpayer. (The co-chairpersons of the committee on finance, personnel and audit may appoint a special audit implementing subcommittee to spearhead the implementation of audit department report recommendations.)

9. Other financial matters of concern to the county.

(32) *Committee on health and human needs.*

1. Departmental policy of the department of health and human services, including the divisions of behavioral health, housing, economic support, delinquency & court services, disabilities services, management services, and director's office.

2. All policy matters related to the office for persons with disabilities in the department of administrative services.

3. All matters pertaining to the department on aging.

4. All matters pertaining to the department of family care.

5. All matters pertaining to the county executive's veterans service office.

(43) *Committee on judiciary, safety and general services.*

1. Departmental policy of: county funded state court services, family court commissioner, jury commission, register in probate, election commission, county clerk, register of deeds, sheriff, medical examiner, legal resource center, district attorney, , department of child support services, and corporation counsel.

2. (a) *Actions against the county.* The Committee, subject to full Board approval, shall review and approve all matters pertaining to suits or claims against the county, including, but not limited to, those for personal injuries and property damage. The committee has the authority to approve the payment of claims against the county in an amount not to exceed \$10,000 and to recommend to the board approval or denial of claims and settlements in excess of that amount.

(b) *Actions initiated by the county.* The Committee, subject to full Board approval, shall approve the initiation of all suits or claims by the county against other persons or entities where the

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amount claimed exceeds \$10,000.00 or where the rights sought to be declared have a potential fiscal effect on the county in excess of \$10,000.00, except when the County Executive approves the initiation of an action on an emergency basis to preserve property, to protect the life, health or welfare of persons, or to obtain an injunction on the grounds set forth in Chapter 813, Wis. Stats. In the event the County Executive authorizes Corporation Counsel to file an action under this exception, Corporation Counsel shall provide a report to the Committee members and the County Board Chair immediately upon receiving the County Executive's authorization of such action.

(c) Corporation counsel is delegated authority to approve the payment of claims against the county where the payment is no more than \$500, pursuant to §59.52(12)(b) of the statutes. Corporation Counsel is authorized to initiate claims or suits by the county against other persons or entities where the amount claimed is \$10,000.00 or less.

(d) The committee shall be afforded confidential access to privileged attorney-client communication and to attorney work product in any matter where Milwaukee County or a Milwaukee County officer or employee is named as a part in an action or proceeding arising from the commission of official duties.

3. Applications for licenses requiring action by the county board.

4. Purchase of surety bonds.

5. Action required by state statute.

(54) *Committee on parks, energy and environment.*

1. Departmental policy of department of parks, recreation and culture, , zoological gardens, public museum, cultural activities (including funds for the arts), university extension service and the environmental section of the department of administrative services.

2. County parks and parkways.

3. Matters pertaining to war memorial board of trustees.

4. All functions to be performed by a committee on extension education under the provisions of s. 59.56, Wis. Stats.

5. All matters pertaining to protection of environment including, but not limited to, water pollution, noise pollution, insecticide

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control, lakeshore erosion, community beautification activities, land utilization, street tree replacement studies and other environmental control oriented programs over which the county has authority to exercise control or in relation to which the county has an interest requiring the expression of policy. The term "environment" also encompasses the concept of home environment as well as natural environment.

6. All matters relating to the conservation of all uses of energy, including, but not limited to, oil, coal, wind, nuclear and solar energy by all county programs and departments; the study, review and recommendation of plans and solutions relating to energy conservation in the county which may be submitted by citizens or county employes; and the review of energy-related matters being considered by the public service commission which will have a substantial effect on the county. The term "energy" also encompasses residential energy as well as industrial and commercial energy.

7. All matters relating to the conservation of air, water, energy and all other resources.

8. All matters pertaining to consumer education and protection, particularly in the area of public service providers.

9. This committee shall exercise the powers and duties of county land conservation committees required by ch. 92, Wis. Stats., and the county board shall appoint the chairperson of the county agricultural stabilization and conservation committee created under 16 USC 590h(b), or a member of such committee designated by him/her, to the land conservation committee of the county.

(65) *Committee on transportation, public works and transit.*

1. Departmental policy of: Department of Transportation airport, transportation services, highway, fleet management, county transit/paratransit system, administration; and Department of Administrative Services facilities management division, including architectural, engineering & environmental services and sustainability section.

2. All policy matters pertaining to the construction, maintenance, control and operation of county airports.

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3. All policy matters pertaining to the construction and maintenance of highways and bridges, the vacation or opening of public streets, alleys, highways or roads, for which the county has jurisdiction.
4. All powers and duties authorized to be performed by the highway committee except those duties which are authorized to be performed by the highway commissioner as prescribed in state statutes.
5. All policy matters under its jurisdiction pertaining to railroads and public utilities in the county.
6. All policy matters relating to erection, major alterations and repair of public buildings and structures.
7. All mass transit policy matters pertaining to the establishment of fares and other charges, standard of service, route locations, capital improvements, and service improvements.
8. Approves all facility and land leases that are not referred to other standing committees.
- 9 All transportation matters pertaining to disadvantaged business enterprises.

(76) *Committee on economic and community development.*

1. All matters pertaining to economic development and the disposition of excess or surplus county lands, including but not limited to sale or lease of property and financing terms.
2. All matters pertaining to the Research Park and Airport Business Park.
3. The study and recommendations of all plans, projects and programs for fostering community development throughout the county, including the urban county development block grant program and the survey of available improved and unimproved housing sites and funds for county housing purposes.
4. Overview the administration of all federal, state and local housing programs at the county level.
5. The study, review and recommendation of plans and solutions of housing persons displaced from their dwellings by

321 governmental actions of the county or the municipalities which  
322 compose it, and the coordination and implementation of relocation  
323 plans and procedures with federal, state and local agencies and  
324 units of government within the county.

325  
326 6. Veteran's housing.

327  
328 7. All policy matters pertaining to disadvantaged business  
329 enterprises.

330  
331 | (~~87~~) *Committee on intergovernmental relations.* Proposed federal, state  
332 or municipal legislation affecting the county government. The committee  
333 shall consider such proposed legislation and make its recommendation  
334 thereon to the county board. Such recommendations until altered by the  
335 county board, shall guide the legislative representative of the county board  
336 in his/her work before legislative bodies. The committee may appear  
337 before the congress, the legislature and the government bodies of other  
338 municipalities, as may be necessary on pending legislation to support  
339 policies advocated by the county board.

340  
341 | (~~98~~) *Committee of the whole.* Subject to the call of the county board  
342 chairperson to review matters and files to be acted upon by the county  
343 board.

344  
345 **1.13. Committee meetings.**

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347 (a) *Regular committee meetings.*

348  
349 (1) Except when otherwise determined by the respective chairperson,  
350 regular meetings of standing committees shall be held on the days  
351 hereinafter specified. If the meeting day falls on an election day for a  
352 county-wide election or special election of county board supervisor or  
353 | Election Day for President, the chairperson or co-chairpersons of the  
354 committee shall reschedule the meeting to a day other than the election  
355 day. The meeting shall be called to order promptly on the days and at the  
356 hour hereinafter specified, or such time as is designated in the notice of  
357 | meeting by the chairperson or co-chairpersons of the committee (or in  
358 his/her absence, the ranking member thereof). Meeting days of standing  
359 committees shall be as follows:

360  
361 (a) Transportation, public works and transit--third Wednesday  
362 before county board meeting--9:00 a.m.

363  
364 (b) Judiciary, safety and general services--second Thursday  
365 before county board meeting--9:00 a.m.

366



- 367 (c) Economic and community development--second Monday  
368 before county board meeting--9:00 a.m.
- 369
- 370 (d) Parks, energy and environment--second Tuesday before  
371 county board meeting--9:00 a.m.
- 372
- 373 (e) Health and human needs--second Wednesday before county  
374 board meeting--9:00 a.m.
- 375
- 376 (f) Finance, personnel and audit--first Thursday before county  
377 board meeting--9:00 a.m.
- 378
- 379 ~~(g) Personnel--first Friday before county board meeting--9:00~~  
380 ~~a.m.~~
- 381
- 382 (hg) Intergovernmental relations--at call of chairperson.
- 383
- 384 (ih) Committee of the Whole--at call of chairperson.
- 385

386 (b) *Special committee meetings.* Special meetings of the standing  
387 committees may be called by the chairperson or co-chairpersons of the  
388 committee, and must be called upon written request to the chairperson or co-  
389 chairpersons by a majority of the members of such committee. At least twenty-  
390 four (24) hours prior notice of such special meeting shall be given by the  
391 committee clerk to each member of such committee, unless for good cause such  
392 notice is impracticable, in which case shorter notice may be given, but not less  
393 than two (2) hours in advance of the meeting. An announcement by the  
394 chairperson of the board while the board is in session, of the time, place and  
395 subject matter of a special meeting of a committee to be held during a recess,  
396 shall be sufficient notice to the members of the committee.

