MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: June 24, 2026

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A report from the Executive Director, Department of Health and Human Services, requesting the creation of 3.0 FTE positions to support the Aging and Disability Resource Center (ADRC)

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

  ☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

  ☐ Absorbed Within Agency's Budget

  ☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	**Current Year**	**Subsequent Year**
Operating Budget	Expenditure	$92,928	$345,160
	Revenue	$92,928	$345,160
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution would authorize the creation of 3.0 FTE ADRC Advanced Professional pay grade NR22 in the Department of Health and Human Services (DHHS) Aging and Disability Resource Center (ADRC).

B. The annual cost is anticipated to be $345,160 to fund 3.0 FTEs as part of an Expedited Options Counseling Team. These costs will be fully covered by an agreement with the three hospitals being supported by this team as well as the ADRC's annual contract with the State Department of Health Services (DHS). Pending County Board approval of File 26-521 in the July cycle, the ADRC is entering into a three-year agreement effective August 1, 2026, through August 1, 2029 with Ascension Health, Advocate Aurora Health, and Froedtert ThedaCare Health, Inc., to jointly fund the Expedited Options Counseling Team at $300,000 annually.

   This would expand the ADRC's staffing and capacity to address high acuity cases of hospitalized consumers needing assessment and enrollment for publicly funded long-term care (PFLTC). The agreement is written to auto renew for another 36 months under the same terms unless written notice is given by either party.

   In addition, the ADRC was awarded $7,363,051 in the 2026 State County ADRC Contract, an increase of $142,610 compared to 2025.

C. The total, including salary, fringe, and social security, is $92,928 for 2026. This assumes these positions are hired at the median salary and filled by pay period 21 (September 28, 2026). The full annualized costs for salary, fringe benefits, and social security are estimated at $345,160 in 2027. The $300,000 in annual hospital revenue and the increased revenue in the ADRC state contract are sufficient to cover this $345,160 annual cost.

---

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

D. Subsequent year funding is contingent upon annual State DHS contract award amounts and mutual continuation of the hospital agreement. This fiscal note assumes a start date of September 28, 2026, pay period 21, and calculates costs accordingly to allow time for recruitment.

Department/Prepared By: Lottie B. Maxwell-Mitchell Sr. Budget & Management Analyst, DHHS

Authorized Signature Shakita LaGrant-McClain

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required