

**DRAFT**

Fiscal Year 2022

9/22/22 FINANCE COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL

Action Required:  
Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Strategy, Budget and Performance (SBP), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Strategy, Budget and Performance (SBP), is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>950 - Zoo</u>		
75601 – Machine & Equipment <New>		\$175,000
70820 – Sundry Materials & Supply	\$175,000	

The Executive Director of the Milwaukee County Zoo requests an appropriation transfer to realign the Zoo's 2022 Budget for Zoo Wild Lights by transferring \$175,000 from Sundry Materials to Machinery & Equipment. The 2022 Budget includes funds to for the Wild Lights event; however, the funds were put in the wrong accounts. This fund transfer fixes that error so the Zoo can purchase out of the correct account numbers for equipment.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

2)	<u>From</u>	<u>To</u>
<u>115 – Department of Administrative Services</u>		
60602 – R/M Machinery Tools EQ		\$450,000
51006 – Salaries Wages Budget	\$450,000	

The Director and Chief Information Officer of the Department of Administrative Services – Information Management Services Division (DAS – IMSD) is requesting to transfer salaries – wages budget to R/M Machinery Tools EQ to cover increased Commodities and Services costs due to inflationary pressure and increased technology usage. IMSD has experience high vacancy and turn over, so excess salaries – wages budget is available for transfer.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

3)		<u>From</u>	<u>To</u>
	<u>115 – Department of Administrative Services</u>		
	60302 – Natural Gas		\$50,000
	60305 – Steam		\$600,000
	51006 – Salaries Wages Budget	\$650,000	

The Director of the Department of Administrative Services (DAS) requests a 2022 appropriation transfer to reallocate budget authority of \$650,000 in DAS org 5725 from Personal Services (Salaries account) to Services/Commodities (Gas and Steam accounts).

DAS staff has indicated that steam utility costs for DAS-Facilities Management Division (DAS-FMD) buildings has significantly increased. The main costs increases have occurred in the Courthouse, County Jail Facility, and Safety Building. These steam costs increases are due to factors such as indoor air quality adjustments required to combat the Covid-19 Pandemic and a change in the number of Milwaukee County customers subsidizing overall steam production costs. As a result of increased steam usage, coupled with the significant steam rate increase, overall steam costs in 2022 increased dramatically and are projected to be \$600K over the planned steam costs in the adopted 2022 budget. Gas costs for Vel Phillips and the Marcia P. Coggs buildings are also experiencing a significant increase in costs as well due to market and inflationary forces.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

Action Required  
Finance and Audit Committee  
2/3’s County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Strategy, Budget and Performance (SBP), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Strategy, Budget and Performance (SBP), is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>109 – Office of Equity</u>		
	45000 – Revenue From Other Gov Unit	\$100,000	
	60116 – Prof. Serv. NonRecur Oper		\$94,640
	60023 – Contract Pers Serv – Short		\$4,815
	70801 – Office Supplies		\$545

The Director of the Office of Equity requests an appropriation transfer of \$100,000 to various expense accounts. The Office of Equity asks to recognize 2022 anticipated revenue of \$100,000 from the City of Milwaukee and increase 2022 expenditure authority by \$100,000 to implement the July 2021-June 2023 Subrecipient Agreement for Advancing Milwaukee Health Literacy with the City of Milwaukee. The U.S. Department of Health & Human Services – Office of Minority Health awarded the City a federal grant to implement a Health Literacy program.

