


COUNTY OF MILWAUKEE
Department of Human Resources
 INTER-OFFICE COMMUNICATION

DATE : February 21, 2020

To : Theodore Lipscomb, Sr., Chairman, Board of Supervisors

FROM : Dean Legler, Director of Compensation/HRIS, Department of Human Resources 

SUBJECT : **Reallocation Request for the March 2020 Personnel Committee Meeting, Proposed Reallocation of Two (2) Courts Legal Assistants, Classification Title Code 00001282**

The Milwaukee County Department of Human Resources is requesting the approval of reallocation of the classification of two (2) Legal Assistants in title code 00001282, effective Pay Period 5, beginning February 10, 2020. The increase will be supported by the Non-DOSAA 2020 Departmental savings.

This submittal includes a resolution and accompanying fiscal note in support of a request to reallocate two (2) Legal Assistants. The reallocation request asks the Chief Human Resources Officer to implement the following reallocation and resulting increases upon Board of Supervisors approval.

REQUESTOR	ORDINANCE TYPE	CURRENT TITLE	RECOMMENDED TITLE	NO. POSITIONS	CURRENT		RECOMMENDED		Civil Service Class/Position	Comments	Effective Date	%
					PAY	ANNUAL PAY RATE	PAY	ANNUAL PAY RATE				
Courts	Reallocation	Assistant Legal	Assistant Legal	1	19	01 \$ 46,327.96	21	01 \$ 47,420.33	Classified	Reallocation based on market data, which will address future equity concerns.	2/10/2020	0.59%
						02 \$ 45,652.44		02 \$ 46,744.81				
						03 \$ 45,000.00		03 \$ 46,092.27				
						04 \$ 49,311.98		04 \$ 50,404.34				
						05 \$ 51,324.56		05 \$ 52,416.93				
Courts	Reallocation	Assistant Legal	Assistant Legal	1	19	01 \$ 49,311.98	21	01 \$ 50,404.34	Classified	Reallocation based on market data, which will address future equity concerns.	2/10/2020	0.88%
						02 \$ 48,652.44		02 \$ 49,744.81				
						03 \$ 47,992.92		03 \$ 49,092.27				
						04 \$ 49,311.98		04 \$ 50,404.34				
						05 \$ 51,324.56		05 \$ 52,416.93				

These reallocations are being requested to Properly align the duties of the roles with market.

Based on the calculation provided by Combined Court Operations the additional cost this year is approximately \$4,497.09 for salary and FICA. For 2020, the additional cost for the full year to reallocate the positions is estimated to be \$5,314.74.

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Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Raisa Koltun, Chief of Staff, Office of the County Executive
Supervisor Eddie Cullen, Chairman, Committee on Personnel
Supervisor James "Luigi" Schmitt, Chairman, Committee on Finance and Audit
Teig Whaley-Smith, Director, Department of Administrative Services (DAS)
Joe Lamers, Director, Office of Performance, Strategy and Budget, DAS
Dan Laurila, Operating Budget Manager, DAS-PSB
Julie Landry, Chief Human Resources Officer
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