



Community Business Development Partners

# MILWAUKEE COUNTY

RICK NORRIS, PE • Director, DBE Liaison Officer, ACDBE Liaison Officer

## INTER-OFFICE COMMUNICATION

DATE: April 16, 2015

TO: Supervisor Marina Dimitrijevic, Chair, Milwaukee County Board of Supervisors  
Supervisor Patricia Jursik, Chair, Economic and Community Development Committee  
Supervisor Michael Mayo, Sr., Chair, Transportation, Public Works and Transit Committee

FROM: Rick Norris, PE, Director, Community Business Development Partners

SUBJECT: **DBE Wavier Report for March 2015**

### DIRECTIVE

At the request of the Committee on Economic and Community Development, the Community Business Development Partners Department (CBDP) provides a monthly update on the Disadvantaged Business Enterprise (DBE) utilization waivers requested by, and granted to, Milwaukee County departments/divisions.

### BACKGROUND

CBDP is responsible for designing, implementing, monitoring and enforcing Milwaukee County's DBE Program in order to maintain compliance with Federal Regulations and Milwaukee County Ordinances. Implementation of the Program includes assignment of participation goals on, both, Federal and County funded contracts, as well as monitoring and enforcing compliance of these contracts. Participation goals may only be established on contracts where opportunities exist for ready, willing and able certified firms to perform commercially useful functions related to the satisfaction of those contracts.

In 1999, the United States Department of Transportation (USDOT) implemented DBE Program rules with seven (7) key objectives directed at creating a level playing field on which certified firms could compete fairly for USDOT-assisted contracts. This legislation, 49 CFR Parts 23 and 26, requires all recipients of USDOT funds to establish and maintain a DBE program that, not only, complies with the intent and language of the legislation, but that has also been reviewed and approved by USDOT. As a result of public and private stakeholder input, Milwaukee County determined and approved, by action of the County Executive and the full County Board, to establish and maintain a program based upon the Federal DBE Program rules and standards for all of its contracts. This action designed to ensure the same level of commitment and consistency in approach to the facilitation of small business involvement when and where appropriate has been enacted in Chapter 42 of the Milwaukee County Code of General Ordinances.

Milwaukee County is required to provide and establish contract opportunities for certified firms on its projects based upon the number of ready, willing and able firms certified to perform within the scope(s) of each of these projects. Only firms certified through Wisconsin's Unified Certification Program (UCP), a consortium of over 24 municipalities and agencies throughout the State, count as ready, willing and able firms for this purpose. Four of the UCP members serve as certifying partners for the consortium, Milwaukee County, WisDOT, Dane County, and the City of Madison. Milwaukee County has the responsibility of verifying and maintaining the certification status of 361 of the 828 currently certified firms throughout the State, while processing all new applications for DBE certification.

## WAIVER REQUESTS

When CBDP receives a waiver request from a department/division, staff thoroughly reviews it and available supporting documentation before rendering a determination. The Director may require staff to gather more comprehensive information or to provide more detailed clarification regarding any identified issues prior to issuing a determination.

## WAIVER REPORT SUMMARY

The figures below include Professional & Management Service and Capital Improvement/Maintenance contracts awarded during January 2015. This report does not include contracts awarded by the Procurement Division of the Department of Administrative Services processes under Chapter 32. Please see the attachment for waivers requested as broken out by owner department, contractor/consultant awarded, scope of services rendered, total contract amounts, and reason for approval.