397

398 (c) *Committee general procedure.* All meetings of a committee shall be  
399 conducted in accordance with the provisions of ss. 19.81--19.98, Wis. Stats. The  
400 attendance of a majority of the members thereof shall be requisite for the  
401 transaction of business of a committee. Without a majority in attendance, a  
402 committee may consider informational items only. Committee agenda are to be  
403 prepared so that members of the county board and other interested parties will  
404 receive the agenda by United States, electronic or interoffice mail at least 24  
405 hours before the scheduled committee meeting. All matters to be placed on the  
406 agenda must be received prior to the agenda deadline as established by the  
407 respective committee chairperson(s). Committee chairperson(s) must schedule a  
408 properly referred item within a maximum of two regular county board committee  
409 cycles. Once scheduled and publicly noticed, an item may only be withdrawn  
410 according to the provisions of 1.13(d)(8). If the item is withdrawn by sole action  
411 of the committee chair or co-chairpersons pursuant to 1.13(d)(8), the item must

412 be placed on the committee agenda for the next regularly scheduled meeting and  
413 may not be withdrawn again.

414

415 The committee clerk shall enter in appropriate files kept for that purpose, a  
416 complete record of all such committee meetings, including attendance,, appearances for  
417 and against pending matters, and minutes of the proceedings, including all motions  
418 made and by whom, how each member voted upon each matter considered, together  
419 with the final action by the committee thereon. All actions taken by the committee shall  
420 be by roll call vote. No action shall be taken on any proposed ordinance unless it be in  
421 written form before the committee.

422

423 Except as herein provided and so far as applicable, the rules of procedure of the  
424 county board shall apply to committee meetings. Minority rules shall not apply to  
425 committee meetings.

426

427 After the conclusion of the committee meeting, the committee clerk shall prepare  
428 a separate, written report of the action of the committee upon those matters considered  
429 by it which require county board approval, for submission to the county board for action  
430 of that body. Such report shall be made up in such manner that the county board may  
431 take action upon it as a whole, or may set aside any portion of it for separate action.  
432 Any member of any committee may make a minority report of said committee on any  
433 recommendation to the board contained in the committee report. Such minority report  
434 must be presented when the matter is considered at the meeting of the county board.

435

436 Except as provided in the preceding sentence, it is the duty of the committee to  
437 make a report to the county board on matters referred to such committee with some  
438 definite recommendation for disposition of such matters.

439

440 When members of a committee or joint committee present at any meeting  
441 thereof, are, by recorded vote, evenly divided as to the disposition to be made of any  
442 subject matter referred to and pending before such committee or joint committee, such  
443 subject matter shall be returned to the next meeting of the county board without  
444 recommendation and the committee or joint committee shall thereupon be deemed to  
445 be discharged from consideration thereof.

446

447 (d) Committee motions and voting procedure.

448

449 (1) If an item is on the agenda "for information only unless otherwise  
450 directed by the committee," a motion to place on file is not needed. The  
451 committee will just receive the item. However, if a motion is made and a  
452 roll call is taken, said item will be reported to the board.

453

454 (2) If a motion to adopt an item fails, it will be reported to the board with  
455 a recommendation to reject.

456

- 457 (3) To take any other action on an item after it has been rejected, a  
458 motion to reconsider must be made and passed. Only a supervisor who  
459 voted on the prevailing side of the rejection action can make the motion to  
460 reconsider.
- 461
- 462 (4) If a motion to place on file or to reject fails, the matter is still before  
463 the committee and another motion shall be in order.
- 464
- 465 (5) If a motion to adopt, postpone indefinitely, place on file or reject  
466 receives a tie vote in committee, the matter shall be reported to the county  
467 board without recommendation.
- 468
- 469 (6) If a motion to refer, lay over or amend receives a tie vote, said  
470 motion fails and another motion is in order.
- 471
- 472 (7) No motions, or debate on motions, shall be made from the  
473 chairperson. If the chairperson wishes to make, or to speak at any length  
474 on, a motion, the chairperson shall turn over the gavel to the co-  
475 chairperson, vice chairperson or next senior member for the remainder of  
476 the item. This provision shall not prevent a chairperson from questioning  
477 a witness concerning testimony being presented to the committee.
- 478
- 479 (8) Once a committee comes to order, and attendance is taken to  
480 establish a quorum, any item on the agenda can only be removed by  
481 concurrence of a majority of the committee. Prior to the committee  
482 coming to order, an item can be removed by the chairperson or co-  
483 chairpersons.
- 484
- 485 (9). Supervisors wishing to add their names as co-sponsors of  
486 resolutions or ordinances introduced by supervisors shall, prior to a  
487 committee's final vote on said resolution or ordinance, obtain the  
488 permission of the primary sponsor, and be added if there is no objection  
489 from a member of the committee. If there is objection, a vote of the  
490 committee shall be taken regarding adding the co-sponsor(s).
- 491

492 **1.14. Committee reports.**

493

- 494 (b) *Committee report laid over on request.* Action on the report of any  
495 committee as defined in subsection (a) of this section, when it first makes its  
496 report, shall be deferred until the next meeting of the county board if one-third of  
497 the members present and voting so request. If the report of said committee is re-  
498 referred to said committee or any other committee and thereafter the subject  
499 matter is again returned to the county board, action thereon shall not be deferred  
500 except as provided by section 1.15 or by a majority vote of the members present.  
501

502 | The above rule shall not apply to the report of the committee on finance,  
503 | personnel and audit on the executive budget, including resolutions proposing tax  
504 | levies and recommendations on new positions to become effective in and  
505 | included in the budget for the following fiscal year.  
506 |  
507 |

508 | **1.15. Referring resolution, ordinance or report for legal opinion.**  
509 |

510 | With the affirmative vote of one-third of the members present and voting at any  
511 | meeting of the county board, any resolution, ordinance or report shall be referred to the  
512 | corporation counsel and the written opinion of the latter secured as to the legality of the  
513 | resolution or ordinance offered, or the recommendation made in any report presented to  
514 | the county board for adoption. Such opinion shall be rendered to the county board at its  
515 | next meeting held not less than forty-eight (48) hours after the referral, and copies  
516 | distributed to all members. The resolution, ordinance or report, shall not be rereferred  
517 | again to the corporation counsel for a legal opinion except by a majority vote of the  
518 | members present.  
519 |

520 | The above rule shall not apply to:

- 521 |
- 522 | (1) The report of the committee on finance, personnel and audit on the  
523 | executive budget.
  - 524 |
  - 525 | (2) Resolutions proposing amendments to the executive budget.  
526 |
  - 527 | (3) Resolutions proposing tax levies.  
528 |
  - 529 | (4) Recommendations of the committee on finance, personnel and  
530 | audit on new positions to become effective in, and to be included in, the  
531 | budget for the following fiscal year.  
532 |

533 | **1.16. Requests relating to personnel matters.**  
534 |

535 | (b) *New positions.* Personnel requests relating to the creation of new  
536 | positions, which are required during a current fiscal year because of an urgent  
537 | need, may be submitted to the county board at any time during such year.  
538 | Personnel requests relating to the creation of new positions to become effective  
539 | and to be included in the budget of the following fiscal year shall be submitted to  
540 | the county executive by such date as determined by the county executive. All  
541 | requests for current year new positions shall be referred to the committee on  
542 | finance, personnel and audit, ~~committee on personnel~~, the department of human  
543 | resources and the department of administrative services. The department of  
544 | administrative services shall submit a recommendation regarding the necessity  
545 | for the requested positions to the committee on finance, personnel and audit, and  
546 | the department of human resources shall submit its recommendations regarding  
547 | the classification of new positions to be created during the current budget year as

548 soon as reasonably possible. The department of administrative services shall  
549 submit recommendations regarding the necessity for new positions requested for  
550 the next fiscal year to the county executive for consideration in the subsequent  
551 year's executive budget. The committee on finance, personnel and audit shall  
552 review positions recommended for creation by the county executive during its  
553 hearings on the executive budget and report its recommendations to the county  
554 board on or before the Monday next succeeding the regularly scheduled monthly  
555 meeting on the first Thursday in November. The department of human resources  
556 shall submit its recommendations to the committee on finance, personnel and  
557 audit regarding the classification and pay for new positions for the next fiscal year  
558 recommended by the county executive and/or committee on finance, personnel  
559 and audit, so the committee on personnel can report its recommendations to the  
560 county board on or before the Monday next succeeding the regularly scheduled  
561 monthly meeting on the first Thursday in November.

562  
563 (c) *Review by county board staff.* If the personnel request is for new positions  
564 in the department of administrative services, it shall also be reviewed by the  
565 county board staff and a recommendation regarding the necessity for the  
566 requested positions submitted to the committee on finance, personnel and audit.  
567 If the request relates to reclassifications, reallocations, appointments at an  
568 advanced step of the pay range and advancements within the pay range in the  
569 department of human resources, it shall be reviewed by the county board staff  
570 and processed in a manner consistent with the authority granted to the director of  
571 human resources under chapter 17 of the Code.

572  
573

#### 574 **1.17. Procedures for consideration of personnel requests.**

575

576 (a) *Definitions.* Where used in this subsection, the following words shall  
577 mean:

578

579 (1) County board shall mean the county board of supervisors.

580

581 (2) Commission shall mean the county civil service commission.

582

583 (3) Committee shall mean the committee on finance, personnel and  
584 audit.

585

586 (4) Petitioner shall mean the person or organization, including a  
587 member of the county board, making or sponsoring the request, resolution  
588 or ordinance, or the authorized representative of such person or  
589 organization.

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591 (5) Code shall mean the Milwaukee County Code of General  
592 Ordinances.

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(c) *Hearing on personnel request.* At such hearing, the procedure in considering such personnel request shall be as follows:

- (1) The petitioner, or his/her representative, shall be given a reasonable time to present his/her case and any supporting data to the committee, and during such period shall not be subject to interruption by any person other than members of the committee.
- (2) When the petitioner has concluded his/her argument, the commission shall present its report and recommendation to the committee.
- (3) After the commission has concluded its presentation, the petitioner shall have a reasonable opportunity to comment upon the commission's recommendations and, while so doing, shall not be subject to interruption by any person other than members of the committee or representatives of the commission.
- (4) After the procedures specified in said subsections (1), (2) and (3) have been concluded, the committee shall hear any person desiring to speak on the request.
- (4a) Where circumstances require, the co-chairperson(s) of the committee shall have the right to vary the order of the procedure outlined in subsections (c)(1), (2), (3) and (4).
- (5) Thereafter the committee, in public session, shall consider and make such recommendations as it sees fit pertaining to said request. If the committee's recommendation is to deny the request, the recommendation shall be in the form of a resolution so indicating. If the committee's recommendation grants such request in whole or in part, such recommendation shall be evidenced by a resolution or ordinance, as the case requires. The effective date of such resolution or ordinance shall be stated therein.
- (6) In the event that the committee requires more time than originally scheduled to determine its position with respect to such request, it may recess such hearing from time to time as may be determined by it, and on said recessed day reconvene and resume its consideration.
- (7) The committee shall submit a report and recommendation on each such request to the county board, at the next meeting of the county board, following determination of the committee's recommendation.

638 (8) Compliance with the procedure outlined in subsections (1) to (7)  
639 inclusive, of this subsection, is intended to be in compliance with the  
640 requirements of s. 111.70(2), Wis. Stats.  
641

642 **1.19. Reference of request for appropriation transfers to county executive.**  
643

644 All requests for appropriation transfers between principal objects of expenditures  
645 or from the contingent fund shall be transferred to the county executive. He/She shall  
646 promptly consider same and report his/her recommendation thereon to the committee  
647 | on finance, personnel and audit of the county board. If the county executive fails to  
648 | make a recommendation within ten (10) days after the submission of a request for  
649 | transfer, the committee on finance, personnel and audit may act upon such request  
650 | without his/her recommendation.  
651

652 **1.24. Budgetary procedure.**  
653

654 | (3) *Committee on finance, personnel and audit hearings.*  
655

656 | (a) The committee on finance, personnel and audit shall not  
657 | commence its review of the executive budget until at least seven (7) days  
658 | succeeding the official receipt of the executive budget, in order to allow  
659 | financial, personnel and audit members and county board staff sufficient  
660 | time to review the budget, meet with departmental personnel and develop  
661 | suggested amendments to the budget. It is also intended that this period  
662 | will be utilized by other supervisors not on the committee to familiarize  
663 | themselves with the budget and to begin preparation of budget  
664 | amendments so as to allow for introduction of those amendments during  
665 | the time the committee is conducting hearings.  
666

667 | **SECTION 2.**  
668

669 | Chapter 15 of the Milwaukee County Code of General Ordinances, up to and including  
670 | May 23, 2012, is hereby amended as follows:  
671

672 **15.215. - Investment of county funds.**  
673

674 | (2)\_\_\_It is the policy of the county board to invest county funds, not  
675 | immediately needed, in accordance with state statutes in order to obtain  
676 | interest revenue for the county. To effectuate such policy, the county  
677 | treasurer and/or appropriate designee, therefore, is authorized and  
678 | directed to purchase, redeem, sell, exchange, invest or otherwise obtain or  
679 | dispose of investments and securities as are authorized by statute, on a  
680 | noncompetitive basis. The county treasurer shall submit on a quarterly  
681 | basis, for review by the county board finance, personnel and audit  
682 | committee, a report on the investment policies and practices, the  
683 | investment activities and the investment performance of the monies under  
684 | the jurisdiction of the county treasurer.

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**15.23. - Payments to the county.**

(2) Protested payments. If a check tendered to make any payment to the county is not paid by the bank on which it is drawn, or if a demand for payment under a debit or credit card transaction is not paid by the bank upon which demand is made, the person by whom the check has been tendered or the person entering into the debit or credit card transaction shall remain liable for the payment of the amount for which the check was tendered or the amount agreed to be paid by debit or credit card and for all legal penalties, additions, bank charges and a charge for administrative costs of twenty-five to fifty-five dollars (\$25.00 to \$55.00), to be set by the treasurer. The treasurer shall notify the committee on finance, personnel and audit within ten (10) days of changing the administrative fee to any amount within the aforementioned range. In addition, the department administrator to whom the check was tendered or to whom the debit or credit card was presented may, if there is a probable cause to believe a crime has been committed, provide any information or evidence relating to the crime to the district attorney for prosecution as provided by law. If any license has been granted upon any such check or any such debit or credit card transaction, the license shall be subject to cancellation for the nonpayment of the check or failure of the bank to honor the demand for payment authorized by debit or credit card.

**SECTION 3.**

Chapter 17 of the Milwaukee County Code of General Ordinances, up to and including May 23, 2012, is hereby amended as follows:

**17.05. - Determination of appropriate classification of position.**

The following procedure shall be utilized to ensure that all county positions are appropriately classified based upon the duties assigned to and performed by the incumbents of the position:

(1) *Creation of additional positions*. Each department is limited to the total number of positions or staffing authorized in the adopted annual budget unless an increase or decrease in the number of authorized positions or staffing is approved by the county board, subject to the review of the county executive, during the year. After adoption of the annual budget, the number of authorized positions or staffing may be increased or decreased in accordance with the following procedure:

(b) The director of the department of administration shall review each request with respect to need and appropriateness and file a report with the committee on finance, personnel and audit. The committee on finance, personnel and audit shall report its recommendation to the county board.



732 (c) The director of human resources shall review all requests for new  
733 positions or additional staffing to determine the appropriate  
734 classification and pay and file a report with the committee on  
735 finance, personnel and audit. The committee on finance,  
736 personnel and audit shall report its recommendation with respect  
737 to classification and pay to the county board.  
738

739 (3) In the event the requestor and the director of human resources cannot  
740 agree on the appropriate classification for an existing position either party may  
741 appeal to the committee on finance, personnel and audit within thirty (30) days of  
742 receiving notice of the director final recommendation. Both parties shall submit a  
743 written summary of the rationale for their opinion to the committee on finance,  
744 personnel and audit as well as any other information deemed appropriate. The  
745 decision of the county board on the committee recommendation subject to review  
746 by the county executive shall be final and if a change in classification is approved  
747 it shall be implemented the first day of the pay period following that in which a  
748 resolution adopted by the county board has been approved by the county  
749 executive and in compliance with collective bargaining agreements.  
750

751 (c) All reclassification studies shall also be subject to the following:  
752

753 (4) An employee who holds a position which is reclassified to a higher pay  
754 range shall receive an increase to the next rate in the new pay range which is  
755 higher than the rate of pay received in the old pay range or as otherwise  
756 approved by the committee on finance, personnel and audit subject to county  
757 board and county executive action.  
758

759 (5) A vacant position reclassified to a classification in a lower pay range shall  
760 be implemented the first day of the first pay period following the meeting of the  
761 committee on finance, personnel and audit in the event no action was taken on  
762 the specific recommendation contained in the informational report submitted to  
763 committee by the director of human resources. When a filled position is  
764 reclassified to a classification in a lower pay range, the incumbent shall be placed  
765 on the layoff/recall list for an indefinite time period, without bumping rights, for the  
766 higher classification or a comparable classification if the classification is unique  
767 and the reclassification shall not be implemented until the position becomes  
768 vacant or the incumbent is relocated. In the event the incumbent refuses an offer  
769 to be relocated, the position shall be reclassified to the classification in the lower  
770 pay range the first day of the first pay period following his/her refusal to be  
771 relocated.  
772

773 (7) Monthly while a reclassification is pending, the director of human  
774 resources shall provide a report to the committee on finance, personnel and audit  
775 which lists all position reclassifications which the director intends to approve,  
776 along with a fiscal note for each. This report shall be distributed to all county  
777 supervisors and placed on the committee agenda for informational purposes. If a

