

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 04/22/2026

To: Marcelia Nicholson-Bovell, Chairwoman, Milwaukee County Board of Supervisors

From: Joe Lamers, Director, Department of Transportation

Subject: From the Director, Department of Transportation, requesting authorization to abolish one Fleet Mechanic position pay grade NR21, and create one Accounting Supervisor position, pay grade NR25 in the Department of Transportation-Fleet Management.

File Type: Action Report

REQUEST

The Director, Milwaukee County Department of Transportation (MCDOT), is requesting authorization to abolish one Fleet Mechanic position pay grade NR21, and create one Accounting Supervisor position, pay grade NR25 in DOT-Fleet Management (Fleet).

POLICY

Wisconsin State Statutes:	Wis Stats 59.17
Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
Specific Adopted Budget:	2026 Adopted Budget

BACKGROUND

The 2026 Milwaukee County Adopted budget includes 24 funded Fleet Mechanic positions in Fleet.

Fleet has not had an accountant position since 2019. The creation of an Accounting Supervisor position within Fleet is necessary to create stronger financial oversight of the fiscal transactions that occur on a day-to-day basis. Fleet manages large budgets, vehicle/equipment purchasing, maintenance costs, and vendor contracts. Adding an Accounting Supervisor helps ensure accurate tracking, reporting, and control of those finances, and is in alignment with Milwaukee County's fiscal and operational standards.

The proposed Accounting Supervisor will:

- Manage all accounting functions for Fleet, including general ledger maintenance, reconciliations, and financial reporting.
- Supervise financial support personnel as assigned.
- Develop and implement financial policies, procedures, and internal controls.
- Prepare monthly financial statements for internal and countywide reporting.

- Analyze fleet cost metrics such as cost-per-mile, cost-per-hour, and lifecycle cost trends.
- Provide financial insights to support decisions on fleet optimization, outsourcing and capital planning.
- Maintain compliance with county financial policies, state/federal regulations, and audit standards.
- Prepare documentation for internal and external audits.
- Strengthen internal controls related to inventory, fuel systems, asset management, and purchasing cards.

Given the scope of responsibilities spanning strategy, compliance, fiscal oversight, procurement, and provider performance, this role is essential for safeguarding public resources, improving service outcomes, and supporting Fleet’s operational effectiveness. The addition of this position in the 2026 budget will provide the structure and expertise required to manage an increasingly complex system.

Creation of a new Accounting Supervisor position will accurately align the position with the responsibilities and the duties it is assigned and will better address the needs of the Department.

RECOMMENDATION

The Director, Milwaukee County Department of Transportation (MCDOT), is to abolish one Fleet Mechanic position pay grade NR21, and create one Accounting Supervisor position, pay grade NR25 in DOT-Fleet Management.

FISCAL EFFECT

A fiscal note is attached.

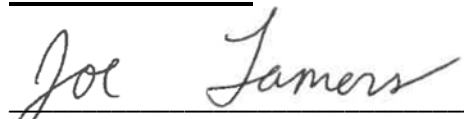
POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Fleet Mechanic	NR21	\$52,769.60-\$79,102.40
Create	Accounting Supervisor	NR25	\$66,580.80-\$99,860.80

PREPARED BY:

Michael Bickerstaff, Senior Financial Manager, Department of Transportation

APPROVED BY:



Joe Lamers, Director, Department of Transportation

ATTACHMENTS:

Resolution

Fiscal Note

Job Evaluation Questionnaire

OSBP Report

DHR Report

cc: Kelly Bablitch, Chief of Staff, County Board
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk