

COUNTY OF MILWAUKEE
DEPARTMENT OF HUMAN RESOURCES
INTER-OFFICE COMMUNICATION

DATE : November 21st, 2014

To : Chairwoman Marina Dimitrijevic, County Board of Supervisors

FROM : Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

SUBJECT: **Requesting authorization to execute a contract with Aurora Health Care for occupational health services.**

Kerry Mitchell

Issue

Milwaukee County requires pre-employment physical assessments for a variety of positions, including Correctional Officers, Airport Firefighters, and certain health professionals and highway personnel, among others. Additionally, a number of active employees are required to participate in ongoing occupational health evaluations such as maintaining current vaccinations or mandatory random drug testing. The Department of Human Resources is requesting authorization to execute a three-year contract, with two optional one year extensions, with Aurora Health Care for the provision of these occupational health services.

Background

Occupational health evaluations serve several important functions for Milwaukee County. First and foremost, many of the evaluations are required by state and/or federal law and failure to conduct the health assessments could put state and/or federal revenue at risk. Additionally, the evaluations mitigate risk by establishing baseline physical assessments and ensuring job candidates are physically capable of performing the functions of the job. Further, occupational health evaluations serve to protect the public through vaccination management to prevent infectious diseases in health care, as well as ongoing random drug testing for vehicle or heavy equipment operators in the County.

From 2011 – 2014, the contract for occupational health services was with Aurora Health Care through the Division of Risk Management. Additionally, the Department of Human Resources maintained a separate contract with ACL Laboratories for drug testing. In May 2014, ACL notified the Department that they would be vacating the remainder of that contract. A request for proposals was issued in 2014 through the Procurement Division that combined the occupational health and drug testing functions into one contract. At least three bidders expressed interest, however Aurora Health Services was the only vendor to submit a proposal response. The Aurora response included a disadvantaged business component meeting the 17% goal through a subcontract with Midland Health Services for onsite vaccinations. A review panel reviewed the response and recommended that the contract be awarded to Aurora.

Fiscal Effect

The contract is structured as a fee-for-service arrangement. Consequently, the actual expenditure will vary based on utilization. Based on prior experience, the 2015 budget allocation of \$250,000 is expected to be sufficient for anticipated expanded services.

Requested Action

The Department of Human Resources requests authorization to execute a fee-for-service based three-year contract, with two optional one year renewals, at an annual not-to-exceed level of \$250,000 with Aurora Health Care for the provision of occupational health services.

CC: County Executive Chris Abele
Raisa Koltun, Chief of Staff, County Executive's Office
Kerry Mitchell, Chief Human Resources Officer
Paul Bargren, Corporation Counsel
Supervisor Willie Johnson, Co-Chairman, Personnel, Finance & Audit Committee
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Don Tyler, Director of Administrative Services
Josh Fudge, Director, Performance, Strategy, and Budget
Scott Manske, Comptroller
Stephen Cady, Comptroller's Office