778 county supervisor objects to the decision of the director within seven (7) working  
779 days of receiving this report the reclassification shall be held in abeyance until  
780 resolved by the county board, upon recommendation of the committee, and  
781 subsequent county executive action. If no county supervisor objects, the  
782 reclassification shall be implemented the first day of the first pay period following  
783 the meeting of the committee and in compliance with collective bargaining  
784 agreements. In the event the county board takes no action on a reclassification,  
785 after receipt of a recommendation from the committee, the reclassification shall  
786 be implemented the first day of the first pay period following action by the county  
787 executive or, in the event of a veto, final county board action and in compliance  
788 with collective bargaining agreements.  
789

790 **17.055. - Reallocation of existing nonrepresented classifications, with the**  
791 **exception of elected officials and constitutional officers.**  
792

793 | Whenever labor market conditions or other factors indicate that compensation  
794 | for existing classifications is not sufficient to recruit and retain qualified employees a  
795 | department head or appointing authority may request the director of human resources  
796 | to review the compensation provided for the classification:  
797

798 (1) The director of human resources shall review the request and inform the  
799 requestor of his/her findings. All recommendations of the director to reallocate a  
800 nonrepresented classification shall be included in a report distributed to all county  
801 board supervisors. In the event the requestor does not concur with the director's  
802 | recommendation it may be appealed to the committee on finance, personnel and  
803 | audit within thirty (30) days of receipt of such notice. The decision of the county  
804 | board on the committee recommendation, subject to review by the county  
805 | executive, shall be final. In the event the county board approves an adjustment in  
806 | the level of compensation for a classification the action shall be implemented the  
807 | first day of the pay period following that in which the resolution adopted by the  
808 | county board is approved by the county executive.  
809

810 (4) Monthly while a reallocation is pending, the director of human resources  
811 | shall provide a report to the committee on finance, personnel and audit which  
812 | lists all classification reallocations which the director intends to approve, along  
813 | with the fiscal note for each. This report shall be distributed to all county  
814 | supervisors and placed on the committee agenda for informational purposes. If a  
815 | county supervisor objects to the decision of the director within seven (7) working  
816 | days of receiving this report the reallocation shall be held in abeyance until  
817 | resolved by the county board, upon recommendation of the committee, and  
818 | subsequent county executive action. If no county supervisor objects, the  
819 | reallocation shall be implemented the first day of the first pay period following the  
820 | meeting of the committee. In the event the county board takes no action on a  
821 | reallocation, after receipt of a recommendation from the committee, the  
822 | reallocation shall be implemented the first day of the first pay period following

823 action by the county executive or, in the event of a veto, final county board  
824 action.

825

826 **17.08. - Temporary appointments, temporary positions.**

827

828 (2) *Temporary positions and appointments not within authorized quota of*  
829 *permanent positions.*

830

831 (b) Request for authority to extend the time of temporary positions  
832 beyond six (6) months shall be submitted to the county board and  
833 referred to the committee on finance, personnel and audit  
834 ~~committee on financial and audit~~ and the department of  
835 administration. The department of administration shall submit a  
836 recommendation regarding the necessity for the extension of  
837 such temporary positions to the committee on finance,  
838 personnel and audit as soon as possible.

839

840 **17.085. - Temporary assignment to a higher classification.**

841

842 Nonrepresented employes may be assigned to perform the duties of a position  
843 in a higher classification and shall be paid as though promoted to the higher  
844 classification under the following conditions:

845

846 (5) The provisions of this section in subsections (1) and (2) above may be  
847 waived, for good reason, only upon approval of the county board. The decision  
848 of the county board on the committee on finance, personnel and audit  
849 recommendation, subject to review by the county executive, shall be final and  
850 shall be effective the pay period after the resolution adopted by the county  
851 board is approved by the county executive.

852

853 **17.09. - Salary rate on new appointments.**

854

855 Appointments to newly created or vacant positions in pay ranges shall be  
856 made at the first step of the range except as follows, unless otherwise specified in a  
857 collective bargaining agreement:

858

859 (3) The director of human resources shall provide a monthly report to the  
860 ~~personnel~~ committee on finance, personnel and audit which lists all new  
861 appointments at an advanced step of the pay range, along with a fiscal note for  
862 each. This report shall be distributed to all county supervisors and placed on  
863 the ~~personnel~~ committee on finance, personnel and audit agenda for  
864 informational purposes.

865

866 **17.10. - Advancement within a pay range.**

867

868 | The incumbent of a position shall be advanced to the next highest rate of pay  
869 | in the pay range provided for the classification only upon meritorious completion of  
870 | two thousand eighty (2,080) straight time hours paid. Deviation from this requirement  
871 | is permissible under the following conditions:

872 |  
873 | (2) The director of human resources may approve the request of any  
874 | department head to advance a promoted employe or incumbent of a  
875 | reclassified position one (1) additional step in the range if the employe would  
876 | have advanced in the classification from which they were promoted to the  
877 | same rate of pay within ninety (90) days of the promotion. The decision of the  
878 | director may be appealed to the committee on finance, personnel and audit  
879 | within thirty (30) days of notice. The decision of the county board on the  
880 | committee recommendation, subject to review by the county executive, shall  
881 | be final.

882 |  
883 | (3) Department heads:

884 |  
885 | (c) In subsections (a) and (b) above the decision of the director of  
886 | human resources may be appealed to the committee on finance,  
887 | personnel and audit within thirty (30) days of notice. The decision  
888 | of the county board on the committee's recommendation, subject  
889 | to review by the county executive, shall be final and shall be  
890 | implemented the first day of the first pay period following review  
891 | by the county executive, or in the event of a veto, final county  
892 | board action.

893 |  
894 | (4) Monthly while any advancements within a pay range requested by  
895 | departments, pursuant to subsections (3)(a) and (3)(b) are pending, the  
896 | director of human resources shall provide a report to the committee on finance,  
897 | personnel and audit which lists all such advancements which the director  
898 | intends to approve, along with a fiscal note for each. This report shall be  
899 | distributed to all county supervisors and placed on the committee agenda for  
900 | informational purposes. If a county supervisor objects to the decision of the  
901 | director within seven (7) working days of receiving this report the advancement  
902 | shall be held in abeyance until resolved by the county board, upon  
903 | recommendation of the committee, and subsequent county executive action. If  
904 | no county supervisor objects, the advancement shall be implemented the first  
905 | day of the first pay period following the meeting of the committee. In the event  
906 | the county board takes no action on an advancement, after receipt of a  
907 | recommendation from the committee, the advancement shall be implemented  
908 | the first day of the first pay period following action by the county executive or,  
909 | in the event of a veto, final county board action.

910 |  
911 | **17.14. - Employment definitions.**

912 |

913 (1) Payment for full-time employment. The compensation represents the  
914 remuneration for full-time employment except in those cases where it is  
915 specifically stated that the rates of pay are a proportionate part of the total  
916 compensation and are for part-time employment. Only one (1) full-time  
917 employe may occupy an authorized full-time position on an active basis. When  
918 the need arises, a department head or appointing authority may request  
919 approval from the county board to actively employ more than one (1) active  
920 full-time employe in a full-time authorized position for a specified period of time.  
921 Such requests shall be considered by the committee on finance, personnel and  
922 audit after receipt of a report from the director of human resources.

923  
924 | **17.23. - Dual employment.**

925  
926 No person holding employment with the county in the classified or unclassified  
927 service under the provision of chapter 17 of the Code, or ch. 63, Wis. Stats., shall be  
928 employed in more than one (1) classification or hold more than one (1) position unless  
929 approved by the director of human resources. The decision of the director may be  
930 | appealed to the committee on finance, personnel and audit within thirty (30) days of  
931 notice. The decision of the county board on the committee's recommendation, subject  
932 to review by the county executive, shall be final and shall be implemented the first day  
933 of the first pay period following review by the county executive. A monthly report  
934 listing all persons holding dual appointments shall be prepared by the department of  
935 human resources and forwarded to the committee, for informational purposes.

936  
937 | **17.25. - Vacancies; how filled.**

938  
939 (1) Whenever any position in the classified service becomes vacant, such  
940 position may be filled upon submission of a request for certification to and  
941 approval by the civil service commission. The department of administration  
942 determines the necessity of filling vacant positions. If the commission is of the  
943 opinion that it is not necessary to fill the position or that it should be reclassified  
944 or reallocated to a different pay range, the commission shall make such  
945 recommendation to the county board. The county board shall refer such  
946 | recommendation to the committee on finance, personnel and audit.

947  
948 | **17.265. - Executive compensation plan.**

949  
950 All employes of the county who hold positions considered to be managerial  
951 shall be compensated in accordance with the provisions of the executive  
952 compensation plan. The following definitions and policies, shall be utilized to maintain  
953 the executive compensation plan and ensure that all management positions are  
954 | identified and compensated in a consistent and equitable manner.