The County agreed to collaborate with the City's Community Development Grants Administration and Office of African American Affairs in the provision of services specified in the project Memorandum of Understanding. The Advancing Milwaukee Health Literacy project seeks to reduce COVID-19 related racial health disparities by increasing health literacy. The City will reimburse the County throughout the course of the grant project period in response to receiving the County's cost reports/invoices. This Subrecipient Agreement's County Budget anticipates expenses for a Program Coordinator to work in the Community Resilience Imperative Team; Data Analysis Support; and Community Resilience Imperative Supplies.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

2)	<u>From</u>	<u>To</u>
<u>509 -Transportation Services (DOT)</u>		
44007 – Other Fed Grants and Reimb	\$150,000	
60115 – Prof. Serv. Recurring Operations		\$100,000
75402 – Major Maint – Perf Contr – (exp)		\$25,000
75604 – Furniture and Fixtures – NEW >\$2500		\$25,000

The Director of the Department of Transportation requests an appropriation transfer of \$150,000 increases expenses and revenue to cover costs for the investigating and reporting that is required to address Wisconsin Department of Natural Resources (WDNR) hazardous substance release notifications related to Milwaukee County Trunk Highways, as well as, for additional contract work/miscellaneous items to continue to support Transportation Services Division's move from the Milwaukee County Watertown Plank Office to the Milwaukee County Lapham Office.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

3)	<u>From</u>	<u>To</u>
<u>450 – District of Attorney</u>		
43035 – Other St Grants & Reimbursements	\$2,723,078	
51006 – Salaries-Wages Budget		\$1,945,843
54000 – Social Security Taxes		\$151,874
52000 – Overtime		\$39,433
60021 – Membership Dues		\$16,320
60116 – Prof. Serv.-Nonrecur Oper		\$30,000
60304 – Tel And Tel Outside Ven		\$41,070
60506 – Dp Software Lease/Lcn-Lt		\$76,993
60907 – Sundry Services		\$20,000
70801 – Office Supplies		\$3,380
70805 – Employee Wearing Apparel		\$2,079
70809 – Law Enf & Pub Sfty Suppl		\$132,131
70813 – Minor Office Equipment		\$150,800
70814 – Minor Dp Equipment		\$89,493
70815 – Minor Other Equipment		\$21,500
70820 – Sundry Materials & Suppl		\$2,162

The District Attorney office requests an Appropriation Transfer of \$2,723,078 in ARPA funds, reflecting a portion of the District Attorney's allotment of a grant of funds awarded to Milwaukee County by the State of Wisconsin under the American Rescue Plan Act (ARPA). This fund transfer increases the expenditures and revenues in a like amount for the department. This fund transfer request has no tax levy effect. The expenditures will be offset by ARPA grant revenue.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

4)		<u>From</u>	<u>To</u>
	<u>490 – Medical Examiner</u>		
	44007 – Other Fed Grants & Reim	\$134,066	
	51006 – Salaries-Wages Budget	\$50,000	
	70616 – Laboratory Supplies		\$134,066
	60023 – Contract Pers Serv - Short		\$50,000

The Medical Examiner requests an appropriation transfer for no tax levy effect in the amount of \$184,066.

1. The Medical Examiner's Office received \$48,072 from the Justice Assistance Grant to be used in its Forensic Toxicology Laboratory to address the increasing caseload due to the opioid crisis.
2. Due to vacancies of an Administrative Assistant and an Assistant Medical Examiner, the Medical Examiner's Office is requesting the surplus (\$50,000) be moved to Contract Personal Services Short Term to fund temporary office help, and to fund Work Study students hired through Marquette University and UW-Milwaukee.
3. Additionally, the Medical Examiner's received additional funding (\$85,994) through an Overdose Grant funded by the State of Wisconsin to offset additional costs in the Forensic Toxicology Laboratory, and to cover for staff time expended participating in Overdose Fatality Reviews held throughout Milwaukee County.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

5)		<u>From</u>	<u>To</u>
	<u>8000 – DHHS</u>		
	43035 – Other St Grants & Reimbur	\$100,000	
	70800 – Misc Commodities		\$36,750
	60115 – Prof. Serv – Recurring Oper		\$63,250

A transfer of \$100,000 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to a Mobilizing Communities for a Just Response (MC4JR) grant from the State of Wisconsin.

This grant is focused on creating a just response and recovery for communities disproportionately impacted by the pandemic. The funding, training, technical assistance, and coaching available as part of the “Mobilizing Communities for a Just Response” grant program will support communities in their effort to influence change and increase the opportunity for a shared and expanded understanding of what creates health, with a focus on social determinants of health and health equity.

