

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** February 13, 2024

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to abolish 1.0 FTE Senior IT Manager Applications, Pay Grade 917A, and create 1.0 FTE IT Manager Applications, Pay Grade 917E, in the Department of Administrative Services, Information Management Services Division

**FISCAL EFFECT:**

- No Direct County Fiscal Impact
  - Existing Staff Time Required
- Increase Operating Expenditures  
(If checked, check one of two boxes below)
  - Absorbed Within Agency's Budget
  - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	-20,042	-20,042
	Revenue		
	Net Cost		
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services, Information Management Services Division is requesting the abolishment of 1.0 FTE Senior IT Manager Applications (Pay Grade 917A) and the creation of 1.0 FTE IT Manager Applications (Pay Grade 917E). DAS-IMSD desires to recruit for an IT Manager Applications, which will open the pool of qualified candidates to more diverse candidates. The Sr. IT Manager Applications required a seasoned, experienced manager, who has held management positions previously. The IT Manager Applications may be staff who demonstrate management skills in previous work but may not have held a management position.

B. Position actions result in an estimated reduction in personnel expenditures as the positions costs (salary and social security) of the IT Manager Applications are less than the Senior IT Manager Applications position. Please see the table on page 1 for the net personnel expenditure impact for 2024 and subsequent year if we hire a candidates at \$107,524.

C. Position actions result in an estimated reduction in personnel expenditures as the position costs (salary and social security) of the IT Manager Applications are less than the Senior Manager IT Applications positions. Please see the table on page 1 for the net salary reduction for 2024 and subsequent year.

D. Assumptions include salary and social security costs.

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Matt Johnson - IT Director Governance and Business Solutions DAS-IMSD

Authorized Signature Jacqueline Bobo

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required

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<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.