955  
956 (1) Management/supervisor definition. To assure that the executive  
957 compensation plan includes only positions which are truly managerial, it is  
958 necessary to define the term "management position." Oftentimes, supervisory

959 positions are structured in such a way that the duties involved could be  
960 misconstrued as being managerial; therefore, it is also necessary to define  
961 "supervisory position." It is intended that these definitions will be used by  
962 department heads, the department of human resources, and ultimately the  
963 finance, personnel and audit committee and county board as the cornerstone  
964 to identify positions which are to be included in, or excluded from, the  
965 executive compensation plan.

966  
967 (2) Positions deemed by the director of human resources to meet the  
968 management definition of this section shall be assigned to one of the levels of  
969 management listed below. The director of human resources shall maintain and  
970 distribute a narrative definition of each management level. Each management  
971 level shall correspond to an ECP Grade(s) which shall consist, for 1999, of the  
972 eight rate steps indicated below in 1999. These rate steps, when deemed  
973 appropriate, may periodically be adjusted upon adoption of a resolution by the  
974 county board. In 2000, the rates shall be adjusted by three (3) percent as  
975 previously approved in county board file no. 97-476, adopted on June 19,  
976 1997. The director of human resources shall: periodically conduct a review of  
977 the salary increase trends for management positions which shall be forwarded  
978 to the ~~Personnel Committee~~ on finance, personnel and audit for the  
979 determination of adjustments for the year 2001 and beyond; and shall annually  
980 publish and distribute ECP Grade information to all department heads and  
981 appointing authorities.

982  
983 (3) The salary rate steps of each ECP Grade shall be adjusted annually by  
984 a general increase to reflect job market trends for management positions upon  
985 adoption of a resolution by the county board. Upon implementation of such  
986 general increase, the rate received by incumbents of ECP positions shall be  
987 adjusted to reflect the general increase. A performance evaluation of each  
988 employe holding an ECP position shall be forwarded to the director of human  
989 resources no later than March 31 of each calendar year. The performance  
990 evaluation shall be for employe performance during the prior calendar year,  
991 and shall be conducted in accordance with procedures distributed by the  
992 director of human resources. If the performance evaluation completed by their  
993 appointing authority meets the criteria for such advancement, incumbents of  
994 ECP positions shall be advanced to the next highest rate step in the respective  
995 ECP Grade effective on the first day of the pay period which includes April 1.  
996 An appointing authority may delay the implementation of the advancement to  
997 the next highest rate step by six (6) or twelve (12) pay periods if he/she deems  
998 such delay appropriate based on the employe's performance evaluation. New  
999 appointees to an ECP position shall not be eligible for advancement to the next  
1000 highest rate step in the ECP Grade until completion of one year of service and  
1001 completion of a performance evaluation which indicates that he/she meets the  
1002 requirements for such advancement as determined by the appointing authority,  
1003 with such advancement not being effective prior to April 1 in any calendar year.  
1004 ECP employes receiving the maximum rate step for the respective ECP Grade,

1005 shall be eligible for a performance award of up to four (4) percent of their  
1006 annual salary, based on the evaluation of their performance in the prior  
1007 calendar year by their appointing authority in accordance with instructions  
1008 distributed by the director of human resources. A performance award shall be  
1009 issued as a separate payment, and shall not be added to the recipient's bi-  
1010 weekly salary but shall be included in the calculation of final average salary for  
1011 pension calculation purposes. A performance award shall be processed as  
1012 soon as possible after forwarding of an appropriate recommendation to the  
1013 director of human resources, but no earlier than May 1 in any given calendar  
1014 year. No employe compensated under this section shall advance to the next  
1015 rate step or receive a performance award unless an appropriate performance  
1016 evaluation recommending such advancement has been received by the  
1017 director of human resources. The director, department of human resources  
1018 shall annually provide an informational report to the county board finance,  
1019 personnel and audit committee summarizing the results of the performance  
1020 evaluation process. Notwithstanding the foregoing provisions, the county board  
1021 of supervisors may determine, by a vote of the county board prior to March 31  
1022 of each year, that no ECP employe shall advance to the next highest rate step  
1023 or shall be issued a performance award in that calendar year.

1024  
1025 (6) The director of human resources, or the appropriate appointing  
1026 authority, may initiate a review of any position to determine if it should be  
1027 included in, or deleted from, the ECP; or to determine if an existing ECP  
1028 position is assigned to the proper management level and ECP Grade. All such  
1029 reviews shall be conducted by the director of human resources and any  
1030 revision to the management level or ECP Grade to which a position is assigned  
1031 shall be reported to the county board finance, personnel and audit committee  
1032 in the same manner as a reclassification of an existing position as included in  
1033 the provisions of section 17.05 of the county ordinances. Except as may  
1034 otherwise be noted in this section, all other provisions of sections 17.05 and  
1035 17.10 of the county ordinances shall apply to any position included in the ECP.

1036  
1037 **17.305 Residency for positions in the unclassified service.**

1038  
1039 1.) All employees appointed to any position in the unclassified service on or  
1040 after October 1, 2010, shall establish and maintain their domicile and principal  
1041 place of residence within the geographic limits of Milwaukee County. New  
1042 appointments in the unclassified service on or after October 1, 2010, shall have  
1043 six months from the date of appointment to comply with this section. The  
1044 Director, Department of Human Resources, may grant one extension of the  
1045 foregoing requirement for up to six additional months, but in no case shall a  
1046 waiver of the residency requirement under paragraph (1) above extend beyond  
1047 one-year from the date of appointment. Failure to meet the applicable deadline  
1048 shall result in termination. The Director of Human Resources shall provide  
1049 written notice to the County Executive, the County Board Chair and the Co-

1050 | Chairpersons of the Committee on Finance, Personnel and Audit of all  
1051 | extensions granted under this section.

1052

1053 | 2.) If the Director of Human Resources determines an unclassified position  
1054 | is essential to effective functioning of county operations and which, on the  
1055 | basis of classification, vacancy, experience and difficulty in recruitment, cannot  
1056 | be filled with qualified personnel under the requirements of paragraph (1) of  
1057 | this section, the Director may waive the residency requirement for that position.  
1058 | All waivers granted under this section are to be reported quarterly to the  
1059 | Committee on Finance, Personnel and Audit, and shall be reviewed at least  
1060 | annually by the Director to determine if a residency waiver is necessary to fill  
1061 | the position.

1062

1063 | **17.99. - Automatic adjustments in certain officials' salaries.**

1064

1065 | (3) The salary rate steps of each ECP Grade shall be adjusted annually by  
1066 | a general increase to reflect job market trends for management positions upon  
1067 | adoption of a resolution by the county board. Upon implementation of such  
1068 | general increase, the rate received by incumbents of ECP positions shall be  
1069 | adjusted to reflect the general increase. A performance evaluation of each  
1070 | employe holding an ECP position shall be forwarded to the director of human  
1071 | resources no later than March 31 of each calendar year. The performance  
1072 | evaluation shall be for employe performance during the prior calendar year,  
1073 | and shall be conducted in accordance with procedures distributed by the  
1074 | director of human resources. If the performance evaluation completed by their  
1075 | appointing authority meets the criteria for such advancement, incumbents of  
1076 | ECP positions shall be advanced to the next highest rate step in the respective  
1077 | ECP Grade effective on the first day of the pay period which includes April 1.  
1078 | An appointing authority may delay the implementation of the advancement to  
1079 | the next highest rate step by six (6) or twelve (12) pay periods if he/she deems  
1080 | such delay appropriate based on the employe's performance evaluation. New  
1081 | appointees to an ECP position shall not be eligible for advancement to the next  
1082 | highest rate step in the ECP Grade until completion of one year of service and  
1083 | completion of a performance evaluation which indicates that he/she meets the  
1084 | requirements for such advancement as determined by the appointing authority,  
1085 | with such advancement not being effective prior to April 1 in any calendar year.  
1086 | ECP employes receiving the maximum rate step for the respective ECP Grade,  
1087 | shall be eligible for a performance award of up to four (4) percent of their  
1088 | annual salary, based on the evaluation of their performance in the prior  
1089 | calendar year by their appointing authority in accordance with instructions  
1090 | distributed by the director of human resources. A performance award shall be  
1091 | issued as a separate payment, and shall not be added to the recipient's bi-  
1092 | weekly salary but shall be included in the calculation of final average salary for  
1093 | pension calculation purposes. A performance award shall be processed as  
1094 | soon as possible after forwarding of an appropriate recommendation to the  
1095 | director of human resources, but no earlier than May 1 in any given calendar