<b>Total Contracted Dollars for Period</b>	<b>\$ 4,960,402</b>
<b>Total Contracted Dollars w/o DBE Participation</b>	<b>\$ 4,769,153</b>
<b>Percentage of Contracts w/o DBE Participation</b>	<b>96.14%</b>
<b>Total Contracted Dollars w/ Waiver Approval</b>	<b>\$183,081</b>
<b>Percentage of Contracts w/ Waiver Approval</b>	<b>3.69%</b>
<b>Total Contracted Dollars w/o Waiver Approval</b>	<b>\$ 0</b>
<b>Percentage of Contracts w/o Waiver Approval</b>	<b>0.0%</b>

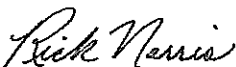
It is also important to note that the Milwaukee County Code of General Ordinances exempts various contracts from DBE participation consideration review for services such as those used for the purpose of securing credit rating services related to debt issuance and administration. These exemptions appear as Chapter 56.30(2)(a) and 56.30(10)(a).

<b>Total Contracted Dollars for Period</b>	<b>\$ 4,960,402</b>
<b>Total Exempted Contract Dollars</b>	<b>\$ 4,586,072</b>
<b>Percentage of Exempted Contracts for Period</b>	<b>92.45%</b>

## RECOMMENDATION

CBDP prepared this informational report, and recommends that it be received and filed, as such.

Approved by:



Rick Norris, PE  
Director, CBDP

CC: Chris Abele, Milwaukee County Executive

Monthly Waiver Report for March 2015

Prepared by the Department of Community Business Development Partners

Director's Report

<sup>1</sup> These contracts are exempted from Disadvantaged Business Enterprise participation review within the guidelines of Code of General Ordinance Chapter 56.30(2)(a). Not included in the waiver calculations.

<sup>2</sup> Waivers approved by CBDP; within guidelines of Code of General Ordinances

<sup>3</sup> Contracts issued by Departments in violation of the Code of General Ordinances; CBDP is made aware of these projects when Accounts Payable forwards new contract information.

<sup>4</sup> Total does not include Procurement Division Figures

Total Contract \$ Amount for Period <sup>4</sup>	\$ 4,960,402
Total Contract \$ Amount w/o DBE Participation for	\$ 4,769,153
Percentage w/o DBE Participation	96.14%
Total Approved Waiver \$ Amount <sup>2</sup>	\$ 183,081
Percentage Waived <sup>2</sup>	3.69%
Total Unapproved Waiver \$ Amount <sup>3</sup>	\$ -
Percentage w/o Waiver Approval <sup>3</sup>	0.00%
Total Exempted \$ Amount	\$ 4,586,072
Percentage Exempted from Waiver Calculations	92.45%

