

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/14/2025

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: The Superintendent of the Community Reintegration Center (CRC) respectfully requests approval to enter into a one-year Professional Service Agreement with Core Linen Services, Inc. to provide backup laundry services in the event of CRC laundry system downtime or inoperability, contingent upon mutual agreement and satisfactory performance, by recommending adoption of the following:

FISCAL EFFECT:

No Direct County Fiscal Impact Expenditures

Increase Capital

Existing Staff Time Required

Decrease Capital

Expenditures

Increase Operating Expenditures
(If checked, check one of two boxes below)

Increase Capital Revenues

Absorbed Within Agency's Budget

Decrease Capital Revenues

Not Absorbed Within Agency's Budget

Decrease Operating Expenditures

Use of contingent funds

Increase Operating Revenues

Decrease Operating Revenues

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$125,000.00
	Revenue	\$0	\$0
	Net Cost	\$0	\$125,000.00
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. The Superintendent of the Community Reintegration Center (CRC) respectfully requests approval to enter into a one-year Professional Service Agreement with Core Linen Services, Inc. to provide backup laundry services in the event of CRC laundry system downtime or inoperability .
- B. The Agreement takes effect December 1, 2025, and remains in force through November 30, 2026, contingent upon mutual agreement and satisfactory performance. Thereafter, the Parties may mutually agree in writing to renew the Agreement on an annual basis, with each renewal period not exceeding one year (each, a “Renewal Term”), provided that the total compensation for any single term does not exceed the County’s Board of Supervisors approval threshold for professional services contracts.
- C. The total contract cost is \$125,000, with an estimated \$125,000 allocated for 2026. This amount was included in the 2026 budget.
- D. Approval of this resolution has no budgetary impact. It is assumed that the requested 2026 budget will be approved, and it is also assumed that the number of residents will remain consistent with the previous year count.

Department/Prepared By: Veronica McClain, Interim Public Safety Fiscal Administrator

Authorized Signature Veronica McClain
 Veronica McClain, Interim Public Safety Fiscal Administrator

Did DAS-Fiscal Staff Review? Yes No
 Did CDBP Review? Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.