1096 year. No employe compensated under this section shall advance to the next  
1097 rate step or receive a performance award unless an appropriate performance  
1098 evaluation recommending such advancement has been received by the  
1099 director of human resources. The director, department of human resources  
1100 shall annually provide an informational report to the county board finance,  
1101 personnel and audit committee summarizing the results of the performance  
1102 evaluation process. Notwithstanding the foregoing provisions, the county board  
1103 of supervisors may determine, by a vote of the county board prior to March 31  
1104 of each year, that no ECP employe shall advance to the next highest rate step  
1105 or shall be issued a performance award in that calendar year.  
1106

1107 **SECTION 4.**  
1108

1109 Chapter 32 of the Milwaukee County Code of General Ordinances, up to and including  
1110 May 23, 2012, is hereby amended as follows:  
1111

1112 **32.25. - Purchasing and contracting procedure.**  
1113

1114 (3) Purchases from any federal, state or local governmental unit or agency  
1115 of surplus materials, supplies, commodities or equipment, as approved by the  
1116 committee on finance, personnel and audit of the county board, and  
1117 otherwise when expressly authorized by the county board.  
1118

1119 **SECTION 5.**  
1120

1121 **32.91. - Unreserved fund balance.**  
1122

1123 (7) Every appropriation excepting an appropriation for a capital expenditure,  
1124 or a major repair (operating 8500 accounting series), shall lapse at the close of  
1125 the fiscal year to the extent that it has not been expended or encumbered. An  
1126 appropriation for a capital expenditure or a major repair shall continue in force  
1127 until the purpose for which it was made has been accomplished or abandoned.  
1128 The purpose of such appropriation for any capital expenditure or a major repair  
1129 shall be considered abandoned if three (3) years pass without any expenditure  
1130 from, or encumbrance of, the appropriation concerned. A final comprehensive  
1131 annual list of capital projects and major repairs identified as completed and/or  
1132 recommended to be abandoned shall be submitted to the committee on  
1133 finance, personnel and audit of the county board by the department of  
1134 administrative services division of fiscal affairs no later than May 1st of each  
1135 year. The committee shall review this report and submit its recommendations  
1136 to the county board. Failure of the county board to take action prior to June 1  
1137 shall be deemed approval of the department of administrative services  
1138 recommendations.  
1139

1140 (8) All enterprise funds must submit a quarterly report to the committee on  
1141 finance, personnel and audit, a tabulation of year-to-day expenses and

1142 revenues, and projected year-end expenses and revenues. A corrective plan  
1143 must also be provided for any net year-end deficits.  
1144

1145

1146

**SECTION 6.**

1147

1148 Chapter 33 of the Milwaukee County Code of General Ordinances, up to and including  
1149 May 23, 2012, is hereby amended as follows:

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1151

**33.03. - Functions of the personnel review board.**

1152

1153 The personnel review board shall:

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(4) Meetings. All meetings of the board shall be announced in advance, shall be open to the public subject to the limitations of s. 19.85, Wis. Stats., and minutes of such meetings, except those portions covering hearings on charges against employes, shall be submitted to the director of human resources, the civil service commission, the county executive, chairperson of the county board and co-chairpersons of the committee on finance, personnel and audit within two (2) weeks following the meeting.

1163

**SECTION 7.**

1164

1165 Chapter 46 of the Milwaukee County Code of General Ordinances, up to and including  
1166 May 23, 2012, is hereby amended as follows:

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1168

**46.03. - Imprest fund for emergency aid.**

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1178

An imprest fund of three thousand five hundred dollars (\$3,500.00) is established for the use of the department of human services in issuing aid checks in emergency cases where it is impossible to make aid payments in the regular manner. Examples of this condition are, but not limited to, client waiting for a replacement, payments where a computerized bookkeeping machine check cannot be prepared either because of insufficient information or computer inability, checks needed to cover transportation costs for medical treatment, or for special handling where a computerized check would be produced too late, although all computer edit checks are met.

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The department shall obtain reimbursement for all such payments drawn on such imprest fund by including the items disbursed with a succeeding day's regular aid roll. The amount of deposit in the foregoing imprest fund, together with all unvouchered grants, shall at all times equal three thousand five hundred dollars (\$3,500.00). If payments exceed three thousand five hundred dollars (\$3,500.00), the director of the department shall notify the director of audits of the situation, giving the reasons this limit had to be exceeded. The director of audits shall notify the committee on finance, personnel and audit and the director of human services of necessary corrective action if he/she deems it necessary.

1189 The director of the department of human services is authorized to sign checks  
1190 drawn on this imprest fund and is also authorized to delegate his/her authority to sign  
1191 checks to incumbents of the following positions in the department: deputy director I,  
1192 accounting manager and business office supervisor. U.S. Bank is hereby designated as  
1193 the depository for such imprest fund.

1194

1195 **SECTION 8.**

1196

1197 Chapter 56 of the Milwaukee County Code of General Ordinances, up to and including  
1198 May 23, 2012, is hereby amended as follows:

1199

1200 **56.02. - Actions resulting in reduction of revenue.**

1201

1202 (1) Each person in charge of any county office, department, agency, or any  
1203 nondepartmental account shall submit a written report to the county executive,  
1204 the committee on finance, personnel and audit of the county board and the  
1205 department of administration whenever such person has reason to know or  
1206 believe that a deficit of seventy-five thousand dollars (\$75,000.00) or more in  
1207 any revenue account will occur for the division of county government under  
1208 the supervision of that person. The report shall be submitted as soon as  
1209 practicable, but shall not exceed ten (10) working days from the earliest date  
1210 that such person first has reason to believe or know of the reduction of  
1211 anticipated revenue. Such report shall include the reasons for the anticipated  
1212 revenue deficit, as well as a recommended plan of action or alternatives to  
1213 offset such deficit.

1214

1215 (3) The county executive is authorized to request and develop a corrective  
1216 action plan to address any such reported deficits if it is determined that timely  
1217 action is necessary. If such a situation should occur, the corrective action plan  
1218 shall be reported to the committee on finance, personnel and audit ~~committee~~  
1219 and the county board in time for their next regularly scheduled meetings for  
1220 approval prior to implementation.

1221

1222 **56.03. - Appropriation transfer procedures.**

1223

1224 (2) Except as noted in subsection (3), the county board shall not adopt any  
1225 resolution or ordinance directing the department of administration to transfer  
1226 contingency appropriations without having an appropriate appropriation  
1227 transfer reviewed by the department, county executive, and the committee on  
1228 financial, personnel and audit.

1229 (3) Any resolution or ordinance directing the department of administration to  
1230 transfer contingency appropriations shall have committee on financial,  
1231 personnel and audit review and recommendation prior to county board  
1232 consideration. If such resolutions or ordinances directing contingency transfers  
1233 have not been reviewed by the department and the county executive, the  
1234 fiscal note of the resolution/ordinance must include an explanation and

1235 justification as to why the matter was not or could not be processed through  
1236 | the established appropriation transfer procedure.

1237

1238 | **56.12. - Architectural and engineering planning revolving funds.**

1239

1240 (4) *Restoration of funds.* The revolving funds created by this section shall be  
1241 restored by credits transferring costs to the public works projects for which the  
1242 services were specifically provided. If subsequent to the preliminary planning  
1243 and engineering, a project is abandoned or the county board does not  
1244 | appropriate funds for the project, the county board's committee on financial,  
1245 | personnel and audit may recommend an appropriation sufficient to restore the  
1246 fund to its original amount.

1247

1248 | **56.22. - Assignment criteria, garaging and usage of county-owned automobiles.**

1249

1250 (3) Applications for changes to the assignment of county passenger cars  
1251 shall be made to, and reviewed by, the department of administration during  
1252 the annual budget review process. All departments/employees having use of a  
1253 passenger car shall annually submit a report to the department of  
1254 administration no later than July 31 which shall specify, for the previous twelve  
1255 (12) months operation, the number and garaging location of vehicles assigned  
1256 to the department, their use (whether by an employee or as a pool vehicle) and,  
1257 if assigned to an employee, the title of that employee, their job function and the  
1258 use of the vehicle, including personal and business mileage traveled with the  
1259 vehicle. The department of administration will recommend any changes or  
1260 | additions to approved vehicle assignments to the committee on finance,  
1261 | personnel and audit. Assignment of all passenger cars shall be subject to the  
1262 approval of the county board upon the recommendation of the committee.

1263

1264 (5) A department administrator may authorize an employee to use a  
1265 departmental assigned vehicle on a temporary basis beyond normal work  
1266 hours to address extraordinary or emergency situations that may rise,  
1267 | however,

1268

1269 | (a) The authorization is limited to a total of ten (10) working days; and

1270

1271 | (b) The department administrator must advise the committee on  
1272 | finance, personnel and audit ~~committee~~ co-chairpersons and the  
1273 department of administration of the necessity for such assignment  
1274 within three (3) days of the assignment.