Funding will support provider contracts to build community coalition activities, materials to strengthen health literacy as well as community engagement. These funds must be expended by May 31, 2023.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

6)		<u>From</u>	<u>To</u>
	<u>8000 – DHHS</u>		
	43035 – Other St Grants & Reimbur	\$200,000	
	70800 – Misc Commodities		\$5,000
	60115 – Prof. Serv – Recurring Oper		\$195,000

A transfer of \$200,000 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to the Birth to 3 Program within Children, Youth and Family Services (CYFS).

The DHHS Birth to 3 Program was just recently awarded a Child and Family Focused Pandemic Recovery Grant by the State Department of Health Services. The grant offers a unique opportunity to support recovery efforts, strengthen families and build protective factors for Birth to 3 Program participants and their families who were disproportionately impacted by the COVID-19 pandemic. Funding is from the State's allocation of American Rescue Plan Act (ARPA) revenue and must be expended by September 30, 2023.

The grant will be applied toward communications and outreach, educational materials for families, training for providers and staff as well as parenting classes through the Parenting Network.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

Action Required  
Finance and Audit Committee  
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Strategy, Budget and Performance (SBP), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Strategy, Budget and Performance (SBP), is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WP0697 – Little Menomonee River Parkway OLT Reconstruction#</u>		
75501 - Land Improvements (CAP)		\$29,000
<u>WP0698 Greenfield Park OLT Reconstruction#</u>		
75701 Land Improvements (CAP)	\$29,000	

*# Existing Project, + Included in 5-Year Plan, \* New Project*

The Director of the Department of Parks, Recreation, and Culture (Parks) requests an appropriation transfer of \$29,000 from capital project WP069801-Greenfield Park OLT Reconstruction to capital project WP069701-Little Menomonee River Parkway OLT Reconstruction.

Previously adopted File # 22-595B included an appropriation transfer that allocated \$130,000 of Parks operating budget authority to capital projects WP0698-Greenfield Park OLT Construction and WP0697-Little Menomonee River Parkway OLT Reconstruction to cover cost increases to complete the projects.

However, the funding amount (in the original appropriation transfer) between the two projects was incorrect. If approved, this appropriation transfer corrects the error by moving \$29,000 of expenditure authority from capital project WP0698-Greenfield Park OLT to capital project WP0697-Little Menomonee River Parkway OLT Reconstruction.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

2)	<u>From</u>	<u>To</u>
<u>WO0338- Fleet Parks Equipment – 2020#</u>		
- - -	\$0	\$0

*# Existing Project, + Included in 5-Year Plan, \* New Project*

The Director of the Department of Strategy, Budget, and Performance requests a scope only change to existing capital project WO0338-Fleet Parks Equipment (2020).

The 2020 Adopted Capital Improvements Budget included an appropriation of \$2,520,000 (WO0338) for the replacement of Parks vehicles and equipment at the end of useful life. The Department of Transportation-Fleet staff has indicated that the project is complete and the scheduled vehicles/ equipment have been purchased. The project has an unspent balance of approximately \$108,000.

The UW-Extension (Agency 991) is looking to replace an aging tractor that is well beyond its useful life (40+ years old) and is in poor condition requiring constant repairs. The tractor is used as part of the UW-Extension's Urban Agricultural Program throughout the 11 community garden sites within Milwaukee County:

- \*5th St. & Rogers Garden
- \*6th St. & Howard Garden
- \*Cupertino Park Community Garden
- \*Firefly Ridge Garden

- \*Forest Hill Community Garden
- \*Havenwoods Community Gardens
- \*Kohl Farm Community Garden
- \*Our Common Home Community Garden
- \*Rainbow Park Community Garden
- \*Rawson Ave./ Mitchell Airport Community Gardens
- \*Timmerman Garden

Along with agricultural uses, the tractor is also used for general maintenance and mowing of the garden sites as well.