REPORTING Ending PERIOD	March 2015
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DEPARTMENT	CONSULTANT/CONTRACTOR	SERVICES	COMMENTS	EXEMPTED	Waived	Unapproved Waivers
Comptroller	U S Bank	US Bank Administration Fees for the 2013A & 2013B airport refunding bonds	(blank)		\$ 1,125.00	
Dept. on Aging	United Community Center	Elderly services	Grant	\$ 373,189.00		
	Community Relations (SDC)	Medicare Outreach	Grant	\$ 9,500.00		
	Interfaith Older Adult Programs, Inc.	Purchase of service contracts for elderly services for 2015	Grant	\$ 284,732.00		
		Elderly services	Grant	\$ 160,000.00		
Parks	Easter Seals Southeast Wisconsin, Inc.	Requested the use of grounds and facilities at Holler Park	Specialized Service	\$ 6,750.00		
MCISO	Agility Recovery Solutions, Inc.	Disaster Recovery Capability	Specialized Service		\$ 6,105.00	
Medical Examiner	Lake Country Pathologist	Part-time forensic laboratory oversight as per National Association of Medical Examiner's accrediting guidelines	Specialized Service	\$ 12,500.00		
DHHS-DSD	Center for Communication, Hearing & Deafness	To support families of children with delays or disabilities under the age of three	Specialized Service	\$ 91,588.00		
	Easter Seals Southeast WI, Inc.	The b-3 program is federally mandated program to support families to children with delays or disabilities under the age of 3	Grant	\$ 698,652.00		
	Life Navigators	To provide support to the Disabilities Resource Center & advocacy services to individuals with disabilities & their families	Specialized Service	\$ 336,043.00		
	Epilepsy Foundation of Southeast Wisconsin	To provide advocacy services for persons with disabilities, their families and caregivers	Specialized Service	\$ 20,000.00		
DHHS	Impact, Inc.	2-1-1 community service line	Specialized Service	\$ 380,000.00		
	City of Milwaukee Community Development Grants Administration	To serve as the lead agency in Milwaukee's Continuum of Care to fight homelessness	Specialized Service	\$ 50,000.00		
Delinquency & Courts	Alternatives in Psychological Consultation	To provide psychiatric nursing services at Juvenile Detention Center	Specialized Service	\$ 165,460.00		
Child Support	Community Advocates	Pathways to responsible fatherhood grant for vital job training	Grant	\$ 80,000.00		
	United Migrant Opportunity Services, Inc.	To provide case management at W-2 agency	Specialized Service	\$ 60,000.00		
	My Father's House	Pathways to responsible fatherhood grant for vital job training	Grant	\$ 255,500.00		
		Assist non-custodial parent to obtain employment	Grant	\$ 100,000.00		
	Next Door Foundation	Pathways to responsible fatherhood grant for vital job training	Grant	\$ 84,000.00		
	Centrol Legal	Pathways to responsible fatherhood grant for vital job training	Grant	\$ 40,459.00		
	Center for Veterans Issues	Assist non-custodial parent to obtain employment through the Children First program	Grant	\$ 100,000.00		
	YWCA of Greater Milwaukee	Pathways to responsible fatherhood grant for vital job training	Grant	\$ 97,500.00		
Combined Court Operations	Metro Milwaukee Mediation Services, Inc.	To provide foreclosure mediation services to all counties directly supported by MMFMP and administrative support	Specialized Service	\$ 52,757.00		
DHHS-Housing	Community Advocates	To provide emergency shelter services to the homeless population of Milwaukee (emergency shelter)	Specialized Service	\$ 26,777.00		
		To provide emergency shelter services to the homeless population of Milwaukee (My Home Shelter)	Specialized Service	\$ 130,913.00		
		To provide emergency shelter services to the homeless population of Milwaukee (Mitchell Family Shelter)	Specialized Service	\$ 79,378.00		
	Dryhootch of America	Veterans Case Management	Specialized Service	\$ 100,000.00		
	Pathfinderes Milwaukee, Inc.	To provide emergency shelter services	Specialized Service	\$ 11,727.00		
	Mercy Housing Lakefront	To provide housing management and support at the Johnston Center supportive housing site	Specialized Service	\$ 11,142.00		
	Cathedral Center	To provide emergency shelter services to the homeless population of Milwaukee	Specialized Service	\$ 217,997.00		
	Guest House of Milwaukee	To provide safe haven refuge services to hard core homeless individual	Specialized Service	\$ 390,385.00		
Family Care	von Briesen & Roper, S.C.	To provide legal services to Family Care	Specialized Service	\$ 5,000.00		
DAS Economic Development/MCAMLIS	Southeastern Wisconsin Regional Planning Commission	SEWRPC will provide quality control & payment services for deliveries to the LiDAR & Elevation Data acquisition services	Specialized Service	\$ 62,343.00		
	City of Milwaukee	To provide access to City of Milwaukee cadastral and address map maintenance databases	Specialized Service	\$ 91,780.00		
IMSD	Broadcast Services	Annual rental of building space on top of US Bank center for antenna site	Specialized Service		\$ 72,040.56	
	Tyler Consulting Services	To help acquire new or expand existing technology solutions	Specialized Service		\$ 50,000.00	
	Technical Design Services, Inc.	Phone system replacement	Specialized Service		\$ 53,810.00	
Grand Total				\$ 4,586,072.00	\$ 183,080.56	



Monthly Waiver Report for March 2015

Prepared by the Department of Community Business Development Partners

Director's Report

DASHBOARD