1275

1276 (6) Except upon county board authorization, county-owned passenger cars  
1277 shall not be used for other than county purposes. When an employee uses a  
1278 county vehicle as authorized for personal use, the county shall be reimbursed  
1279 by the employee at the rate established by the Internal Revenue Service for tax  
1280 deduction purposes, which rate shall automatically be adjusted to reflect the

1281 changed effective dates. No reimbursement to the county shall be required  
1282 from members of the sheriff's department, or from investigators on the district  
1283 attorney's staff, as law enforcement officers are exempted by federal regulations  
1284 from this requirement. Such payment usage shall be reported on forms and in  
1285 conformance with procedures approved by the county board's committee on  
1286 | finance, personnel and audit. "Personal use" shall be all mileage not eligible  
1287 for reimbursement under the county's automobile mileage allowance rules, as  
1288 defined in section 5.05 of this Code of General Ordinances. Personal use of a  
1289 county vehicle shall be defined as the use of the vehicle between the  
1290 | employe's home and his/her work location. Any other such use is prohibited.

1291

1292 | **56.26. - Procedure on sale of county securities.**

1293

1294 (1) The department of administration shall have the responsibility and  
1295 authority to develop plans and take all steps necessary for the state of county  
1296 securities, under the direction and supervision of, and subject to action by, the  
1297 | committee on financial, personnel and audit and the county board.

1298

1299 (a) The department of administration shall formulate  
1300 recommendations regarding the timing of the sale of county securities,  
1301 the type of securities to be sold and the terms upon which the securities  
1302 shall be offered for sale, and present such recommendations to the  
1303 | committee on financial, personnel and audit for approval.

1304

1305 (e) The department of administration is directed to procure prices for  
1306 the printing of securities independent and apart from the procurement  
1307 | division, but subject to the approval of the committee on financial,  
1308 personnel and audit and the county board. The printing of county  
1309 securities is not subject to the provisions of chapter 52 of the Code.

1310

1311 (2) County securities shall be sold at public sale, unless state law permits  
1312 | otherwise and the committee on financial, personnel and audit and county  
1313 board so direct. Unless directed otherwise, the procedure to be followed on  
1314 | the day of a public sale shall be as follows:

1315

1316 (a) Bids for the purchase of securities shall be received by the  
1317 department of administration under the supervision of bond counsel  
1318 and opened in the presence of the county treasurer, the fiscal and  
1319 budget administrator and a member of the county board staff  
1320 | designated by the committee on financial, personnel and audit  
1321 chairperson at 10:00 a.m. on said day, or at such other hour as is set  
1322 by the committee and the county board.

1323

1324 (c) The bids received shall then be presented to the committee on  
1325 | financial, personnel and audit which shall recommend to the county  
1326 board the action to be taken on the bids.

1327  
1328 | (d) The recommendation of the committee on financial, personnel  
1329 | and audit shall then be submitted to the county board at its meeting on  
1330 | the sale date.

1331  
1332 | **56.30. - Professional services.**

1333  
1334 | (2) *Policy.*

1335  
1336 | (c) *Fiscal constraint statement.* Notwithstanding any other provisions  
1337 | of section 56.30, during a period of fiscal constraint the county board  
1338 | may, by resolution, adopt a procedure which requires committee on  
1339 | finance, personnel and audit review and county board approval of all  
1340 | professional services expenditures prior to execution of said contracts.

1341  
1342 | *Professional services—Capital improvements.* The following  
1343 | conditions shall apply to all capital projects.

1344  
1345 | (1) During its annual budget process, departments shall  
1346 | provide a list to the county board of which capital projects  
1347 | contained in the recommended budget are intended to require  
1348 | the assistance of a professional services consultant.  
1349 | Departments are authorized to enter into contractual services or  
1350 | professional services agreements as may be required for  
1351 | specific capital improvement projects which have been approved  
1352 | by the county board through the budget process. Expenditures  
1353 | shall only be for those projects and professional services  
1354 | specifically identified in the budget write-up reviewed by the  
1355 | committee on finance, personnel and audit during the budget  
1356 | review process and approved by the county board, or for those  
1357 | projects approved by action of the county board. The budget  
1358 | write-up shall contain specific information as to the scope of the  
1359 | project, professional services required and estimated cost of the  
1360 | professional services work to be performed. The department of  
1361 | public works shall provide in February of each year to the  
1362 | committee on finance, personnel and audit and the committee on  
1363 | transportation, public works and transit an updated report on  
1364 | public works capital projects requiring the use of a professional  
1365 | services contract. Any professional services work costing more  
1366 | than twenty thousand dollars (\$20,000.00) which is not identified  
1367 | in the February report shall require county board approval.

1368  
1369 | (8) *Controller responsibility.*

1370 | (a) The controller shall, on a quarterly basis, summarize the reports  
1371 | received from department administrators concerning professional  
1372 | services contracts and send one (1) copy to the committee on finance,

1373 | personnel and audit and one (1) copy to the county executive and one  
1374 | (1) copy to the CBDP office.

1375 |  
1376 | (b) The controller shall deny payment for any payment request for  
1377 | professional services submitted by a contractor to an administrator if all  
1378 | conditions of this chapter have not been met. The controller shall report  
1379 | such denials and the reason for denial to the committee on finance,  
1380 | personnel and audit along with the quarterly report. In such cases, the  
1381 | administrator may appeal the decision to the committee on finance,  
1382 | personnel and audit ~~committee~~.

1383 |  
1384 | **SECTION 9.**

1385 |  
1386 | Chapter 57 of the Milwaukee County Code of General Ordinances, up to and including  
1387 | May 23, 2012, is hereby amended as follows:

1388 |  
1389 | **57.01. - Department of audit created, duties.**

1390 |  
1391 | (1) There is hereby created an independent "department of audit" for the  
1392 | county with the departmental policies subject to the jurisdiction of the county  
1393 | board through its committee on ~~financial,~~ personnel and audit.

1394 |  
1395 | **SECTION 10.**

1396 |  
1397 | Chapter 73 of the Milwaukee County Code of General Ordinances, up to and including  
1398 | May 23, 2012, is hereby amended as follows:

1399 |  
1400 | **73.09. - Powers, duties.**

1401 | The powers and duties of the commission shall be as follows:

1402 |  
1403 | (8) The commission shall have the power to receive funds from both  
1404 | public and private sources and to disburse the same for programs  
1405 | relating to handicapped and disabled persons, subject to approval of  
1406 | the committee on ~~financial,~~ personnel and audit of the county board.

1407 |  
1408 | **73.12. - Expenditures of local, state or federal monies.**

1409 |  
1410 | (1) All recommendations of the commission which would require the  
1411 | expenditure of local or substitute donor monies or of state or federal monies  
1412 | must be submitted initially to the committee on health and human needs for  
1413 | appropriate review and recommendation. No expenditure of local monies,  
1414 | substitute donor monies, or of state or federal monies shall take effect until  
1415 | approved by resolution of the county board after considering the  
1416 | recommendation thereon by the committee on health and human needs as  
1417 | well as the committee on ~~financial,~~ personnel and audit, nor until the county  
1418 | board has fixed a date for the commencement and maximum duration, not to

1419 exceed one (1) year, of said expenditure. The county board, by resolution,  
1420 may authorize the commission to contract in its own name for care or services  
1421 for handicapped and disabled persons with an appropriate nongovernmental  
1422 agency, provided that all such contracts shall be reduced to writing and shall  
1423 comply with the applicable provisions of the Code relative to purchase of care  
1424 and service by the county.

1425

1426 **SECTION 11.**

1427

1428 | Chapter 79 of the Milwaukee County Code of General Ordinances, up to and including  
1429 | May 23, 2012, is hereby amended as follows:

1430

1431 | 79.02. - Responsibilities of the director.

1432

1433 | The director of labor relations shall be responsible for:

1434

1435 (1) The negotiation of all collective bargaining agreements with  
1436 certified bargaining representatives of the employees of the county  
1437 conducted along policy lines established by the committee on finance,  
1438 personnel and audit pursuant to chapter 80. The director of labor  
1439 relations shall not agree, on behalf of the county, to any terms or  
1440 provisions of a negotiated contract without prior direction and approval  
1441 from the committee. Prior to drafting any tentative contract, the director  
1442 of labor relations shall provide the director of human resources and the  
1443 director of employee benefits with a copy of the terms of the proposed  
1444 agreement for review relative to administration of said proposal and  
1445 shall provide the director of administrative services, fiscal and budget  
1446 administrator and controller with a copy of the terms of the proposed  
1447 agreement for preparation of a fiscal note relative to the proposed  
1448 agreement. Such fiscal note shall include, at minimum, all assumptions  
1449 used in developing the fiscal note including actuarial assumptions  
1450 where appropriate, calculations, estimates, one-time costs and savings,  
1451 ongoing costs and savings, annual incremental costs as well as  
1452 cumulative costs and shall otherwise be prepared in accordance with  
1453 established fiscal note policies and procedures. Subsequent to  
1454 preparation of the fiscal note - and prior to the drafting of the tentative  
1455 contract - a copy of the fiscal note shall be provided to the director of  
1456 audits and county board staff for review.

