

MILWAUKEE COUNTY FISCAL NOTE FORM**DATE:** 4/22/22Original Fiscal Note Substitute Fiscal Note

SUBJECT: Request to Abolish 2.0 FTE Accountant 2 (vacant), 2.0 FTE Accountant 3 (vacant), 1.0 FTE Clerical Assistant 1 NR (vacant), and 1.0 FTE Operating and Maintenance Supervisor (vacant) positions and Create 1.0 FTE Accountant, 3.0 FTE Senior Accountant, 1.0 FTE Contracts Manager and 1.0 FTE HVAC Supervisor positions in the Milwaukee County Department of Transportation - Airport Division.

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
- Absorbed Within Agency's Budget
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$45,103	\$106,606
	Revenue	\$45,103	\$106,606
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Airport is requesting to Abolish 2.0 FTE Accountant 2 (vacant), 2.0 FTE Accountant 3 (vacant), 1.0 FTE Clerical Assistant 1 NR (vacant), and 1.0 FTE Operating and Maintenance Supervisor (vacant) positions and Create 1.0 FTE Accountant, 3.0 FTE Senior Accountant, 1.0 FTE Contracts Manager and 1.0 FTE HVAC Supervisor positions in the Milwaukee County Department of Transportation - Airport Division.

B. Abolishing the 6 vacant positions and creates the 6 new positions has an overall annual impact of about \$106,606. The action assumes the increase will be offset by additional airline revenue for zero total and overall cost.

C. In the current year, the assumption is that the positions will not be filled prior to July 29 2022. This assumption assumes costs for the last 11 pay periods for a costs of roughly \$45,103 which is offset by airline revenue. Moving forward it is anticipate the annual cost is roughly \$106,606 which is also offset by the same airline revenue for no overall cost.

D. Assumptions: filled at pay grades seen in memo; not filled before July 29 2022 .

Department/Prepared By SBP

Authorized Signature Joe Lamers

Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.