The appropriation transfer will use \$108,000 within Project WO033801 - Fleet Parks Equipment 2020 to finance the purchase of a tractor that will be used by the University of Wisconsin - Extension. The project was financed by the tax-exempt Series 2020C Promissory notes. It is unknown whether the usage by the UW-Extension will create an issue for the tax status of the notes. The Office of the Comptroller believes that there is sufficient allowance that will permit private activity usage of the asset. If it is determined that a private activity allowance needs to be made and sufficient allowance for private activity is not available, then the Office of the Comptroller will need to work with the County's Bond Counsel to take remedial action.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.



**DRAFT**

Fiscal Year 2022

9-22-22 FINANCE COMMITTEE APPROPRIATION TRANSFERS  
D CAPITAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee  
Majority County Board and 2/3 County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Strategy, Budget and Performance (SBP), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Strategy, Budget and Performance (SBP), is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	From	To
<u>WH001022-S. 13th St -W Puetz To Drexel#</u>		
60113 - Prof. Serv – Cap/ Major Mtce		\$100,000
75500 - Land (CAP)		\$100,000
<u>WH001002-Mill Rd. 43rd St. To Sydney Pl#</u>		
75500 - Land (CAP)	\$200,000	

*# Existing Project, + Included in 5-Year Plan, \* New Project*

The Director of Milwaukee County's Department of Transportation (MCDOT) requests a 2022 appropriation transfer to reallocate surplus budget authority of \$200,000 from capital project WH001002-Mill Rd. 43rd St. to Sydney PL to capital project WH001022-S. 13th St -W Puetz TO Drexel.

A brief scope of work for capital project WH001022-S. 13TH ST -W PUETZ TO DREXEL included traffic capacity, improve roadway drainage, provide accommodations for bicyclists, provide sidewalk and other safety improvements. The additional appropriation will cover the unexpected substantial rise of real estate property values and inflation which has increased the original estimated cost of acquiring the necessary right-of-way for the project. The right-of-way acquisition will begin in the fall of 2022. Completion of the remaining design and right-of-way acquisition will occur in 2023 followed by the start of construction in early 2024.

MCDOT staff has indicated that capital project WH001002-MILL RD. 43RD ST. TO SYDNEY PL is near substantial completion and maintains a budget expenditure balance of just over \$930,000. MCDOT staff stated that there is flexibility in the remaining project balance to transfer \$200,000 of expenditure budget authority from this project to capital project WH001022-S. 13TH ST -W PUETZ TO DREXEL.

Approval of this appropriation transfer will reallocate expenditure authority of \$200,000 from capital project Wh001002-Mill Rd. 43rd St. To Sydney Pl to capital project WH001022-S. 13TH ST -W Puetz to Drexel.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

2)		From	To
	<u>WA041001 - MKE Parking Structure Switch Gear*</u>		
	80706 - Pro Serv Div Services		\$124,594
	75600 - Mach & Equip – Replace >\$2500		\$1,047,935
	49001 - Contribution from Reserves	\$1,172,529	

# Existing Project, + Included in 5-Year Plan, \* New Project

The Milwaukee County Department of Transportation (MCDOT) Director requests a 2022 appropriation transfer to create new capital project capital WA0410 MKE Parking Structure Switch Gear (\$1,172,529) and funded from a combination of Capital Improvement Reserve Account (CIRA), Airport Development Fund - Depreciated (ADF-D), and Customer Facility Charge (CFC) reserve.

This appropriation transfer request is for the construction of the replacement of electrical switchgear and associated equipment in the north parking structure electrical room at Milwaukee Mitchell International Airport (MKE). The current equipment is past its useful life and is recommended for replacement. This equipment supplies power to essential items of the north addition of the parking structure including lighting, elevators E and F, moving walkways, HVAC equipment, and the car rental area. This project is budgeted all within the construction phase and is to be executed using Job Order Contracting (JOC).