1457

1458 | 79.03. - Referral of labor relations matters.

1459

1460 | All matters relating to labor relations introduced in the county board  
1461 shall be referred to the department of labor relations for its recommendation,  
1462 as well as to other departments to which reference is required by other  
1463 provisions of the Code. The recommendation of the department of labor  
1464 relations on such matters shall be submitted to the committee on finance,



1465 | personnel and audit which shall submit its action thereon to the county board  
1466 | as the report of the committee.

1467 |  
1468 | 79.04. - Submission procedures.

1469 |  
1470 | In order to maintain the integrity of the collective bargaining process,  
1471 | requests for information from or action by the department of labor relations,  
1472 | from any individual supervisor or any committee of the county board, shall be  
1473 | submitted to the committee on finance, personnel and audit for reference to  
1474 | the department. Departmental liaison with the county board shall be  
1475 | maintained by the committee.

1476 |  
1477 | 79.05. - Departmental cooperation.

1478 | In order to accomplish the purposes of this chapter, all departments in  
1479 | county government shall cooperate fully with the department of labor relations  
1480 | and its director in all areas of responsibility set forth herein. The county  
1481 | executive or his/her designee shall be permitted to attend all closed sessions  
1482 | of the committee on finance, personnel and audit of the county board when  
1483 | the subject of such closed session is the negotiation and/or the administration  
1484 | of proposed or existing collective bargaining agreements.

1485 |  
1486 | **SECTION 12.**

1487 |  
1488 | Chapter 80 of the Milwaukee County Code of General Ordinances, up to and including  
1489 | May 23, 2012, is hereby amended as follows:

1490 |  
1491 | 80.01. - Function of the committee on finance, personnel and audit.

1492 |  
1493 | In addition to the duties prescribed in section 1.11(c)(1), the committee  
1494 | on finance, personnel and audit shall have charge of all matters arising under  
1495 | ch. 111, Wis. Stats.

1496 |  
1497 | 80.02. - Election, certification and decertification.

1498 |  
1499 | The committee on finance, personnel and audit shall direct the conduct  
1500 | on behalf of the county of all proceedings ordered by the state employment  
1501 | relations commission relative to the election, certification and decertification of  
1502 | collective bargaining units, including proceedings for the determination of the  
1503 | number of employees, type of bargaining unit and eligibility of employees in the  
1504 | classified service, to participate in such elections.

1505 |  
1506 | 80.03. - Collective bargaining.

1507 |  
1508 | Collective bargaining with certified bargaining units shall be carried on  
1509 | by the committee on finance, personnel and audit which shall adopt, and  
1510 | thereafter may amend, rules and procedures governing the conduct of such

1511 bargaining not in conflict with section 1.13(c) of the Code. Department heads  
1512 and supervisory personnel shall not distribute to employees under their  
1513 supervision any written communication bearing upon the subject matter or  
1514 program of such collective bargaining or other employment relations matters,  
1515 unless such communication shall have the prior approval of the corporation  
1516 | counsel.

1517  
1518 | 80.04. - Agreements.

1519  
1520 (1) The agreements reached at the conclusion of such collective bargaining,  
1521 | shall be reduced to writing in the form of a proposed ordinance or resolution  
1522 | by the committee on finance, personnel and audit ~~and submitted in the form of~~  
1523 | ~~a proposed ordinance or resolution to the committee on finance and audit,~~  
1524 | which shall consider the fiscal impacts of the proposed ordinance or resolution  
1525 | and forward it with a positive or negative recommendation to the county board  
1526 | for its approval or rejection. Prior to its consideration, the committee on  
1527 | finance, personnel and audit shall be provided with any and all relevant  
1528 | information prepared by pension board actuaries, human resources, labor  
1529 | relations and department of administration staff and other relevant individuals  
1530 | regarding the immediate and long-term fiscal impacts associated with each  
1531 | agreement.

1532  
1533 (2) A collateral agreement to an existing memorandum of agreement may be  
1534 | executed under the signature of the director of labor relations if:

1535  
1536 (c) The director is so instructed in writing by the committee on  
1537 | finance, personnel and audit.

1538  
1539 All collateral agreements executed under this subsection shall be  
1540 | reported to the committee on finance, personnel and audit on a quarterly  
1541 | basis.

1542 (3)  
1543 | Any proposed collateral agreement that meets any of the following  
1544 | conditions must be submitted for approval in the form of a resolution or  
1545 | ordinance to the committees on finance, personnel and audit ~~and~~  
1546 | personnel:

1547  
1548 | 80.07. - Employees excluded from recognized bargaining units.

1549  
1550 | The committee on finance, personnel and audit, civil service  
1551 | commission and the department of labor relations shall review the wages,  
1552 | hours and conditions of employment of all employees not represented by  
1553 | recognized employe organizations annually and submit their  
1554 | recommendations to the county board each year for the following year.

1555  
1556 | **SECTION 13.**

1557 |  
1558 | Chapter 201 of the Milwaukee County Code of General Ordinances, up to and  
1559 | including May 23, 2012, is hereby amended as follows:  
1560 |

1561 | 3.1. - County contributions.  
1562 |

1563 | (1) Budget year contributions. The pension board shall furnish to the county  
1564 | executive, prior to June 1 of each year:  
1565 |

1566 | (b) The established actuarial assumptions supporting said required  
1567 | amount. The county executive shall submit an informational report to  
1568 | the committees on finance, personnel and audit ~~and audit and~~  
1569 | ~~personnel~~, for consideration during the June committee cycle,  
1570 | providing for an estimated contribution amount for the next year's  
1571 | budget and shall include this pension contribution amount in the  
1572 | executive budget as transmitted to the county board. The final amount  
1573 | appropriated in the adopted budget by the county board shall be the  
1574 | estimated contribution to be expensed in the bud get year, but paid to  
1575 | the system in the next following budget year (e.g., in 1984, an  
1576 | estimate will be made for the amount to be expensed in 1985 but paid  
1577 | in 1986).  
1578 |

1579 | (2) Current year contribution. The pension board shall furnish to the  
1580 | committee on finance, personnel and audit ~~and the committee on financial~~  
1581 | ~~and audit~~ of the county board, annually, in time for the first county board  
1582 | committee cycle after the summer recess, a statement of the actual  
1583 | contribution required for the current year compared with the amount provided  
1584 | in the budget. The amount appropriated in the adopted budget shall be paid  
1585 | to the system, regardless of whether such amount is more or less than the  
1586 | actual amount required for that year, as determined by the final calculations  
1587 | prepared by the actuary retained by the system. Any overpayment or  
1588 | shortfall in the amount actually provided to the system for a given year shall  
1589 | be amortized over a five-year period, commencing with the contribution  
1590 | estimate prepared by the system's actuary for inclusion in the budget for the  
1591 | following year.  
1592 |

1593 | **SECTION 14.**  
1594 |

1595 | Chapter 203 of the Milwaukee County Code of General Ordinances, up to and  
1596 | including May 23, 2012, is hereby amended as follows:  
1597 |

1598 | 3.1 - Budget year contribution.

1599 | The board shall furnish to the county executive, prior to June 1 of each  
1600 | year:  
1601 |

1602 (b) The established actuarial assumptions supporting the required  
1603 amount determined under paragraph (a). The county executive shall  
1604 submit an informational report to the committees on finance, personnel  
1605 ~~and audit and personnel~~, for consideration during the June committee  
1606 cycle, providing for an estimated contribution amount for the next year's  
1607 budget and shall include this pension contribution amount in the  
1608 executive budget as transmitted to the county board. The final amount  
1609 appropriated in the adopted budget by the county board shall be the  
1610 estimated contribution to be expensed in the budget year, but paid to  
1611 the system in the next following budget year (e.g., in 1992, an estimate  
1612 will be made in the amount to be expensed in 1993 but paid in 1994).  
1613

1614 3.2. - Current year contribution.

1615 The board shall furnish to the committee on finance, personnel and  
1616 audit and committee on financial and audit of the county board, annually  
1617 (beginning in June of 1992), in time for the first county board committee cycle  
1618 after the summer recess, a statement of the actual contribution required for  
1619 the current year compared with that amount, if any, provided in the budget.  
1620 Any necessary corrections or adjustments may be addressed by the  
1621 committees at that time. In order to meet the requirements of this chapter, the  
1622 county board is authorized to levy a tax, annually, which tax shall be in  
1623 addition to all other taxes such county board has been authorized to levy upon  
1624 all taxable property, real and personal. Such tax shall be levied and collected  
1625 at the same time and in the same manner as other county taxes are levied  
1626 and collected according to the law.  
1627

1628 **SECTION 15.**

1629  
1630 The provisions of this Ordinance shall become effective upon passage and publication.  
1631

1632  
1633 **Adopted by the Milwaukee County Board of Supervisors**

1634  
1635 **May 24, 2012**  
1636  
1637  
1638  
1639