The project funding sources are as follows: CIRA \$55,147, ADF-D \$589,744, and CFC \$527,638. CFC for this project represents 45 percent of the project cost as this is the estimated portion of the parking garage served by this switchgear that is occupied by rental car companies and therefore eligible for CFC usage.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

3)		From	To
	<u>WA041101 - MKE Parking Structure Traffic Bearing Membranes *</u>		
	60113 - Prof. Serv – Cap/ Major Mtce		\$199,840
	80706 - Pro Serv Div Services		\$49,960
	75600 - Advertising		\$200
	49001 - Contribution from Reserves	\$250,000	

# Existing Project, + Included in 5-Year Plan, \* New Project

The Milwaukee County Department of Transportation (MCDOT) Director requests a 2022 appropriation transfer to create new capital project capital WA041101 - MKE Parking Structure Traffic Bearing Membranes (\$250,000) with funding from a combination of Capital Improvement Reserve Account (CIRA) and Customer Facility Charge (CFC) reserve.

This appropriation transfer request is for the design of the renewal of the existing concrete membranes in the 1977 section of the garage and the addition of concrete membranes in the 1989 and 2002 sections. The exact areas and sizes for future construction phases will be determined during the design phase. Parking structure membrane projects are undertaken to prolong the useful life of the MKE public parking garage.

The project funding sources include \$220,000 from CIRA and \$30,000 from CFC reserves.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 12, 2022.

## 2022 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

<b>UNALLOCATED CONTINGENCY ACCOUNT</b>	
2022 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,000,464
Approved Transfers from Budget through August 12, 2022	
Unallocated Contingency Balance as of August 12, 2022	\$5,000,464
(\$50,000) File #21-985 MATC FAST Fund	(\$50,000)
(\$30,000) File 22-292 Parks Climate Adaptation Group fighting Climate Change	(\$30,000)
\$76,159 #21-1089 Irgens Land Sale Rev	\$76,159
(\$150,000) File 22-436 County Board Meeting Room Health Safety and Public Access	(\$150,000)
(\$11,000) File 22-395 Goat Landscaping Demonstration Project	(\$11,000)
(\$200,000) File 22-400 Sound Study Rock Sports Complex	(\$200,000)
(\$100,000) File 22-308 Disrupt School to Prison Pipeline	(\$100,000)
(\$36,000) File 22-109 HR Life Works Contract	(\$36,000)
(\$538,128) File 22-525 MCAP and Shelter Care Program	(\$528,128)
(\$27,000) File 22-662 Commission on Youth	(\$27,000)
(\$300,513) File 22-681 ARPA Funds Match for Aging Services	(\$300,513)
\$1,028,585 File 22-701 Unspent Bond Proceeds	\$1,028,585
\$359,608 File 22-704 Unspent Bond Proceeds	\$359,608
(\$712,190) File 22-761 McKinley Beach Restoration	(\$712,190)
(\$220,000) File 22-969 Trimbom Bunkhouse Project Planning and Design	(\$220,000)
(\$175,000) File 22-799 Rolarskating at Red Arrow Park	(\$175,000)
(\$396,203) File 22-107 911 Compliance Remediation	(\$396,203)
(\$150,000) File 22-577 RFP for HOC for food and commissary study	(\$150,000)
(\$50,000) File 22-887 Clerk Voter Education	(\$50,000)
(\$14,000) File 22-769 Update signage in Washington Park	(\$14,000)
Transfers to/from the Unallocated Contingency PENDING September 2022 CB Approval, and Finance Committee through August 12, 2022	
Total Transfers PENDING in Finance Committee	\$0
<b>Net Balance</b>	<b>\$3,314,782</b>

<b>ALLOCATED CONTINGENCY ACCOUNT</b>	
2022 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$0
Approved Transfers from Budget through August 12, 2022	
Allocated Contingency Balance as of August 12, 2022	\$0
Transfers from the Allocated Contingency PENDING September CB Approval, and Finance & Audit Committee through August 12, 2022	
Total Transfers PENDING in Finance Committee	\$0
<b>Net Balance</b>	<b>\$0</b>